

A

**AGENDA  
COUNCIL MEETING  
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
May 14, 2024  
6:00 pm  
Council Chambers**

A. ADOPTION OF AGENDA

B. DELEGATIONS

C. MINUTES/NOTES

1. Council Committee Minutes
  - April 23, 2024
2. Council Meeting Minutes
  - April 23, 2024
3. Special Council Meeting Minutes
  - May 7, 2024

D. UNFINISHED BUSINESS

E. BUSINESS ARISING FROM THE MINUTES

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Tony Bruder – Division 1
  - WBRA March Update
2. Councillor Rick Lemire – Division 2
3. Reeve Dave Cox– Division 3
  - Chinook Arch Library Board Report April 2024
  - Mayors and Reeves Meeting Information
4. Councillor Jim Welsch - Division 4
5. Councillor John MacGarva – Division 5

G. ADMINISTRATION REPORTS

1. Operations

- a) Public Works Operational Report
  - Report from Public Works dated May 8, 2024
  - Schedule A – Operations Report
  - Schedule B – Shop/Fleet Report
- b) C-PW-003 Winter Maintenance of Municipally Directed, Controlled and Managed Roads and Airport Surfaces
  - Policy for Discussion and Approval
- c) Utilities & Infrastructure Report
  - Report from Utilities & Infrastructure dated May 7, 2024

2. Finance

3. Planning and Community Services

- a) Community Policing Report (Pincher Creek Detachment)
  - Quarterly Report
- b) Community Policing Report (Crowsnest Pass Detachment)
  - Crime Stats
  - Quarterly Report

4. Municipal

- a) CAO Report
  - Report from Administration, dated May 8, 2024

H. CORRESPONDENCE

1. For Action

- a) Request for Grader to be Moved
  - Letter from Brent Barbero
- b) Highschool Skills Day – May 24, 2024
  - Request for Swag and Reeve to Attend
- c) Awards from the Alberta Recreation & Parks Association and the Government of Alberta
- d) Heritage Acres Request
  - Letter Requesting Mulching
- e) Stars of Alberta Volunteer Awards
  - Poster and Information
- f) New Peace Officer Program
  - Letter from David Wheaton
- g) AUC Notice of Hearing
  - Sunrise Solar Project
- h) World Family Doctor Day
  - Declaration
- i) Captus Generation Community Information Session
  - May 23, 2024

2. For Information

- a) Water Reduction Request
  - Letter from Alberta Environment and Protected Areas
- b) Pincher Creek Curling Club Update
  - March April 2024
- c) Volunteer Appreciation Event
  - Letter from Town of Pincher Creek
- d) Castle Provincial Park Upgrades
  - Map and FAQ's
- e) Bill 20 – Municipal Affairs Statutes Amendment Act, 2024

I. NEW BUSINESS

J. CLOSED MEETING SESSION

K. ADJOURNMENT

MINUTES  
REGULAR COUNCIL COMMITTEE MEETING  
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
Tuesday, April 23, 2024 2:00 pm  
Council Chambers

Present: Reeve Dave Cox, Deputy Reeve John MacGarva, and Councillor Tony Bruder.

Absent: Councillor Rick Lemire

Staff: CAO Roland Milligan, Public Works Manager Patrick Gauvreau, Utilities & Infrastructure Manager David Desabrais, Financial Manager Brendan Schlossberger, Public Works Manager Assistant Alan McRae, and Executive Assistant Jessica McClelland.

Reeve Dave Cox called the meeting to order, the time being 2:00 pm.

1. Approval of Agenda

Councillor John MacGarva

Moved that the agenda for the April 23, 2024 be amended to include:

- Closed Session: Southfork Hill FOIP Sec. 24.1

AND THAT the agenda be approved as amended.

Carried

2. Closed Session

Councillor John MacGarva

Moved that Council move into closed session to discuss the following, the time being 2:05 pm.

- a) Public Works Call Log – FOIP Sec. 24.1
- b) Draft Snow Removal Policy - FOIP Sec. 24.1
- c) Southfork Hill FOIP Sec. 24.1

Councillor John MacGarva

Moved that Council move out of closed session, the time being 3:48 pm.

Carried

4. Round Table

5. Adjournment

Councillor Tony Bruder

REGULAR COUNCIL COMMITTEE MEETING  
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
TUESDAY, APRIL 23, 2024

Moved that the Committee Meeting adjourn, the time being 3:55 pm.

Carried

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REEVE

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CHIEF ADMINISTRATIVE OFFICER



**MINUTES**  
**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**REGULAR COUNCIL MEETING**  
**APRIL 23, 2024**

9833

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, April 23, 2024 at 6:00 pm, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

PRESENT Reeve Dave Cox, Deputy Reeve John MacGarva, and Councillor Tony Bruder,

ABSENT Councillor Rick Lemire.

STAFF CAO Roland Milligan, Public Works Manager Patrick Gauvreau, Utilities & Infrastructure Manager David Desabrais, Development Officer Laura McKinnon, Financial Manager Brendan Schlossberger, Public Works Manager Assistant Alan McRae, Municipal Energy Project Lead Tristen Walker and Executive Assistant Jessica McClelland.

Reeve Dave Cox called the meeting to order at 6:00 pm.

A. ADOPTION OF AGENDA

Councillor Tony Bruder 24/193

Moved that the agenda for April 23, 2024 be amended to include:

Operations:

f) Southfork Road

AND THAT the agenda be approved as amended.

Carried

B. DELEGATIONS

C. MINUTES

1) Council Committee Meeting Minutes – April 9, 2024

Councillor Tony Bruder 24/194

Moved that the minutes of the Council Committee Meeting of April 9, 2024 be approved as presented.

Carried

2) Council Meeting Minutes – April 9, 2024

Councillor John MacGarva 24/195

Moved that the minutes of the Council Meeting on April 9, 2024 be approved as presented.

Carried

3) Special Council Meeting Minutes – April 16, 2024

Councillor Tony Bruder 24/196

Moved that the minutes of the Special Council Meeting on April 16, 2024 be approved as presented.

Carried

D. UNFINISHED BUSINESS

Minutes  
 Council Meeting  
 Municipal District of Pincher Creek No. 9  
 April 23, 2024

E. BUSINESS ARISING FROM THE MINUTES

a) Paton Park – Request for Paved Pathway

Councillor John MacGarva 24/197

Moved that the Paton Park/Lundbreck Citizens Council request for up to \$7500 for paving of the paved pathway be approved,

AND THAT the amount be funded through operations.

Carried

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Tony Bruder – Division 1
  - Landfill Board Minutes Feb 21, 2024
  - Landfill Board Minutes March 20, 2024
  - ORRSC Minutes March 14, 2024
  - Volunteer Appreciation
  - Blackfoot MOU
  - Grizzly Bear Issues
2. Councillor Rick Lemire – Division 2 - ABSENT
3. Reeve Dave Cox– Division 3
  - PCEC Special Meeting
  - Pincher Creek Library Board
  - Chinook Arch Library Board
  - Volunteer Appreciation Event
  - Beaver Mines Community Association
4. Division 4 – VACANT
5. Councillor John MacGarva – Division 5
  - Joint Health and Safety
  - Volunteer Appreciation
  - Discussion with Oldman River Brewery

Councillor John MacGarva 24/198

Moved to accept the Committee Reports as information.

Carried

G. ADMINISTRATION REPORTS

1. Operations

a) Public Works Operations Report

Councillor John MacGarva 24/199

Moved that Council receive the Public Works Operations Report, including Schedule A – Operations Report, and Schedule B – Shop/Fleet Report, for the period April 1, 2024 to April 14, 2024 as information.

Carried

b) Half Ton Pickup Truck Replacement

Councillor Tony Bruder 24/200

Moved that Council approve the capital purchase of a new ½ ton pickup truck for \$70,000, with said funds coming from the Equipment Reserve.

Minutes  
 Council Meeting  
 Municipal District of Pincher Creek No. 9  
 April 23, 2024

- Carried
- c) Utilities & Infrastructure Report
- Councillor John MacGarva 24/201
- Moved that Council receive the Utilities & Infrastructure Report for the period April 4, 2024 to April 17, 2024 as information.
- Carried
- d) Utility Bylaw 1344-22 Amendments (Bylaw 1351-24)
- Councillor Tony Bruder 24/202
- Moved that Council give Bylaw 1351-24, being the Bylaw amending Utility Bylaw 1344-22, first reading.
- Carried
- Councillor John MacGarva 24/203
- Moved that Bylaw 1351-24 be given second reading.
- Carried
- Councillor Tony Bruder 24/204
- Moved that Bylaw 1351-24 be presented for third reading.
- Carried Unanimously
- Councillor Tony Bruder 24/205
- Moved that Bylaw 1351-24 be given third and final reading.
- Carried
- e) Brownfield Redevelopment for Community Energy
- Councillor John MacGarva 24/206
- Moved that Council approve the application to the Federation of Canadian Municipalities (FCM) Community Energy program for the purpose of mapping brownfield sites and developing a business case for community owned energy projects.
- Carried
- Patrick Gauvreau, Tristen Walker, and David Desabrais left the meeting at 7:21 p.m.
- f) Southfork Road
- Councillor Tony Bruder 24/207
- Moved that Council direct administration to cease the current construction on the Southfork Hill (Twp. Rd. 7-0),  
 AND THAT due to recent additional slides in the area, administration be directed to proceed with investigating the scope and cost of a comprehensive geotechnical study of the area prior to proceeding with any further work on the Southfork Hill (Twp. Rd. 7-0),  
 AND FINALLY THAT, due to safety concerns, the road remains closed to public travel until further notice.
- Carried

Minutes  
 Council Meeting  
 Municipal District of Pincher Creek No. 9  
 April 23, 2024

2. Finance

a) Equipment Reserve Contribution

Councillor John MacGarva 24/208

Moved that Council restricts the \$10,000 related to disposal of Unit 491 to the Equipment Reserve.

Carried

b) Bridge File 75377 Settlement

Councillor Tony Bruder 24/209

Moved that Council rescind resolution 24/155.

Carried

Councillor Tony Bruder 24/210

Moved that Council approve \$50,000 in 2023 funds to settle the legal dispute regarding Bridge File 75377, with said funds coming from the Tax Rate Stabilization Reserve (6-12-0-735-6735)

Carried

c) 2023 Consolidated Financial Statements (presented by AVAIL)

Councillor John MacGarva 24/211

Moved that Council approve the 2023 Consolidated Financial Statements, as presented by AVAIL.

Carried

3. Development and Community Services

a) Notice of Public Hearing - Bylaw No. 2024-02 from MD of Ranchland

Councillor John MacGarva 24/212

Moved that Council receive the Public Hearing Notice and Bylaw No. 2024-02 from MD of Ranchland as information.

Carried

b) Western Mud Slingers Event June 15 2024 Mud Bog SW 7-6-28 W4M

Councillor John MacGarva 24/213

Moved that Council, acting in their capacity as the Licensing Officer pursuant to Bylaw No. 918A, grant the applicant a license for the mud racing event planned for June 15, 2024.

Carried

Minutes  
 Council Meeting  
 Municipal District of Pincher Creek No. 9  
 April 23, 2024

- c) Resume re-zoning to either Rural Recreation 1 (RR-1) or Rural Recreation 2 (RR-2) Land Use Districts

Councillor Tony Bruder 24/214

Moved that Council lift the pause on rezoning to Rural Recreation 1 and Rural Recreation 2 and resume processing rezoning applications as permitted in Land Use Bylaw 1349-23.

Carried

4. Municipal

- a) CAO Report

Councillor John MacGarva 24/215

Moved that Council receive for information, the Chief Administrative Officer's report for the period April 8, 2024 to April 26, 2024.

Carried

- b) Pincher Creek Regional Emergency Management Agency 2024 Budget Increase Request

Councillor Tony Bruder 24/216

Moved that Council approve the Revised 2024 Pincher Creek Regional Emergency Management Agency Operating Budget, with the MD's increase of \$4020 to come from the Tax Rate Stabilization Reserve 6-12-0-735-6735.

Carried

- c) Grant Hosting Request – Castle Community Legacy Fund

Councillor Tony Bruder 24/217

Moved that Council grant the Castle Mountain Community Association's request and accept funds from the Community Foundation of Lethbridge and Southern Alberta for allocation through the Castle Community Legacy fund annually.

Carried

H. CORRESPONDENCE

1. For Action

- a) Sponsorship Request for 4-H Silver Reins - Request Received April 10, 2024

Councillor John MacGarva 24/218

Moved that Council sponsor the 4-H Silver Reins, in the amount of \$100, with the amount to come from Grants to Groups and Organizations (2-75-0-770-2765)

Carried

- b) Backfill Request BMCA - Request Received April 4, 2024

Administration was directed to respond to the BMCA stating that potential backfill material at the new firehall site doesn't belong to the MD, and they need to contact Pincher Creek Emergency Services.

Minutes  
 Council Meeting  
 Municipal District of Pincher Creek No. 9  
 April 23, 2024

2. For Information

Councillor Tony Bruder 24/219

Moved that the following be received as information:

- a) Regulatory Approvals  
 - Letter from the Minister of Environment and Protected Areas

Carried

I. NEW BUSINESS

J. CLOSED SESSION

Councillor John MacGarva 24/220

Moved that Council move into closed session to discuss the following, the time being 7:51 pm:

- a) Arena Sound System Funding Request – FOIP Sec. 25.1  
 b) Draft Letter to AUC – FOIP Sec. 24.1

Councillor John MacGarva 24/221

Moved that Council move out of closed session, the time being 8:07 pm.

Carried

- a) Arena Sound System Funding Request

Councillor Tony Bruder 24/222

Moved that Council contribute 33.3% of the total cost, up to \$22,300, towards the Memorial Community Centre Arena sound system funding request from the Town of Pincher Creek,

AND THAT the amount be taken from Regional Community Initiatives Reserve (6-12-0-754-6740).

Carried

- b) Draft Letter to AUC

Councillor John MacGarva 24/223

Moved that Council approve the draft letter to the AUC regarding the Sunrise Solar Project Power Plant, as presented.

Carried

K. ADJOURNMENT

Councillor John MacGarva 24/224

Moved that Council adjourn the meeting, the time being 8:09 pm.

Carried

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REEVE

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CHIEF ADMINISTRATIVE OFFICER

**MINUTES  
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
SPECIAL COUNCIL MEETING  
MAY 7, 2024**

The Special Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, May 7, 2024, in the MD of Pincher Creek Council Chambers.

Notice of this Special Council Meeting was posted on the MD website and social media.

**PRESENT** Reeve Dave Cox, Deputy Reeve John MacGarva, Councillors Tony Bruder, Rick Lemire, and Jim Welsch.

**STAFF** CAO Roland Milligan, and Executive Assistant Jessica McClelland.

Reeve Dave Cox called the meeting to order at 3:00 pm.

**A. ADOPTION OF AGENDA**

Councillor Rick Lemire 24/225

Moved that the Special Council Agenda for May 7, 2024 approved as presented.

Carried

**B. OATH OF OFFICE**

CAO Roland Milligan administered the Oath of Office to Councillor Jim Welsch.

**C. COMMITTEE/BOARD DISCUSSION**

All of Council are sitting members of the following Committees, Boards and Commissions. A resolution is not required to appoint Council members, or their attendance at the following.

- Foothills Little Bow
- Joint Cowley and MD Council Meetings
- Joint Crowsnest Pass and MD Council Meetings
- Joint Funding Meetings
- Joint Town and MD Council Meetings
- Municipal Planning Commission
- Pincher Creek Regional Emergency Management Organization (PCREMO)
- Regional Council Meetings
- Road Tours with Public Works Manager
- RMA (Rural Municipalities of Alberta)
- Subdivision Authority

Discussion for other appointments/alternates on committee/boards took place, with Councillor Welsch being appointed to the following:

- Agricultural Service Board (Reeve Dave Cox as alternate)
- Airport Committee (Reeve Dave Cox as alternate)
- Family and Community Services (Councillor John MacGarva as alternate)
- Intermunicipal Development Plan – for MD of Ranchlands and MD of Willow Creek
- Police Advisory Committee \*as alternate
- Town of Pincher Creek Housing Committee \*as alternate

**F. ADJOURNMENT**

Councillor Jim Welsch 24/226

Moved that Council adjourn the meeting, the time being 3:38 pm.

Carried

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER



## What's new with WBRA



**FEATURE IMAGE** - Spring is here at last! The fuzzy new blossoms of the Prairie Crocus (*Anemone patens*) near Chain Lakes in the MD of Ranchland.

(Photo: T. Porter/WBR)

## Apply for Habitat Projects Now!





**Installation of a wet well for off-stream watering in Cardston County. The system was subsequently fitted with a watering bowl and electric eye and will provide livestock a clean water source while reducing pressure on a nearby stream. (Photo: Graham Salt)**

Our lives revolve around the seasons - whether we're producers moving through winter feeding to spring calving and branding season or WBRA staff moving from grant writing and reporting then to field season. It's also quickly becoming the season for all of us to 'tackle those projects'.

WBRA once again has funding available to support your 'win-win' stewardship projects. These are projects that could see positive outcomes for your operation AND for riparian, wetland, or grassland habitats and the biodiversity they support.

Examples of beneficial projects could be installing an off-site watering system, using electric fencing to facilitate rotational grazing, dealing with beaver conflict through mitigation techniques, or implementing a novel project we haven't thought of yet!

Information is available on our [Supporting Landowners in Conservation and Stewardship](#) webpage or by contacting Elizabeth at 403-563-0058 or [eanderson@watertonbiosphere.com](mailto:eanderson@watertonbiosphere.com).

# Leaning In for Limber Pine



**Above: A limber pine stands sentry atop a windswept southern Alberta ridge. For now, it has escaped the deadly clutches of White Pine Blister Rust and other factors threatening the species. The WBR and its partners are working to stop the devastation.**

(Photo: C. Smith)

Limber pines are an iconic tree species in Waterton Biosphere Region, often growing in tough conditions but far from marginal in their impacts on the ecosystem.

Check out our new video "[Living Legacy: Saving Alberta's Limber Pine](#)" to learn about the threats facing this iconic tree and the various supporters rallying to save the species.





We also have a new section on our website entitled [Recovering Vulnerable Limber Pines](#) that provides more facts about the species and its interactions that may surprise you – like how long it takes a limber pine to produce its first cone or the importance of its subterranean fungal friendships. No spoilers here, so head over and explore the page.

Finally, stay tuned to our May newsletter for details on two upcoming workshops addressing beneficial management practices for grazing in limber pine areas.



**Above: Volunteers helped build pine cone cages back in November under the guidance of Jodie Krakowski of the Whitebark Pine Ecosystem Foundation of Canada (WPEF-C). The WBR and WPEF-C will be hosting future workshops and providing opportunities to get involved so stay tuned.**

(Photo: T.Porter/WBR)

## **DOTC is Fast Approaching!**



# PINCHER CREEK DAY *on the* CREEK

Student Outdoor  
Experiential Learning Event



May  
16th, 2024

## OUR PROUD SUPPORTERS



Parks  
Canada

Parcs  
Canada

- Agriculture for Life
- Alberta Community Bat Program
- Alberta Forestry & Parks
- Alberta Hunter Education Instructors Association
- Allied Arts Council of Pincher Creek
- Archaeology Society of Alberta
- Atlatl Archaeology
- Cows & Fish
- Kootenai Brown Pioneer Village
- Oldman Watershed Council
- Pincher Creek Emergency Services
- Pincher Creek Family Centre
- Pincher Creek & Municipal District Library
- South West Invasive Managers
- Waterton Biosphere Reserve Association
- Waterton Lakes National Park

Prepare for  
the Weather,  
Bring Water &  
Your Lunch

For more info contact Nora at:

[nmanners@watertonbiosphere.com](mailto:nmanners@watertonbiosphere.com)



The 2024 Day on the Creek\* is a little more than two weeks away! The planning team is just finalizing the volunteer and presenter lists and handling the last few on-site logistical details.

We're excited to announce that more than 20 learning stations and 8 drop-in stations will be available for students to take part in.

Please be sure to stop by and say hi to the students, staff and hard-working volunteers on Thursday, May 16th along the banks of Pincher Creek between 9 a.m. and 3 p.m.

For presenters and volunteers, please stay tuned for additional details as the date gets closer. Check your inboxes and keep an eye on the WBR [DOTC web page](#) .

For any additional answers to questions, contact Nora at [nmanners@watertonbiosphere.com](mailto:nmanners@watertonbiosphere.com) or call 403-627-1473.

If you haven't been able to volunteer due to time constraints, please consider contributing to our youth education efforts by donating a monetary contribution at the link below.

*\*Day on the Creek has recently been short-listed to receive the 2024 Emerald Award! Such an honour to be nominated, but the real credit goes to our supporters and hardworking volunteers.*

## Bin sourcin', bin receivin', bin deliverin'!

The Bear Resistant Garbage Bins have arrived!

Twenty-two bins were ordered by community members in the Waterton Biosphere Region, and will be delivered to central points in the coming days.

When it comes to decreasing conflict with large carnivores like bears, attractant management is always a key part of the solution. We are happy to partner with people in the WBR in reducing garbage as an attractant.

A big thank you to all those who took part in this program. At this time, all units have been spoken for and no additional bins remain. If you are interested in being added to the list for a future order, please contact [jbectell@watertonbiosphere.com](mailto:jbectell@watertonbiosphere.com).





Above: Carnivores and Communities Program coordinator Jeff Bectell stands ready to deliver bear resistant bins in the coming days to stakeholders who have ordered them. Please get ahold of him to make arrangements via email - [jbectell@watertonbiosphere.com](mailto:jbectell@watertonbiosphere.com).

(Photo: L. Bectell)

Thank you for taking a moment to read our eNewsletter. Follow us on social media and visit our website to learn more about the Waterton Biosphere Reserve Association and our projects.

**If you would like to make a donation to WBR programs & initiatives, please click button below.**

[DONATE](#)



[Visit our Website](#)

Waterton Biosphere Reserve Association | BOX 7, PINCHER CREEK, T0K 1W0 Canada

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# BOARD REPORT



F3  
**CHINOOK**  
ARCH REGIONAL  
LIBRARY SYSTEM

Chinook Arch Library Board Meeting - April 4, 2024

## Chinook Arch Receives Clean Audit Option

Auditors from Insight LLP reviewed the 2023 Audited Financial Statements with the Board. The Statements show that Chinook Arch is in sound financial shape, despite recent funding challenges due to a flat levy rate. In 2023, Chinook Arch invested \$160,000 in reserve funds to replace all member library websites, and upgrade the wireless access points in all member libraries. It was also able to seal coat the Chinook Arch parking lot. The Board's Audited Financial Statements can be found on the Chinook Arch website at <https://chinookarch.ca/about-us/financial-statements>.

## Annual Reports Approved

Municipal Affairs requires that all Alberta public libraries submit an annual report. The 2023 Chinook Arch annual report showed that library services are continuing to rebound in the wake of the pandemic, with most indicators showing modest increases over 2022.



## Strong Support for Public Libraries in Alberta

A recent telephone survey commissioned by Alberta's library systems found that 71% of Albertans agree that convenient access to the public library is important to them, and 81% agree that there is value in public libraries as free spaces to read, learn, have fun, and access the Internet.

# Board Members Present

Arrowwood	Corry Walk
Barnwell	Jane Johnson
Barons	Ron Gorzitza
Cardston	Marsha Jensen
Cardston County	Tom Nish
Champion	Terry Penney
Claresholm	Kelsey Hipkin
Coalhurst	Lyndsay Montina
Coutts	Stephen A. Pain
Crowsnest Pass	Doreen Glavin
Fort Macleod	Jim Monteith
Hill Spring	Suzanne French
Lethbridge (City)	Robin Harper
Lethbridge (County)	Tory Campbell
Lomond	Marie Logan
Magrath	Darryl Christensen
Milk River	Anne Michaelis
Milo	Christopher Northcott
Nanton	Amanda Bustard
Nobleford	Melissa Jensen
Pincher Creek	Mark Barber
Pincher Creek M.D.	Dave Cox
Raymond	Kelly Jensen
Stirling	Gary Bikman
Taber	Daniel Remfert
Taber M.D.	Merrill Harris
Vauxhall	Marilyn Forchuk
Vulcan	Debra Wyatt
Warner	Derek Baron
Warner County	Morgan Rockenbach
ID of Waterton	Lesley Little
Willow Creek M.D.	Maryanne Sandberg
LPL Resource Centre	Brendan Cummins

**Regrets**

Coaldale	Jordan Sailer
Picture Butte	Crystal Neels
Stavely	Chelsey Hurt
Vulcan County	Doug Logan
Ministerial Appointment	Vic Mensch (Chair)

**Absent**

Carmangay	Blanche Anderson
Glenwood	Linda Allred

# Chinook Arch VOIP Telephone System Saves Members \$19,000 Annually

In 2021, Chinook Arch started offering VOIP telephone services on a cost-recovery basis. Many of the 20+ participating libraries saw their bills drop from \$200 to \$15/month. Collectively, this service saves the libraries \$19,000 per year!



# Policies Reviewed

The Board reviews its policy manual every three years. At the April 2024 meeting, the following policies were approved. All policies can be found on the Chinook Arch website at <https://chinookarch.ca/about-us/board-policies>.

- Management of System Funds
- Backup of Financial Data
- Hours of Work and Overtime
- Annual Vacation
- Employee Benefits
- Drugs, Alcohol, and Medication



# Contact Us

Chinook Arch Regional Library System  
 2902 7th Avenue North  
 Lethbridge, AB T1H 5C6 | 403-380-1500  
[www.chinookarch.ca](http://www.chinookarch.ca) | [arch@chinookarch.ca](mailto:arch@chinookarch.ca)



facebook.com/  
chinook.arch7



@chinooklibs



@chinooklibs

***Latest results from Statistics Canada’s Canadian Survey on Business Conditions point to an increase in overall business confidence in Alberta.***

**Key messages:**

- Alberta continues to be the best jurisdiction to invest in due to the lowest tax rates in Canada, a young, highly skilled, and productive workforce, and an environment that embraces innovation and entrepreneurship.
- The overall business confidence in Alberta continues to grow, according to Statistics Canada’s Canadian Survey on Business Canada.
- This confidence in Alberta is out pacing the rest of the country.
- Optimism improved in 12 out of 16 industries.
- The biggest jump came in the professional, scientific, and technical services sector, boosted largely by Alberta’s burgeoning tech sector which continues to be one of the hottest in Canada.
- The most optimistic sector to start the year was the arts, entertainment, and recreation sectors, they have been buoyed by the film and television sector which has had record investment with major productions that have helped put Alberta on the map.

***Alberta’s government has announced new policies and regulations for renewable energy developments.***

**Key messages:**

- We are proud that Alberta continues to be a global leader in responsible energy development and the national leader in renewables investment.
  - Our competitive tax system, unique deregulated electricity market, and commitment to reducing economic barriers mean that Alberta is a destination of choice for investment.
- Our government’s top priority is to listen to Albertans’ concerns and provide clarity to investors, which is why we directed the AUC to implement a brief pause on approvals for renewable projects to conduct a proper inquiry into these concerns.
  - Only a month ago, we witnessed a province-wide grid alert that highlighted concerns on the ability of renewable power generation to be available when we need it, and how it can best fit into Alberta’s supply mix going forward.
  - We thank everyone who provided their input about the impact and role of renewable energy generation across the province. We are committed to continuing to listen to Albertans on this issue.
- Alberta’s government is setting a clear and responsible path forward for renewable project development to ensure our electricity grid is reliable, affordable, and sustainable.
  - Based on the AUC’s inquiry, Alberta’s government is working on five policy and regulatory changes to clarify the rules for renewable energy development:
    - Taking an agriculture first approach to protect prime agricultural land from development unless the proponent can demonstrate the ability for both crops and/or livestock to co-exist with the renewable generation project;
    - Making developers responsible for reclamation costs via bond or security;
    - Establishing 35-kilometre buffer zones around protected areas and “pristine viewscapes”;

- Conducting meaningful engagement on the possibility of renewable development on Crown lands; and,
- Developing changes to Alberta's Transmission Regulation including how transmission costs are allocated.

***Alberta's government has requested the federal government provide more allotments for newcomers under the Provincial Nominee Program.***

**Key messages:**

- Alberta's economy is growing and since January 2023, our province has added over 100,000 new jobs for Albertans.
- From January to February of this year, our province accounted for over 48 per cent of all employment growth in the country and as more jobs are created, we need more skilled workers from Ukraine and other areas around the world to fill job vacancies.
- Despite our request for more allotments under our Provincial Nominee Program, the federal government has denied that request and has only allowed Alberta the same number of nominations in 2024 as in 2023, despite our growing workforce demands.
- We are concerned with this decision and the adverse effects it will have, not only on Alberta's economy and labour shortages, but also in our ability to provide Ukrainian evacuees an opportunity to seek permanent residence in Alberta.
- In addition, we're concerned that Ottawa is violating section 95 of the constitution by inhibiting our province's ability to welcome more newcomers.
- Premier Danielle Smith has written a letter to Prime Minister Justin Trudeau seeking an immediate increase to 20,000 nominations for 2024 and reminding him of the province's immigration rights under the constitution.
- Alberta will continue to advocate for an increased allocation that best meets Alberta's long-term economic interests, and work towards greater involvement in decisions regarding immigration policy and planning.

***Invasive mussels threaten Alberta's waterways, and we have an Aquatic Invasive Species (AIS) program in place to guard against the introduction and spread of these and other aquatic invasive species.***

**Key messages:**

- Alberta's government is taking action to protect lakes and waterways from aquatic invasive species including Zebra and Quagga mussels.
- Currently, Alberta is completely 100 per cent free of zebra and quagga mussels, but the risk of these invasive mussels being introduced here is rising. These invasive species could threaten Alberta's ecosystems and cost millions annually in damages to irrigation infrastructure.
- This is why our government is investing \$2.5 million to improve inspection and detection and add an additional dog to the K-9 inspection unit.
- We will expand the number of fixed watercraft inspection stations across the province from four to seven and increase the number of dedicated inspectors.

- Minister Schulz is also calling on the Department of Fisheries and Oceans and Canadian Border Service Agency to increase support to make sure that boats entering into Canada are Zebra and Quagga mussel-free this year.

***Premier Danielle Smith testified about the negative impacts of the federal carbon tax at the Parliamentary Standing Committee on Government Operations and Estimates.***

**Key messages:**

- Albertans and Canadians are facing a cost-of-living crisis not seen in decades and are struggling with severe financial pressures, yet the federal government insists on increasing costs further by increasing their carbon tax by 23 per cent on April 1.
- The carbon tax achieves higher costs, not reduced emissions.
- Alberta is making significant progress in emissions reduction without compromising jobs and hurting the industries that have created so much wealth and prosperity for our country.
- We are working toward carbon neutrality by 2050 through technology and investment, including through our Technology Innovation and Emissions Reduction Regulation and our Emissions Reduction and Energy Development Plan.
- If the federal government is going to say that affordability is a top priority, they can match words with action by immediately cancelling the carbon tax increase.
- Premiers and Canadians across party lines and from east to west are standing up against the carbon tax and it is time for the federal government to listen.

***Alberta's government is fulfilling its promise to provide seniors with 25 per cent discount on personal registry services to help keep life affordable.***

**Key messages:**

- Alberta's government is delivering on its promise to provide seniors a 25 per cent discount on personal registry services starting April 1, 2024.
- Delivering on this promise will benefit more than 725,000 Alberta seniors.
- We are providing some relief to seniors, many of whom are on a fixed income, and having a difficult time to make ends meet, so we can make life more affordable.
- When seniors visit their preferred registry office, they will be eligible for the discount on services including vehicle and driver-related services like vehicle registration renewals, driver's licences, and standard licence plates, and vital statistics products like marriage licences.

***Alberta's government is creating two new organizations that will support the development of the mental health and addiction system of care.***

**Key messages:**

- For the past five years, our province has been leading the world in building the Alberta Recovery Model to support those facing addiction or mental health challenges in their pursuit of recovery.

- To continue this work and as part of the province's efforts to refocus the health care system, Alberta's government will be establishing two new mental health and addiction organizations later this year: Recovery Alberta and The Canadian Centre of Recovery Excellence (CoRE).
- Recovery Alberta will serve as the province's lead provider of mental health and addiction services previously delivered by AHS.
- CoRE will support Alberta's government in improving the mental health and addiction system by researching best practices for recovery from around the world, analyzing data, and making evidence-based recommendations.
- The development of CoRE and Recovery Alberta is moving our province even further ahead as a leader in supporting people in their pursuit of recovery.
- We are ensuring anyone suffering from the deadly disease of addiction or facing mental health challenges has the opportunity to pursue recovery and get the care they need.

***Alberta's government is investing \$224.8 million to develop two Rural Medical Education Program Training Centres (RMEPTCs) in Lethbridge and Grande Prairie.***

**Key messages:**

- Every Albertan deserves timely access to high-quality medical care regardless of where they live.
- We know that students who learn in rural communities are more likely to work in rural communities.
- That's why we are investing over \$220 million to develop new training centres for physicians in Grande Prairie and Lethbridge.
- These centres will provide increased access to medical education for rural and Indigenous students, increasing the number of family medicine and generalist physicians in regional and rural areas in Alberta.
- Once completed, both training centres will contribute over 100 doctors every year.

***Alberta's government is providing \$1.13 million in grant funding to regional airports across the province to develop business cases and feasibility studies for airport growth and improvements.***

**Key messages:**

- Alberta's aviation industry plays a critical role in strengthening and diversifying our economy by expanding access to markets and creating jobs.
- Alberta's government is supporting 10 regional airports to help them increase economic competitiveness by providing funding that will allow the airports to develop business cases and feasibility studies for improved airport infrastructure and air transportation.
- This \$1.13 million investment demonstrates Alberta's commitment to supporting the growth of Alberta's regional airports and helping restore or develop connections between our regional and international airports.
- Regional airports are key assets in supporting the air sector and the movement of goods and people and we look forward to working more closely with them to ensure they are drivers of economic growth in the province.

***As families and businesses in the agriculture industry start to look toward spring and summer, Alberta's government is also preparing for the upcoming growing season.***

**Key messages:**

- Alberta's agriculture industry is a vital contributor to Alberta's economic growth, job creation, and prosperity.
- As we head into the 2024 growing season, Alberta's government is committed to supporting producers through what may be another dry year.
- To ensure Alberta's farmers and ranchers have the tools and resources they need to succeed, we are investing in the Irrigation Rehabilitation Program and Alberta's Water Management Program through Budget 2024.
- Although we remain optimistic for heavy precipitation this spring, in the face of an uncertain growing season, producers are encouraged to check their insurance policies and the suite of business risk management programs provided by Agriculture Financial Services Corporation (AFSC) for additional protection.
- Alberta's government will continue to support our farmers and ranchers in the months to come as they work to feed our province and families across the globe.

***Alberta's government is delivering on a commitment to provide funding to help family doctors with their administrative costs so they can devote more time to seeing patients.***

**Key messages:**

- Alberta's government is pulling out all the stops to strengthen and improve Alberta's primary health care system.
- In December, we committed to additional funding to support family physicians and now that the details have been worked out with the Government of Canada, we are delivering on that promise.
- The Alberta Medical Association is receiving \$92 million in transition funding on April 4, which it will distribute to eligible family physicians and rural generalists.
- The funding is a one-time payment based on the number of patients they support and is aimed at helping family doctors with administrative and equipment costs until a new compensation model is in place.

***Alberta's government is investing in digital policy research to increase the agricultural industry's productivity and competitiveness, improve food security, and make a positive impact on the environment.***

**Key messages:**

- Alberta is a global leader in agriculture research and technology, resulting in increased productivity, competitiveness, sustainability, and food security for both producers and consumers.

- To continue fostering innovation in the province's agriculture industry, the Government of Alberta is providing a \$1.2 million grant to the University of Calgary's Simpson Centre for the Alberta Digitalization Agriculture Program.
- The Simpson Centre will research ways to improve understanding and provide recommendations to producers and policymakers on how digital technologies like robotics and data analytics can be adopted in agriculture.
- Researching strategic opportunities to digitalize agriculture will drive innovation and production – helping to find new ways to put more food on plates across Canada and around the world.

***Alberta's government has introduced Bill 16, the Red Tape Reduction Statutes Amendment Act, which seeks to amend 12 pieces of legislation from ten ministries to further reduce red tape and save time and money for Albertans.***

**Key messages:**

- Alberta is a national leader in reducing red tape for job creators, taxpayers, and families.
- Alberta continues to reduce unnecessary red tape, resulting in simplified, smooth, and efficient processes as well as time and money savings for Alberta families and businesses.
- By modernizing regulations and reducing administrative burden, we have saved Albertans and Alberta businesses over \$2.75 billion since 2019, as shown in the latest red tape reduction annual report.
- Since the fall of 2019, we have passed seven red tape reduction bills and our newest red tape reduction bill includes common sense changes that will eliminate more than 230 unnecessary requirements and save Alberta families and businesses an estimated \$1.5 million each year.

**Affordability and Utilities – Rural Electrification Loan Act and Rural Electrification Long-term Financing Act**

- Alberta's government is proposing to repeal the *Rural Electrification Loan Act*, the *Rural Electrification Long-Term Financing Act*, and the Rural Electrification Loan Regulation.
- The laws being repealed were used to provide loans for rural utility infrastructure development decades ago but have not supported any programs since 1997 when the last loan of this type was advanced.
- Albertans can turn to existing rural utility grant programs to assist with the construction of rural utilities without the *Rural Electrification Loan Act*, the *Rural Electrification Long-Term Financing Act*, and the Rural Electrification Loan Regulation.

**Executive Council – Alberta Investment and Attraction Act**

- Alberta's government is committed to ensuring our province remains the best place to invest and to start or grow a business.
- The Invest Alberta Corporation plays an important role in pursuing high-value, job-creating private sector investment in Alberta and promoting the province as a prime investment location for businesses from across Canada and around the world.
- Proposed amendments to the Alberta Investment and Attraction Act would enable administrative changes, such as simplifying the resignation process for directors and providing



additional clarity around the Deputy Minister of Executive Council's role with the Invest Alberta Corporation.

- These changes would help streamline the decision-making process and promote timely actions within the corporation, so that the Invest Alberta Corporation can better use its time and resources on attracting investment to our province.

#### Forestry and Parks – Public Lands Act

- Proposed amendments to the *Public Lands Act* would update definitions clarifying the use of public lands and providing clarity to ranchers, farmers and public land managers on Animal Unit Measures with respect to livestock grazing allocations and billing.
- The proposed amendments would be the first step in the government's plan to modernize Alberta's public land rules to encourage business development on public lands and streamline and expedite related approvals processes.

#### Justice – Provincial Offences Procedure Amendment Act

- We are proposing amendments to the *Provincial Offences Procedure Amendment Act* that would allow the use of fully digital processes and procedures in court, eliminating the need for Albertans to spend time and money attending court in-person and creating greater efficiencies within the court system.
- Proposed amendments would also result in the courts transitioning to the use of digital evidence, which will reduce the use of paper, increase the speed of communication, and allow reliable digital records to be generated, submitted, and retained.
- Albertans who are unable to use digital services will still be able to engage with the court system by mail, phone, and in-person appearances.
- Alberta's government is committed to ensuring the public's safety, the ability of law enforcement to conduct investigations, and Albertans' right to a fair trial and is proposing an amendment to extend the statute of limitations, which provides the timeframe for initiating legal action, from six months to 12 months to allow for more comprehensive investigations into serious and complex regulatory offences.

#### Mental Health and Addiction – Mental Health Services Protection Act

- Alberta's government continues to improve the quality of care for people pursuing recovery from addiction and mental health challenges.
- We value the role of counsellors and share their desire to ensure people in our province have access to the mental health supports and services they need.
- We have heard clearly there is a need to regulate counsellors to help ensure the safety of Albertans and consistent standards of care across the field and so we are proposing amendments to provide a path forward for regulating counsellors in a streamlined manner that supports the wellbeing for those seeking supports.
- To further improve and define the standards of care, the government is working with counsellors and the College of Alberta Psychologists to regulate and license the profession.

#### Municipal Affairs – Libraries Act

- Public libraries are a vital part of healthy, thriving communities across Alberta, and they play an important role in enabling Albertans not only to access books, but also the internet, learning programs for children and adults and new technology like 3D printing.
- Proposed changes would give libraries more flexibility around regional collaboration, increasing the total number of communities allowed to be included in an intermunicipal library board, which will give libraries more flexibility and opportunities for greater efficiency.
- These updates would also reduce administrative burden by eliminating unnecessary and redundant parts of the legislation, such as removing the deadline for library boards to submit a budget to their council, so that library boards can spend more time on delivering services to Albertans.

#### Seniors, Community and Social Services – Income and Employment Supports Act

- Our government is committed to making sure vulnerable Albertans have access to the critical support they need.
- By eliminating separate rules and rates for those in family violence shelters, the proposed amendments would clarify funding guidelines for family violence shelter operators and enable higher core benefits for families residing in family violence shelters.
- Increasing the level of supports for those escaping family violence by providing higher funding based on the size of their family is a common-sense change that allows shelter operators and vulnerable Albertans to focus on safety and well-being.
- Providing the standard core essential benefit to clients in family violence shelters would ensure they receive the necessary supports to meet their basic needs.

#### Service Alberta and Red Tape Reduction – Commercial Tenancies Protection Amendment Act

- Alberta's economy has fully recovered from the COVID-19 pandemic and our government is removing specific measures to provide supports to businesses impacted by public health measures which are no longer necessary.
- We are repealing the *Commercial Tenancies Protection Act*, which was introduced to protect commercial tenants from evictions, penalties, and rent increases during the pandemic when non-essential businesses were forced to close.
- We are ensuring that Alberta businesses are clear about the necessary rules that they must comply with and are not left navigating seemingly contradictory requirements.

#### Service Alberta and Red Tape Reduction – Gaming Liquor and Cannabis Act

- Alberta's government wants to make it easier for the cannabis and gaming industries to do business in the province, while continuing to protect the health and safety of Albertans, particularly our youth.
- Our amendments would adjust some rules for cannabis industry employees to better align them with those in the liquor industry, which will simplify employment requirements for new employees so cannabis retailers can hire staff more quickly, while still ensuring that necessary training and safeguards are in place to enable the safe, legal sale of cannabis.
  - For example, employees can now obtain their required cannabis training within 30 days of starting employment, rather than prior to starting, which is the same as the

requirement for employees in the liquor industry. Someone with the appropriate training is still required to be on site and supervising during this 30-day period.

- We are also proposing amendments to make it easier for families with minors to access all-ages amenities at casino resorts, such as restaurants, hotels, theatres, and sports facilities, by allowing them to travel through the gaming hallway provided they are accompanied by an adult.
- We are clarifying the authority of the Minister of Service Alberta and Red Tape Reduction to make policy decisions related to alcohol, liquor, and gaming sectors, when there is a direct impact on government revenues.
  - These changes would also clarify that government, as well as Alberta Gaming, Liquor and Cannabis, has the authority to conduct and manage gaming activities in the province.

#### Service Alberta and Red Tape Reduction – Red Tape Reduction Amendment Act

- Alberta's government wants to ensure we don't take any steps backward and lose all the progress we have done.
- We have made significant strides in red tape reduction and want to maintain our momentum and continue to improve our red tape reduction efforts.
- Proposed amendments to the *Red Tape Reduction Act* would enable Alberta's government to build on our successes and require annual reporting to share those successes and provide accountability to Albertans.
- Moving forward, if government brings in a regulatory requirement, we will be taking out one that we deem unnecessary to support government's economic, fiscal, and social priorities that make Albertans' lives better.
- Service Alberta and Red Tape Reduction will continue to focus on leaner regulatory approaches, reducing unnecessary and duplicative requirements, and simplifying and modernizing administrative processes – while ensuring government maintains important health, safety, and environmental protections for Albertans.

#### Transportation and Economic Corridors – Traffic Safety Act

- To support innovation and investment in the transportation sector, while continuing to ensure public safety, we are proposing amendments to enable the government to create regulations that would allow pilot projects to test new transportation technologies – including autonomous vehicles – on a short-term basis.
- Pilot projects provide real-life evidence that will help the government evaluate and understand any safety implications in addition to informing future policy decisions.
- The proposed amendments to the *Traffic Safety Act* will reduce red tape and encourage innovation for municipalities and transportation companies looking to implement new and innovative uses of existing vehicles, or new transportation technologies.
- Reducing legislative and regulatory barriers for pilot projects increases the ability to pursue innovation, allowing Alberta to play a key role in the adoption of new technologies while continuing to support the transportation needs of the province.
- These changes would also align Alberta with five Canadian jurisdictions that have provisions within their legislation that broadly address pilot projects (British Columbia, Manitoba, Nova Scotia, Ontario, and Quebec).

Treasury Board and Finance – Motor Vehicle Accident Claims Act

- The *Motor Vehicle Accident Claims Act* protects victims injured by uninsured or unknown drivers by allowing the victims to sue for damages and receive compensation from the General Revenue Fund.
- The administrator appointed under the act receives applications, determines the amounts to be paid to victims and delegates duties to program area staff, making administration of the Motor Vehicle Accident Claims Program more efficient and ensuring that Albertans receive claims more quickly.
- By making simple legislative amendments through our Red Tape Reduction Bill, like allowing an administrator to delegate more duties to Treasury Board and Finance staff where it makes sense to do so, we continue to make common-sense changes that speed up government administration and ensure that Albertans receive more timely decisions on any compensation to which they are entitled.

***Alberta's government has introduced Bill 17, the Canadian Centre of Recovery Excellence Act, to establish the Canadian Centre of Recovery Excellence (CoRE) as a crown corporation and support the improvement of mental health and addiction services.***

**Key messages:**

- Alberta's government is building a system of care for mental health and addiction that is focused on supporting recovery.
- With legislation and \$5 million this year, Alberta's government is taking steps to establish CoRE, an organization that will support our government in improving mental health and addiction services.
- If passed, the *Canadian Centre of Recovery Excellence Act* will establish CoRE as a crown corporation to inform best practices in mental health and addiction, conduct research and program evaluation, and support the development of evidence-based policies for mental health and addiction.
- As with any organization accessing information in the health system, CoRE will be held to high standards to protect the privacy of Albertans.

***Alberta's government has tabled Bill 18, the Provincial Priorities Act, to ensure federal tax dollars are spent in partnership with provincial tax dollars – on priorities that matter to Albertans.***

**Key messages:**

- For years, governments in Ottawa with almost no representation in Alberta, have been imposing their destructive agenda on Alberta taxpayers through direct funding agreements with cities and provincially regulated and funded organizations.
- Albertans don't want federal funding for virtue signaling political programs and projects – we want our federal share of taxes for roads, infrastructure, housing, and other priorities.
- We need federal tax dollars to be spent in partnership with provincial tax dollars – on actual provincial priorities.

- So, we are putting a stop to this loophole – and we will do so in the same manner as Quebec has done.
- The *Provincial Priorities Act* will ensure that cities and other provincially funded and regulated entities, must have provincial government approval to receive federal funding.
- And furthermore, Alberta is demanding the federal government allocate Alberta’s per-capita share of federal tax dollars for housing, roads, and infrastructure, and if this continues to be denied, we will be launching a constitutional challenge on the manner in which the federal government is unconstitutionally abusing the federal spending power for purely political purposes.
- Alberta is not alone in this. Quebec has had similar legislation for years. And, in November, premiers across the country were united in demanding the federal government work with and through the provinces when making agreements with municipalities.
- Albertans are entitled to their fair share of federal tax dollars, and to have those dollars spent on Albertan's priorities. We will ensure that happens.

***Budget 2024 invests in reducing emergency response times, increasing emergency medical services capacity, and supporting the paramedic workforce across the province.***

**Key messages:**

- Alberta’s government is making significant investments to improve emergency response time and services, ensuring swift access to vital care for all Albertans.
- Budget 2024 demonstrates our commitment to enhancing emergency response capabilities and health care access for all, reflecting our dedication to prioritizing the well-being and safety of Albertans.
- Alberta's government is focused on ensuring timely health care services are accessible across the province, recognizing the importance of reducing emergency response times and strengthening the EMS system to save lives and improve health outcomes.

***Alberta’s government is providing an annual grant for Coaldale to cover local policing costs the federal government refuses to pay.***

**Key messages:**

- Alberta’s government is providing an annual provincial grant of \$550,000 to remove a significant financial burden from ratepayers in Coaldale.
- Since reviving a policing agreement with the federal government in 2016, Coaldale is the only municipality in Canada required to pay 100 per cent of the cost of its RCMP contract.
- This is an interim step to alleviate the financial hardship on Coaldale created by the missing federal subsidy from Public Safety Canada.
- We’ll continue to advocate for Coaldale to be treated fairly by the federal subsidy.
- Regardless of where they live, Albertans deserve to feel safe in their communities.
- Coaldale ratepayers have been saddled with more than \$4 million in extra costs as a result of the federal government’s absence.

***Albertans will have opportunities to share feedback on three reservoir options to reduce the impact of abnormal weather on the Bow River.***

**Key messages:**

- Albertans can now have their say on options to help reduce the impact of flood and drought on the Bow River.
- The Bow River runs through the most populated regions of Alberta. Managing water levels in this river is important for helping the province respond to floods, droughts, and other extreme weather events.
- With a feasibility study nearly complete, Alberta's government is seeking new public feedback on two options to increase water storage on the Bow River and help protect communities from future drought and floods.
- This feedback will be closely considered along with the rest of the feasibility study, once it is completed this spring.
- The findings will help Alberta's government decide if there is an option that should proceed to the next phase, the engineering and regulatory approval process.

***A framework for a new primary care compensation model for family medicine and rural generalist physicians is being introduced as part of the government's efforts to strengthen the primary health care system.***

**Key messages:**

- Primary health care is the foundation of Alberta's health care system, and family medicine and rural generalist physicians are fundamental to Albertans getting the care they need when and where they need it.
  - That's why Alberta's government is pulling out all the stops to stabilize, strengthen, and improve Alberta's primary health care system.
- We respect and value the hard work of family physicians to improve Albertans' health and wellness.
- We want to do everything we can to help family physicians provide the best care to Albertans.
- We committed to collaborate with the Alberta Medical Association (AMA) on a new compensation model for family medicine and rural generalist physicians and have done just that extensively over the past six months, which has led to a new compensation framework.

***Forestry and Parks Minister Todd Loewen will be giving a weekly wildfire update, and may be asked about current conditions, prevention measures, and other wildfire operations questions.***

**Key messages:**

- Alberta has been experiencing heightened wildfire activity for this time of year, and to ensure Albertans stay informed of current conditions, prevention measures, and risks, as well as active fire bans, restrictions, and advisories, we will be providing weekly wildfire updates.

- We want Albertans to have access to the most up to date and accurate information possible, so we encourage everyone to download the Alberta Wildfire and Alberta Fire Ban apps, and to regularly check the Alberta Wildfire Status Dashboard.
- Wildfire prevention is a shared responsibility, and everyone must do their part to protect our homes and communities from the impacts of wildfire.
- I urge everyone to become familiar with FireSmart principles, and to exercise extreme caution when spending time outdoors.
- On average over the past five years, 67 per cent of wildfires have been caused by people. Don't be that person this wildfire season.

***Alberta's government is taking action to make utility bills more affordable by introducing legislation to lower and stabilize local access fees.***

**Key messages:**

- Alberta's government is taking action to make utility bills more affordable by introducing legislation to lower and stabilize local access fees.
- We heard the concerns about the impact of high local access fees being charged on Albertans' utility bills by municipalities.
  - These fees have significantly impacted Calgarians in recent years, largely due to the City of Calgary charging a higher-than-average percentage and tying their formula to the highly volatile Rate of Last Resort.
- If passed, these changes would reduce the pressure on Albertans' utility bills by ensuring long-term affordability and predictability for local access fees.

**Legislative changes:**

- If passed, the *Utilities Affordability Statutes Amendment Act* would reduce and stabilize local access fees on Albertans' utility bills by amending the *Municipal Government Act*, the *Electric Utilities Act*, and the *Gas Utilities Act*.
  - This legislation would amend sections of the MGA to prohibit the use of variable rates, including the Rate of Last Resort, when setting the formula for local access fees.
    - This change will lower and stabilize Albertans utility bills in the long-term and aligns with how most municipalities already set their local access fees.
  - It also would amend sections of the *Electric Utilities Act* and *Gas Utilities Act* to ensure that the Alberta Utilities Commission has stronger regulatory oversight on how these municipal fees are calculated and applied to ensure Albertans best interests are protected.
- If passed, the *Utilities Affordability Statutes Amendment Act* would amend sections of the *Alberta Utilities Commission Act*, the *Electric Utilities Act*, the *Government Organizations Act* and the *RRO Stability Act* to replace the terms "Regulated Rate Option", "RRO", and "Regulated Rate Provider" with "Rate of Last Resort" and "Rate of Last Resort Provider" as applicable.

***Alberta's government is delivering on a commitment to attract physicians to work in Alberta and call it home.***

**Key messages:**

- According to the College of Physicians & Surgeons of Alberta (CPSA), since March 2023, Alberta has registered 500 more physicians to practice across Alberta which is the largest increase in registered physicians in a decade. This includes a net gain of 215 family physicians.
- Primary health care is the foundation of Alberta's health care system, and family medicine and rural generalist physicians are fundamental to Albertans getting the care they need when and where they need it.
- Alberta's combination of a low-tax environment, incredible support systems, and the highest physician compensation out of any province in Canada means more physicians are choosing Alberta than ever before.

***On April 23, Premier Danielle Smith and Environment and Protected Areas Minister Rebecca Schulz announced over \$57 million in funding for hydrogen innovations.***

**Key messages:**

- Alberta's government is investing \$57 million to help develop new hydrogen technologies that will help reduce emissions and power the economy.
- Alberta is already Canada's hydrogen leader and through big investments like these, we are aiming to become a global powerhouse.
- We have the resources and expertise needed to become a major global supplier of responsibly produced clean hydrogen.
- This new funding will help accelerate the development of ground-breaking hydrogen technologies that could one day be used in industries and communities around the world.
- Alberta is reducing emissions through technologies, not taxes, and growing the economy at the same time.

***Alberta's Agri-Processing Investment Tax Credit program is attracting large-scale investment in value-added manufacturing, including cutting-edge bioprocessing projects.***

**Key messages:**

- Alberta is an agricultural powerhouse with diverse and innovative industries, including a thriving bioprocessing sector.
- To support economic diversification and growth, Alberta's government introduced its Agri-Processing Investment Tax Credit in spring 2023 and the program is already achieving results for the province.
- Imperial Oil has qualified for Alberta's Agri-Processing Investment Tax Credit program by investing \$720 million to build the largest renewable diesel facility in Canada.



- When production begins in 2025, Imperial Oil's new facility will convert locally-sourced biofeedstocks like canola oil into lower-emission renewable diesel, creating new demand for Alberta producers.
- This is one more example of how Alberta's government is partnering to support Alberta producers and keep our province at the forefront of innovation.

## SUMMARY

### **Canadian Sustainability Standards Board (CSSB) Sustainability and Climate Related Financial Disclosures: Implications for Rural Municipalities with Agriculture, Energy, and other Industries**

The CSSB issued the Canadian Sustainability Standards Disclosure for Sustainability (CSDS 1) and Climate (CSDS 2) in March 2024, and they are open for comment until **June 10, 2024**. The purported objective is to fight “greenwashing” by bringing sustainability and the UN Sustainable Development Goals into all accounting.

Although the standards will hit agriculture, livestock production, and oil and gas production the hardest, the standards are meant to apply to the *entire* economy and include between 68 and 77 different industries (depending on which set of Industry-Based Guidelines are applied).<sup>1</sup>

- Once mandated and enforceable through the adoption by the Canadian Securities Administrators (including the Alberta Securities Commission),<sup>2</sup> the finances and operations of all publicly listed companies in Canada will have to comply, with the most profound implications for hydrocarbon companies and agricultural producers, particularly livestock growers. Although the standards are designed for publicly listed companies, those companies will be asking for this information from small producers and entities within their supply and value chains.
- It is unclear at this juncture what size of publicly listed entity will have to comply with these standards.
- Representatives of the Alberta Securities Commission have indicated that it will be extremely helpful to their future adjustment of these standards (likely in 2025) if there is strong and robust feedback from Alberta individuals, groups, and entities now: no comments are understood to be acceptance of the standards as they are.
- Of significant importance is that the United States is not undertaking disclosures that are as stringent as the CSDS. Currently, the Securities and Exchange Commission’s (SEC) Climate Disclosure rules have been indefinitely stayed until court cases have been resolved. Even if the SEC rules are implemented, they do not mandate water risk data disclosure, Scope 3 emissions accounting, or climate risk scenario analysis. This will put Canadian entities at a competitive disadvantage with Canada’s largest trading partner.

The key issues for rural municipalities that have livestock producers, hydrocarbon companies, agrifood companies, and other entities include mandating water risk data disclosure, Scope 3 emissions accounting, unequal treatment of industries, mandating reporting of operations on managed conservation land, potential liability for gaps or misstatements, and mandatory climate risk scenario analysis.

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<sup>1</sup>The CSSB has said that “CSDS 1 and 2 are meant to be applied by publicly listed enterprises, but they also have an industry-based approach embedded in them. They leverage the Sustainability Accounting Standards Board’s subset of sustainability issues that are relevant to the performance of 77 industries.”

<https://www.frascanada.ca/en/cssb/about/faqs>; However, within the CSDS 1 and 2, the *IFRS-ISSB Industry-based Guidance on Implementing Climate-related Disclosures* is the referenced document.

<https://www.ifrs.org/content/dam/ifrs/publications/pdf-standards-issb/english/2023/issued/part-b/ifrs-s2-ibg.pdf?bypass=on>

<sup>2</sup> <https://www.ahbl.ca/cssb-standards/>

1. **Mandating water risk data disclosure.** CSDS 2 (Climate) embeds and mandates the use of the Industry-based disclosure of either the SASB standards or the IFRS-ISSB S2 Industry-based guidance.<sup>3</sup>

- The Industry-based standards apply to 11 sectors and 68 or 77 industries depending on which industry-based guidance is used. If the IFRS-ISSB S2 Industry-based guidance is used, 29 of 68 industries require baseline water stress reporting [see industry list below on p.7].
- Almost all of the 29, from oil and gas to agricultural products to restaurants and hotels, require reporting of total *fresh water drawn and consumed, percentage in High or Extremely High baseline water stress areas* identified by the World Resources Institute (WRI).<sup>4</sup>
- Other industries, such as Homebuilders must report “*Number of (1) lots and (2) homes delivered in regions with High or Extremely High Baseline Water Stress.*”<sup>5</sup>
- Almost all western Canadian livestock producers are in regions of high or extremely high baseline water stress. [See Aqueduct map below on p.6] Almost all North American large fracking regions fall under this category. There are three problems with the water risk data:
  - i. **Binary data request:** For the Food and Beverage sector, which includes Agricultural Products, Alcoholic Beverages, Meat, Poultry, Dairy, Non-Alcoholic Beverages, and Processed Foods, the requirement for water data is a binary choice – asking whether or not an operation is taking place in or is sourcing ingredients or livestock from areas of high to extreme-high water stress.
  - ii. **WRI Aqueduct data is not designed for this use:** The WRI has issued a disclaimer about the Aqueduct program and its data explaining it was designed for larger scale prioritization not local or regional assessment and the results of their computer models have not been validated: “*Aqueduct remains primarily a prioritization tool and should be augmented by local and regional deep dives.*”<sup>6</sup> The WRI also explains, “*Although the underlying models have been validated, the results are not. Water stress remains subjective and cannot be measured directly. The lack of direct validation makes it impossible to assess some of the parameters in our calculation...Finally, we should stress that Aqueduct is tailored to large-scale comparison of water-related risks. The indicators*

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<sup>3</sup> *Canada Sustainability Disclosure Standard (CSDS 2) – Climate-related Disclosures*, para 12, p10; para 23, p13; para 28-29, p14; para 32, p16; para 37, p17; para B65(d), p34; para B67, p34. <https://www.frscanada.ca/-/media/frscanada/sustainability/documents/cssb-ed-csds-2.pdf?rev=37dd7b66f4c049a5890502b5c852134d>

<sup>4</sup> *IFRS-ISSB Industry-based Guidance on implementing Climate-related Disclosures*, June 2023; <https://www.ifrs.org/content/dam/ifrs/publications/pdf-standards-issb/english/2023/issued/part-b/ifrs-s2-ibg.pdf?bypass=on>

<sup>5</sup> *IFRS-ISSB Industry-based Guidance on implementing Climate-related Disclosures*, June 2023, Vol. 35 Homebuilders, p283; <https://www.ifrs.org/content/dam/ifrs/publications/pdf-standards-issb/english/2023/issued/part-b/ifrs-s2-ibg.pdf?bypass=on>

<sup>6</sup> <https://www.wri.org/data/aqueduct-global-maps-40-data>.

*have limited added value on a local scale.*”<sup>7</sup> For this reason alone, this data requirement should not be mandated.

- iii. **Absolute water drawn:** This requirement does not differentiate between fresh water and recycled water. Although there is a subsequent metric for “produced” water, which is brackish water taken from a well, a clearer indication of responsible water use would identify and differentiate fresh water, produced water, and recycled water rather than have an absolute water metric.

**Therefore, given the severe but little-known limitations of the Aqueduct program and its data, it would be helpful to make a **strong statement** requesting that not only should the binary requirement of reporting baseline water stress data be removed from the standards but more importantly, the use of the data from the WRI Aqueduct program should not be mandated for Canada.**

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<sup>7</sup> [https://files.wri.org/d8/s3fs-public/2023-08/aqueduct-40-technical-note.pdf?VersionId=G\\_TxTR2LAnlgXGzy7xtDUP\\_5lmkXJY7d](https://files.wri.org/d8/s3fs-public/2023-08/aqueduct-40-technical-note.pdf?VersionId=G_TxTR2LAnlgXGzy7xtDUP_5lmkXJY7d)

2. **Mandating disclosure of all gross Scope 3 emissions in addition to Scope 1 and Scope 2.** Scope 3 emissions reporting is difficult to quantify because it includes everything up and down the supply chain; emissions are counted several times over and are not an accurate representation of climate risk. The compliance costs are staggering. There are several problems with Scope 3 emissions accounting:
- i. **Double or Triple Counting:** there is no clear accepted means for preventing double- or triple-counting. An accounting standard should not include data that is unverifiable and out of the control of the entity reporting; Scope 3 emissions clearly fall in this category.
  - ii. **Mandated use of GHG Protocol:** Like the WRI Aqueduct program, the GHG Protocol was not designed for this type of accounting. It was created as a thought exercise for corporations to consider their broader impact on the environment through their supply or value chains. Given that there is no way to audit emissions accounting, this presents a litigation risk for entities.
  - iii. **Only absolute emissions required:** By only asking for absolute emissions expressed as CO<sub>2</sub> equivalent, there is no place for incorporating carbon removal such as carbon capture and storage or offsets or mitigation measures in a clear and demonstrable way as part of an entity's overall net emissions. This distorts what efforts a company or entity might be taking to operate in a sustainable manner.

Scope 3 emissions accounting should not be mandatory.

3. **Unequal treatment of different industries.** The CSDS standards and the Industry-based Guidance do not treat all industries fairly or equally.
- a. **Oil and Gas Reserves' Emissions.** For example, oil and gas companies must report not only the Scope 3 emissions from others using their products (that means the emissions from combustion of oil, gas, and coal), they also must report the gross potential emissions embedded in a company's hydrocarbon reserves. This will be counted against a company as part of its overall emissions. Reserves will now be considered a liability rather than an asset.
  - b. **Standards skewed in favour of wind.** Under "materials efficiency" wind developers must disclose the top five materials consumed in greatest amounts *excluding "materials consumed in production (for example waste), freight, storage and installation (for example, foundation)."* The largest emissions footprint of a wind project is the foundation and transport of the wind turbines from manufacturer to installation. By excluding the foundation and transport, wind projects receive an unfair accounting of emissions that puts them at a competitive advantage over other forms of energy production. In addition, under materials optimization, a wind developer can get credit for designs that reduce materials consumed in the installation of wind turbines such as the foundation even though it does not have to account for the foundation in its top 5 materials. Where solar developers must account for the energy required in the production of the solar panels, there is no energy accounting requirement for wind turbine production.

**Since the standards are presented as a way to prevent “greenwashing”, skewing the standards in favour of wind projects is actually an exercise of greenwashing itself. This distortion and greenwashing needs to be addressed and ameliorated.**

- 4. Mandating reporting of pasture and grazing land managed to conservation plan.** In the Industry-Based Guidance for the Meat, Poultry, Dairy industry, the requirement for reporting the “*Percentage of pasture and grazing land managed to conservation plan,*” applies to “*land from operations that the entity owns and operates, operations with which it contracts animal production (for example, independent producers) and operations that would otherwise supply animal protein to the entity (for example, for processing by the entity.)*” A conservation plan is defined as: “*jurisdictional standards or regulations intended to promote sustainable management of natural resources, which may include soil, water, air, and related plant and animal resources.*”<sup>8</sup>

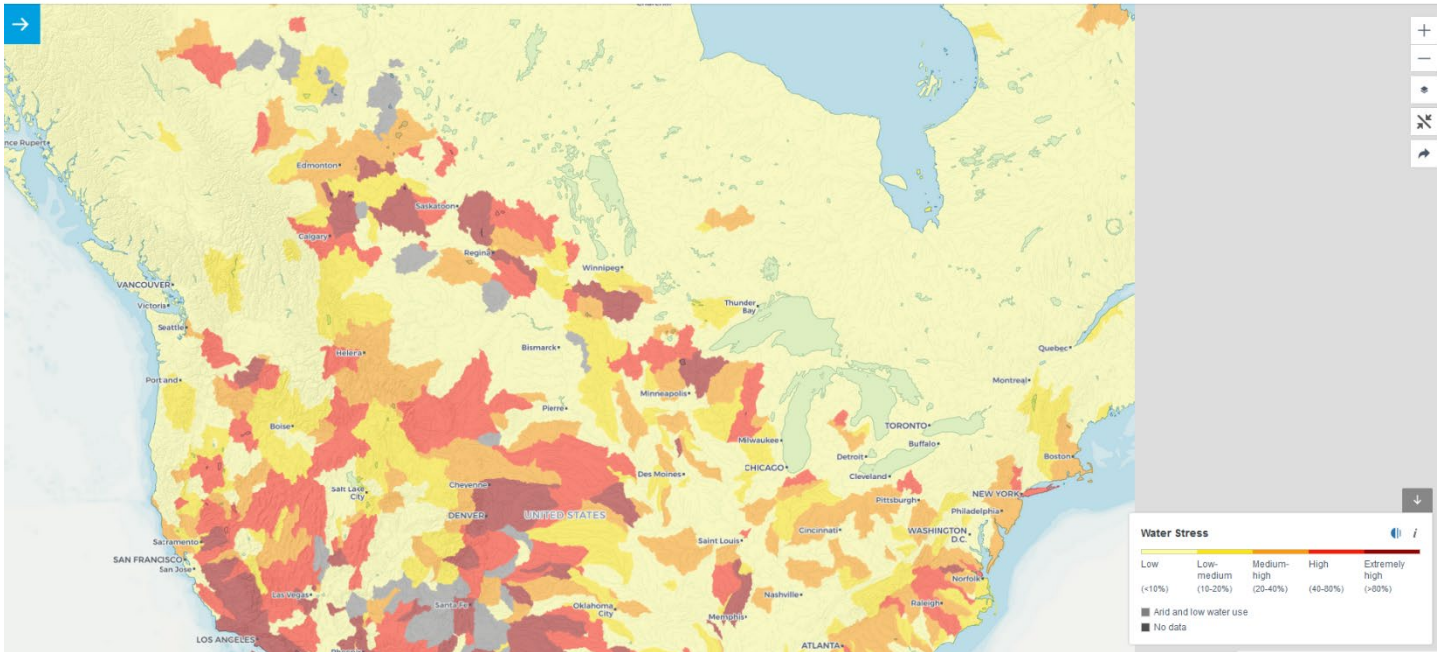
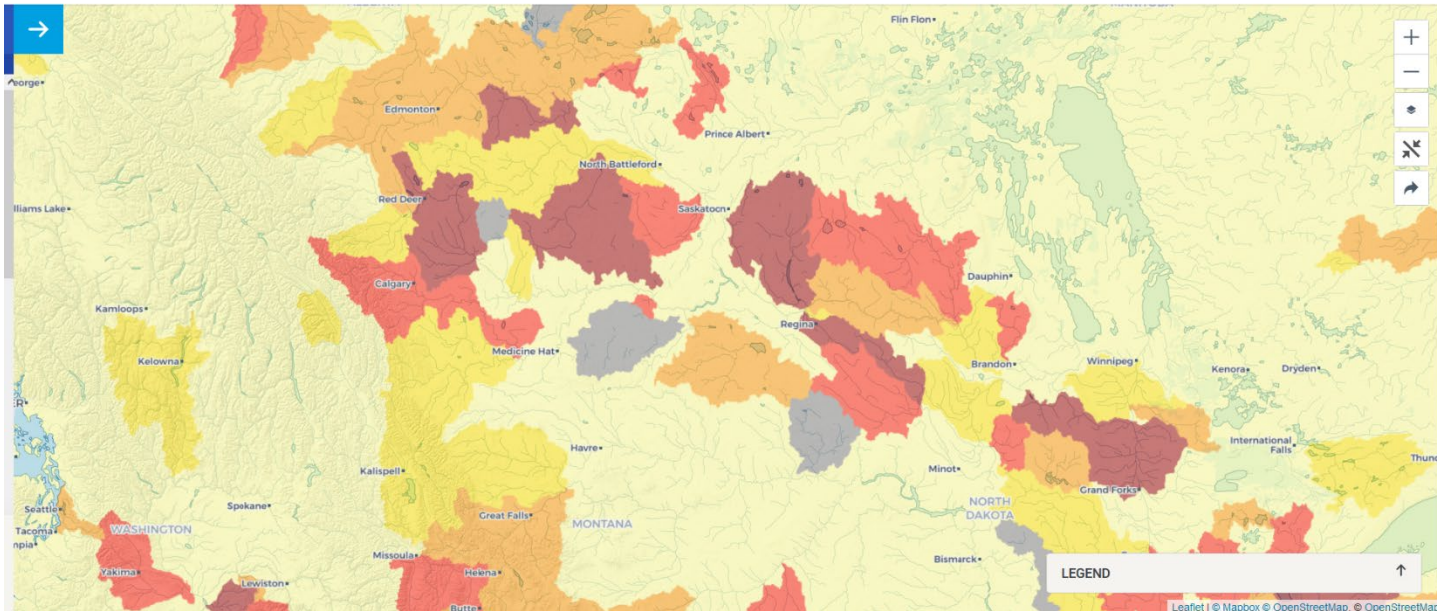
If this reporting requirement remains, it would be helpful for the municipality or the provincial government to create (if there isn’t one already) a conservation land database including specific geographical location data to simplify the process and have verifiable data so that Alberta ranchers can benefit from jurisdictional stewardship.

- 5. Liability for material gaps or misstatements.** Since a great deal of the information being required is either forward looking/future casting or out of the direct control of entities (such as Scope 3 emissions accounting), entities could be made financially liable for any perceived misstatement on emissions, future scenarios, future global developments and future weather events, the behaviours and actions of those who use an entity’s products, and reputational damage from “controversies.” A statement on the need for some kind of “safe harbour” for reporting on subjective and forward-looking information would be helpful.
- 6. Mandating climate risk scenario analysis.** There are serious problems with mandating scenario analysis such as its evolving applicability to climate as well as compliance cost. This will be an issue for larger publicly traded companies. It is unclear whether or not this will be a requirement for small or medium-sized enterprises. Issuing a statement objecting to the use of climate risk scenario analysis will be helpful for the ASC in crafting subsequent standards in 2025.

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<sup>8</sup> IFRS-ISSB Industry-based Guidance on implementing Climate-related Disclosures, June 2023, Vol. 23 Meat, Poultry, Dairy, p192; <https://www.ifrs.org/content/dam/ifrs/publications/pdf-standards-issb/english/2023/issued/part-b/ifrs-s2-ibg.pdf?bypass=on>





## LIST OF INDUSTRIES MANDATED TO REPORT OPERATIONS IN WATER STRESS AREAS

\*Note Vol indicates number in IFRS-ISSB Industry-Based Guidance<sup>9</sup>

- Apparel (Vol 1)
- E-Commerce (Vol 4)
- Household Personal Products (Vol 5)
- Coal Operations (Vol 7)
- Construction Materials (Vol 8)
- Iron & Steel Producers (Vol 9)
- Metals & Mining (Vol 10)
- Oil and Gas – Exploration and Production (Vol 11)
- Oil and Gas – Refining and Marketing (Vol 13)
- Agricultural Products (Vol 20)
- Alcoholic Beverages (Vol 21)
- Meat, Poultry, Dairy (Vol 23)
- Non-Alcoholic Beverages (Vol 24)
- Processed Foods (Vol 25)
- Restaurants (Vol 26)
- Electric Utilities (Vol 32)
- Home Builders (Vol 35)
- Real Estate (Vol 36)
- Water Utilities and Services (Vol 39)
- Biofuels (Vol 40)
- Pulp & Paper (Vol 43)
- Solar Technology & Project Developers (Vol 44)
- Chemicals (Vol 47)
- Containers and Packaging (Vol 48)
- Hotels & Lodging (Vol 52)
- Electronic Manufacturing Services (Vol 54)
- Internet Media Services (Vol 56)
- Semi-Conductors (Vol 57)
- Software and IT Services (Vol 58)




Includes Binary question for Ingredient Sourcing: Is it from in an area of high to extreme high water stress.

Total water consumed in areas of high to extreme high water stress. For Homebuilders: Number of lots or homes built in areas of high to extreme high water stress.

<sup>9</sup><https://www.ifrs.org/content/dam/ifrs/publications/pdf-standards-issb/english/2023/issued/part-b/ifrs-s2-ibg.pdf?bypass=on>



## Administration Guidance Request

<b>TITLE: PUBLIC WORKS DEPARTMENT REPORT</b>			
<b>PREPARED BY: PATRICK GAUVREAU</b>		<b>DATE: MAY 8, 2024</b>	
<b>DEPARTMENT: PUBLIC WORKS</b>			
<b>Patrick Gauvreau</b>	<b>MAY 8, 2024</b>	<b>ATTACHMENTS:</b>	
<b>Department Supervisor</b>	<b>Date</b>	<ol style="list-style-type: none"> <li>1. Schedule A – Shop/Fleet Report</li> <li>2. Schedule B – Operations Report</li> </ol>	
<b>APPROVALS:</b>			
	<hr style="width: 100%;"/>		<hr style="width: 100%;"/>
<b>Department Director</b>	<b>May 8, 2024</b>	<b>CAO</b>	<b>2024/05/08</b>
<b>Date</b>			<b>Date</b>

**RECOMMENDATION:**

**THAT Council, accept the Public Works Department Report for the period of April 15, 2024 to May 3, 2024 as information.**

**BACKGROUND:**

**SOUTHFORK ROAD SLIDE UPDATE**  
 ISL Engineering currently working on a geotechnical assessment proposal for the South Fork road. This will help identify potential long term slope rehabilitation solutions.

**PUBLIC WORKS 10 YEAR STRATEGIC MASTER PLAN**  
 Operations Economic Inc. (OEI) sent us a draft document to review. There will be some revisions and we anticipate a final draft by the end of May 2024.

**UPCOMING:**

Re-gravel Program: Contracted haulers have been selected and awarded the work. Contractor safety training occurring on May 14, 2024. Gravel Haulers for 2024 are: Sorge, Fitzpatrick Landscaping, Grassy Butte Ranch, Deley Energy, Eric LeBlanc, and Rocky Mountain Bobcat. Re-gravelling of our MD roads will commence as early as May 15, 2024.

Dust Control Program: Supplier has been selected and awarded the service work. Kortech was the preferred bidder to supply the MD with MG30 and LS. Dust control products will be applied as early as May 15, 2024 and we will start on the North Burmis road. Spot gravelling will occur prior to applying dust control products on MD roads.

See attached Schedule “A” for the Shop / Fleet Report


## **Administration Guidance Request**

See attached Schedule "B" for the Operations Report

**FINANCIAL IMPLICATIONS:**

None

**PUBLIC WORKS REPORT SCHEDULE "A"**

<b>SHOP/FLEET OPERATIONAL REPORT</b>		
<b>PREPARED BY: ALAN MCRAE</b>		<b>DATE: April 26/2024</b>
<b>DEPARTMENT: PUBLIC WORKS</b>		
<b>PREPARED FOR: PATRICK GAUVREAU</b>		<b>ATTACHMENTS:</b> 1. n/a

**SHOP/FLEET OPERATIONS SUMMARY:**

**ACTIVITY WEEK OF APRIL 15-19,2024**

- #434 (Tank Truck)- CVIP and repairs- Lights, heater fan resistor, fix air and oil leaks
- #435 (Tank Truck)- Repair air to air hose
- #504 (1/2 Ton)- Repair wiring to beacons, work lights. Rewire MRF
- #430 (Tank Truck)-Replace drivers door window mechanism and pass CVIP
- #64 (Grader) CALL OUT- Hydraulic brake hose failure, order parts and repair later in the week
- #64 (Grader)- Circle adjust, remove snow equipment
- #71 (Grader)-Service, circle adjustments, remove snow equipment
- #23 (Dump Trailer)- Repair flat tire

**ACTIVITY WEEK OF APRIL 22-26,2024**

- #421 (Plow truck)-Remove snow equipment
- #402 (2 ton snow plow)- Remove snow equipment, modify a stand to set sander on
- #26 (Mower grader)- Pre-season inspection and service
- #65 (Grader)- Remove snow equipment, replace hyd lines for side shift, diagnosis AC issues
- #509 (3/4 Ton)- Diagnosis trailer wiring plug issue and repair
- #505 (3/4 Ton)-Replace drivers side window regulator
- #498 (1/2 Ton)- Service, replace tires, remove and replace brake pads and rotors
- #70 (Grader)- Remove snow equipment
- Tender submitted to APC for purchase of 1/2 Ton Pickup truck to replace wrote off 1/2 ton

**ACTIVITY WEEK OF APRIL 29- MAY 3,2024**

- #435 (Tank Truck), coolant leak fix, ECU calibration
- #26 (Grader Mower) lights, wipers, pre season insp, AC charge, diagnosis hyd fault on mower
- #25 (Grader Mower) AC recharge
- #504 (1/2 Ton)- Brakes, electrical issue diagnosis and repair
- #65 (Grader)- AC issue diagnosis and repair (high pressure switch), clean out stump pan and install
- #477 (Deck Truck)- Ball joints, brakes and fuel gauge sending unit.

**EVENTS- None to Report**

**PUBLIC WORKS REPORT SCHEDULE "A"**

**SHOP/FLEET OPERATIONAL REPORT**



**PREPARED BY: ALAN MCRAE**

**DATE: April 26/2024**

**DEPARTMENT: PUBLIC WORKS**

**PREPARED FOR: PATRICK GAUVREAU**

**ATTACHMENTS:**

**1. n/a**

**SHOP/FLEET OPERATIONS SUMMARY:**

**ACTIVITY WEEK OF APRIL 15-19,2024**

- #434 (Tank Truck)- CVIP and repairs- Lights, heater fan resistor, fix air and oil leaks
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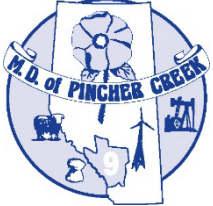

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- #504 (1/2 Ton)- Brakes, electrical issue diagnosis and repair
- #65 (Grader)- AC issue diagnosis and repair (high pressure switch), clean out stump pan and install
- #477 (Deck Truck)- Ball joints, brakes and fuel gauge sending unit.

**EVENTS- None to Report**



# Recommendation to Council

G1b

<b>TITLE: C-PW-003 WINTER MAINTENANCE of MUNICIPALLY DIRECTED, CONTROLLED AND MANAGED ROADS AND AIRPORT SURFACES</b>			
<b>PREPARED BY: PATRICK GAUVREAU</b>		<b>DATE: MAY 9, 2024</b>	
<b>DEPARTMENT: PUBLIC WORKS</b>			
Patrick Gauvreau	May 9, 2024	<b>ATTACHMENTS:</b>  DRAFT C-PW-003 (WINTER MAINTENANCE)	
<b>Department Supervisor</b>	<b>Date</b>		
<b>APPROVALS:</b>			
	May 9, 2024		
<b>Department Director</b>	<b>Date</b>	<b>CAO</b>	<b>Date</b>

**RECOMMENDATION:**

**Council receive and review the draft Winter Maintenance of Municipally Directed, Controlled and Managed Roads and Airport Surfaces Policy C-PW-003; that Council approve updated policy C-PW-003 Winter Maintenance of Municipally Directed, Controlled and Managed Roads and Airport Surfaces.**

**BACKGROUND:**

Administration has been directed to continue the process of updating the Corporate Policy Manual. This policy was reviewed and the following changes are recommended.

**FINANCIAL IMPLICATIONS:**

None



## **M.D. OF PINCHER CREEK NO. 9**

### **CORPORATE POLICY**

**C-PW-003**

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**TITLE: WINTER MAINTENANCE OF MUNICIPALLY DIRECTED,  
CONTROLLED AND MANAGED ROADS AND AIRPORT SURFACES**

Approved by Council  
Revised by Council  
Revised by Council  
Revised by Council

Date: November 5, 2013  
Date: November 27, 2018  
Date: February 25, 2020  
Date: May 12, 2024

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### **PURPOSE OF POLICY**

The Municipal District of Pincher Creek No. 9 (the "MD") is committed to establishing a Winter Road Maintenance Policy which will deliver high quality, safe services to residents. This Policy further seeks to identify what the snow plow priorities are and how operational objectives can ensure those priorities are met in a fair and consistent manner.

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### **POLICY STATEMENT**

1. The Public Works Department ("Public Works") of the Municipal District of Pincher Creek No. 9 (the "MD") is authorized to undertake snowplowing services on its municipal roads by adhering to the Municipal Government Act and in accordance with procedures outlined in this Policy.
2. Notwithstanding anything contained within this Policy, the level, timing, and condition of services that can be delivered will be subject to municipal budget, availability of equipment, safety, weather and road conditions.

### **ORGANIZATIONAL ROLES, AND RESPONSIBILITIES**

3. The Director of Operations, supported by the Public Works Manager, will be responsible for the implementation of these policies; while developing a culture of quality and continuous improvement within the organization.
  4. The Public Works Manager will be responsible to provide a framework for establishing quality objectives, overseeing the daily operation plans of the department and ensuring all staff are following policies and procedures.
  5. The Public Works Manager will ensure that effective follow-up action is taken in addressing customer concerns and seeking opportunities for improvement.
-

6. Administrative staff will focus on enhancing customer satisfaction by responding to public complaints and inquiries as received and acknowledged by the Manager within 24 hours of the following working day.
7. Field staff will safely provide services, including, but not limited to:
  - Divisional operators following Snow Removal priorities as set forth in this policy;
8. Winter maintenance updates to the public shall be posted on the MD website and on social media.

## ROADWAY CLASSIFICATIONS

9. The road classifications defined in the MD's Development and Engineering Standards have been used in determining the roadway classifications for winter maintenance. There are six classifications of roads within the Municipality, which include:
  - **Arterial** roads are standard roadways with a width of eight (8) meters (26.24 ft.). Arterial roads collect local traffic, funneling that traffic to the primary and secondary highways.
  - **Collector** roads are a standard roadway width of seven (7) meters (22.96 ft.); generally used for local traffic to access other local roads, arterial roads or provincial highways.
  - **Local** roads are a standard roadway width of six (6) meters (19.68 ft.). These roads are typically used to access no more than four (4) developments or development agreements on file (residential or building permits approved) on adjacent properties; and are not used to flow traffic through.
  - **Unimproved** roads are a standard roadway width of six (6) meters (19.68 ft.). Statutory road or road plan exists; no development permit on file or development agreement for any adjacent property along its length. Access may be limited by topography, geometric, and may not have daily traffic.
  - **Private** roads are not statutory road allowances or no road plan exists. These roads are not listed on title or included as an easement or tendered in a plan of subdivision. No maintenance will be scheduled.
  - **Urban** roads are streets and lanes within the municipality's hamlets.

## CONDITIONS FOR SERVICE

10. The deadline for application on private driveway snowplow services shall be October 1 of each year, to allow for a driveway safety inspection. There shall be NO EXCEPTIONS to this deadline except by approval of the Chief Administrative Officer, the Director of Public Works, and the Manager of Public Works.
11. Depending on snow conditions and weather forecasts, the Public Works Manager may exercise discretion in maintaining MD roads, hamlets and airport surfaces with consideration given to the following factors (in no particular order):
  - Use of self-employed independent equipment authorized by the Public Works Manager to assist in the delivery of this program;
  - No snow plowing by an individual on municipal roads or airport surfaces is allowed;

- No compensation will be given to individuals who perform snow removal services on any municipal road or airport surfaces without authorization by the Public Works Manager;
  - Equipment will be called off on all roads during unsafe conditions such as visibility or conditions of severe storm events. This will be determined by the Public Works Manager or their designate. A guide in determining this will be if visibility is reduced to less than 75 meters for a duration of over 20 minutes.
  - When windrowing snow along Municipal roadways, the operator shall be cognizant / aware of private driveways and approaches, and limit the amount of snow that is left behind.
12. Municipal District of Pincher Creek No. 9 maps, detailing winter road maintenance priorities on bus routes and in Hamlets will be developed annually by the Public Works department with the following included:
- It will be the responsibility of the Livingstone Range School Division to provide the Municipality with updated school bus routes and each school bus driver's responsibility to determine if a roadway is safe for travel;
  - Priority maps for bus routes and Hamlets shall be completed by the end of October of each year; and
  - Once Council has reviewed the priority map, copies will be made available to MD Council, administration, emergency response, and operators;
  - All priorities routes 1 thru 5 will be displayed on the map with corresponding distances (in km).
  - Residents should ensure that no snow from private land is piled on road right of ways, as piles can cause safety concerns to people traveling on the road, damage to municipal equipment or drifts forming behind piles;
  - Residents may be billed to repair damage or remove excessive snow when they leave material on the road right of way, or in the ditch next to the road surface.
13. The Public Works Department shall follow the Emergency Management Act in the event of an Emergency.
14. An emergency contact list for the Pincher Creek Airport shall be provided and updated annually to the Canadian Flight Supplement (NAV Canada) website and to CANWEST management team, so pilots can directly contact Public Works ahead of time in the event of an incident.
15. Application for driveway snow removal can be made by residents who are choosing to remain in their residence and are "**Aging in Place**" as defined by the Alberta Government. Residents will include this information on their application form and will also include a Medical Practitioner's note, indicating the requirement for home care, if necessary.
- The CAO can approve applications for "Aging in Place" on a case by case basis.
  - Prior to the driveway snow removal the resident will sign the application liability waiver. Once approved, the resident will contact the Public Works Manager to initiate a driveway snow removal service.
  - Driveways of residents "Aging in Place" will be plowed in the same order of priority as the road they live on.



- Applications and approvals for “Aging in Place” will be confirmed on an annual basis.
16. “Aging in Place” residents and other residents who require a higher priority due to an existing medical condition (whether chronic or temporary) can make a formal request to the MD’s CAO for their road to be placed on a higher winter maintenance priority route. These requests will need to be accompanied by a Medical Practitioner’s note indicating the requirement for home care, if necessary. These special requests will be reviewed on a case by case basis by the CAO.

## **SNOW REMOVAL PRIORITY ROUTES**

17. Winter Road Maintenance by plow trucks and motor graders will be carried out on hard surfaces once there is an accumulation or snow drifts of three (3) inches or more and on gravel surfaces once there is an accumulation or snow drifts of six (6) inches or more and performed in the following priority:

### **PRIORITY 1**

All priority 1 routes will be cleared within 24 hours (1 day) after a snow and/or wind event has ended. Priority 1 routes will include:

- All bus routes,
- Arterial and Collector roadways leading to Provincial Highways,
- Hamlets
  - All Urban roads of Beaver Mines
  - All Urban roads of Lowland Heights
  - Lundbreck
    - All of Breckenridge Ave
    - 1<sup>st</sup> Street between Breckenridge Ave and Robinson Ave
    - Robinson Ave from 1<sup>st</sup> Street to 2<sup>nd</sup> Street
    - 2<sup>nd</sup> Street between Breckenridge Ave and Robinson Ave
  - Pincher Station
    - All of 3<sup>rd</sup> Avenue
    - All of Station Street
- Emergency Service Facilities in Hamlets
- All MD Utility Facilities which require daily visits
- “Aging in Place” applicants who live on priority 1 routes

### **PRIORITY 2**

All priority 2 routes will be cleared within 48 hours (2 days) after a snow and/or wind event has ended. Priority 2 routes will include:

- All remaining Arterial, Collector and Local MD roads
- All remaining Urban roads in Lundbreck
- All remaining Urban roads in Pincher Station
- “Aging in Place” applicants who live on priority 2 routes

### **PRIORITY 3**

All priority 3 routes will be cleared within 72 hours (3 days) after a snow and/or wind event has ended. Priority 3 routes will include:

- Snowplowing of Private driveway
- Airport leased areas
- “Aging in Place” applicants who live on priority 3 routes

#### **PRIORITY 4**

All priority 4 routes will be cleared once higher priorities have been fully completed. Priority 4 routes will include:

- The Pincher Creek Airport surface conditions will be inspected, snow accumulation assessed and plowed if necessary and surface conditions reported by qualified operators.
  - A NOTAM indicating the surface condition shall be issued following inspections; and
  - Inspections will happen Monday to Friday except on Holidays;
  - There will be no timeframe in completion of snow removal services, unless for emergencies as defined in the Municipal Government Act; or
  - All paved runways, aircraft maneuvering surfaces, and parking lot areas shall be cleared using combination of plowing, and/or snow blower;
  - No ice control will be applied to aircraft maneuvering surfaces at any time.

#### **PRIORITY 5**

All priority 5 routes will be considered for clearing after all higher priority routes have been completed. Factors for consideration will be availability of equipment and personnel, the current accessibility (safety and condition) of the unimproved road. Priority 5 routes will be cleared only upon the request of a ratepayer of the MD who accepts all fees related to the winter maintenance performed. Costs for clearing snow of an Unimproved road will be the same cost as driveway snow removal as outlined in the MD’s schedule of fees. Priority 5 routes will include the following:

- All Unimproved roads

The MD will not be performing snow maintenance on any unimproved roads unless as stated in this policy or authorized by the CAO.

**Dave Cox**  
Reeve

**Roland Milligan**  
Chief Administrative Officer



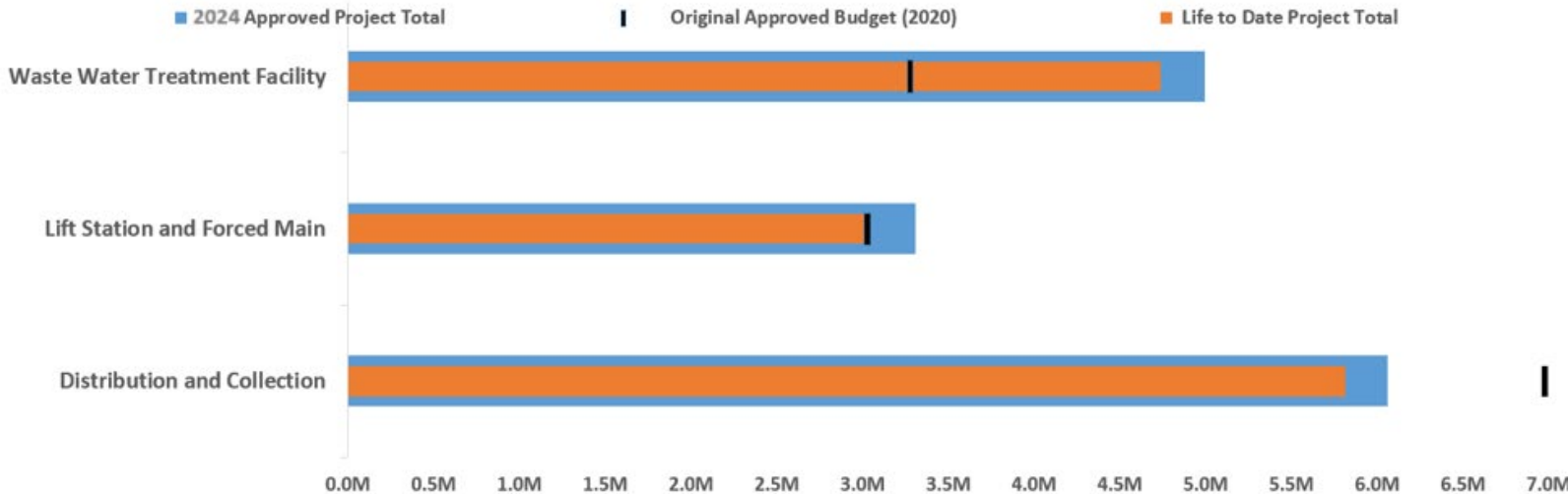
# M.D. OF PINCHER CREEK NO. 9 UTILITIES & INFRASTRUCTURE REPORT

G1c

## BEAVER MINES

Spend as of May 7<sup>th</sup>, 2024: \$13,790,521 / \$14,359,848 (96%)

May 7<sup>th</sup>, 2024: \$13,790,521 (Same as previous)



- **Beaver Mines Water Distribution, Collection System**
  - Tender was awarded to BYZ on July 21, 2021.
    1. BYZ Enterprises Inc. **\$5,468,977.50 (Budget \$6,251,600)**
  - Working to closeout contractual duties related to landowner ROW agreements and remaining related costs. 4 of 5 closed out
  - Record drawings & GIS data received. Awaiting remaining closeout docs (Op. & Maint. manuals, photos) from MPE
  - Warranty walkthroughs scheduled. Primary concern is manhole infiltration/inflow
- **Beaver Mines Waste Facility/System**
  - Tender was awarded to BYZ on May 31, 2022
    - BYZ Enterprises **\$2,338,309.00 (Original Budget \$2,076,999)**
  - Substantial completion achieved Dec 15<sup>th</sup>, with deficiencies to be addressed through early 2024
  - SCADA programming working for alarming and compliance reporting. Full integration underway. Regulator notified that that we are in full compliance period (sampling, testing, etc.) starting January 31, 2024. Commissioning report submitted to AEP March 31<sup>st</sup>, 2024
  - Working through deficiency & warranty items, construction completion certificate not anticipated until late Spring 2024
  - Record drawings received
- **Beaver Mines Forcemain & Lift Station**
  - Tender was awarded to Parcon for Lift Station June 15<sup>th</sup> **\$2,326,091 (Original Budget: \$2,220,000)**
  - Long lead generator and crane install complete February 28<sup>th</sup>, 2024. Training complete

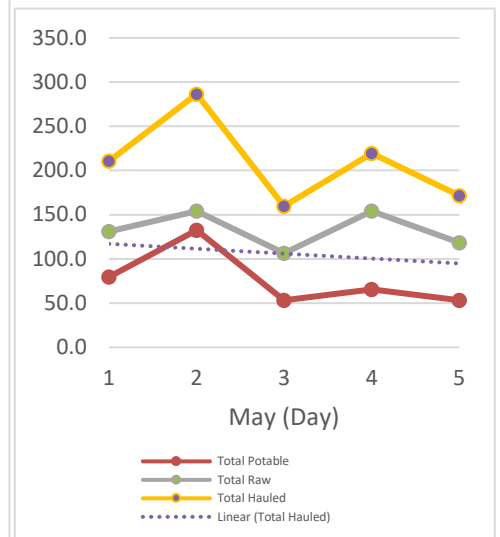
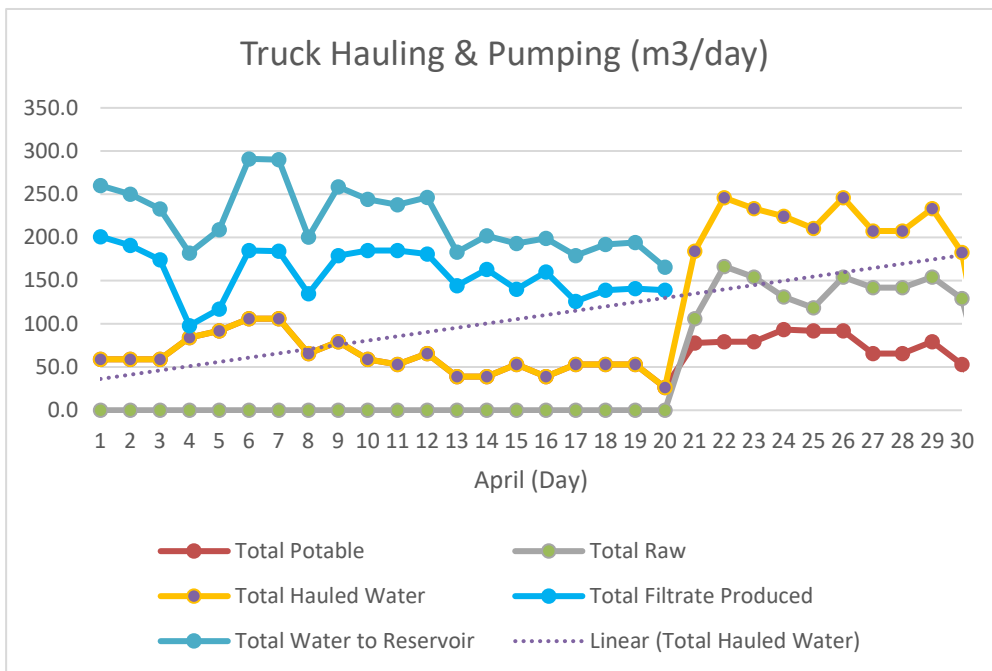
- Forcemain complete
- Lift Station construction completion certificate issued
- Minor change order work ongoing (roof snow guards) prior to contract closeout
- Awaiting closeout docs from MPE (Record Drawings, GIS data, photos)
  - Ops & maintenance manuals received

## Current Water Operations Activity

### Water Crisis Update

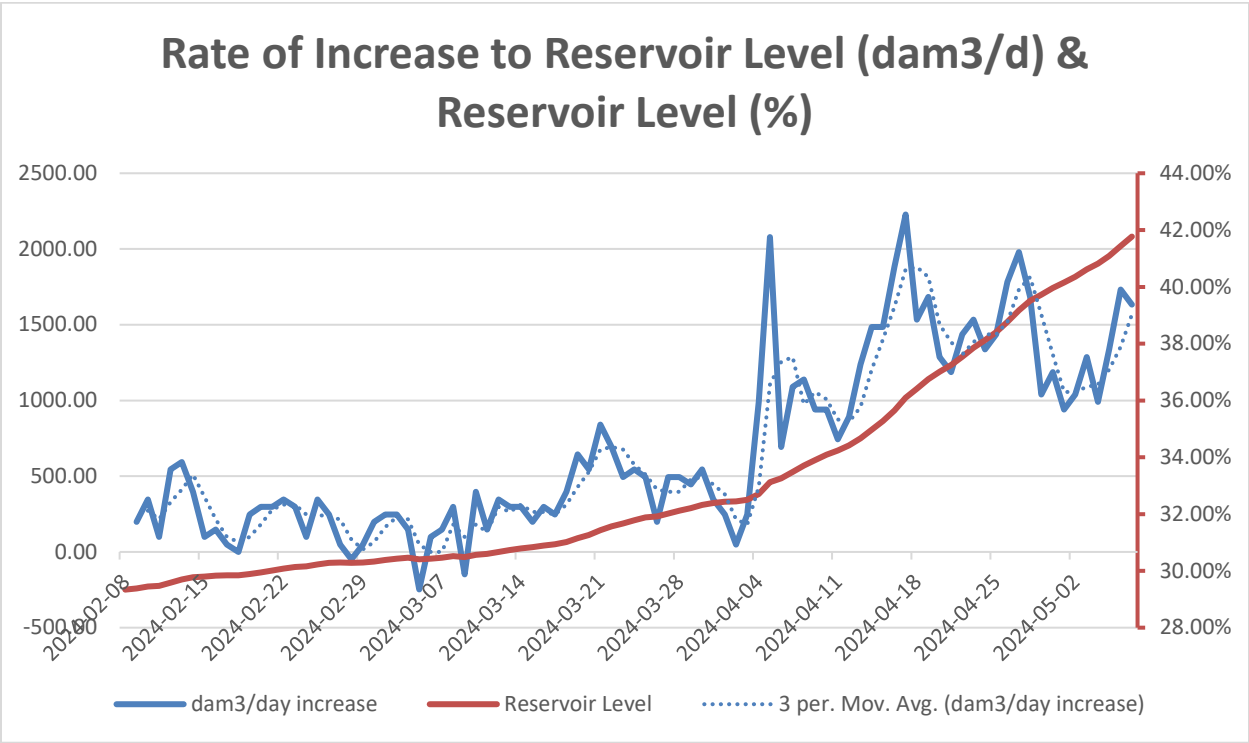
#### Usage

- Pumping **was** primary water source Dec. 22<sup>nd</sup> – **April 22<sup>nd</sup>**. Back to hauling both raw and potable water

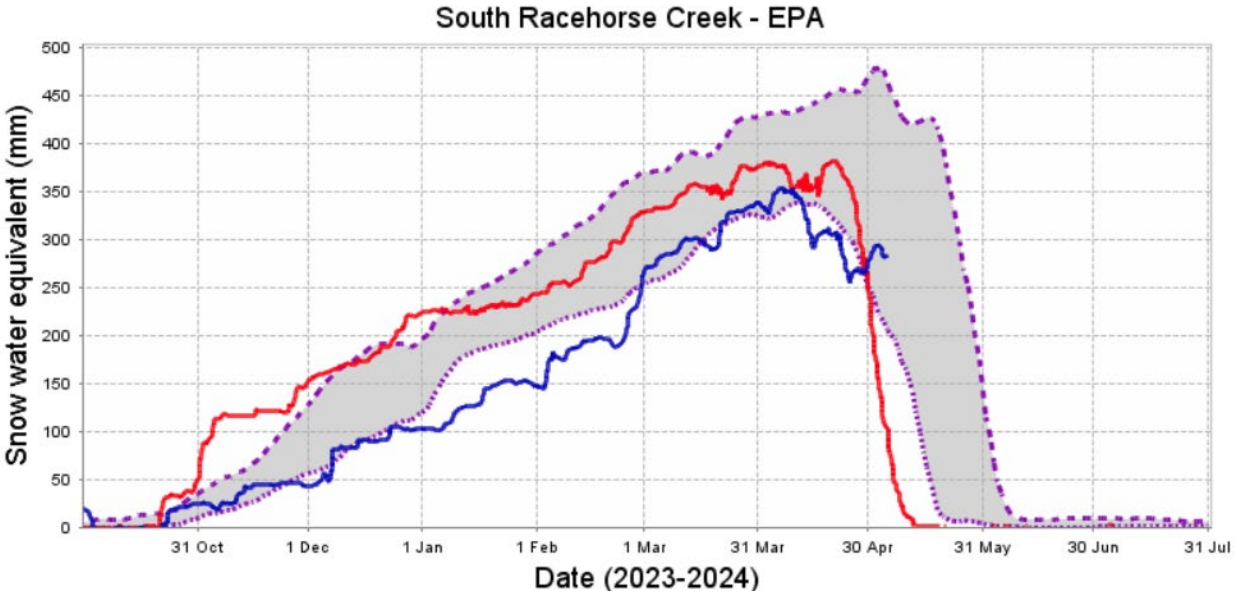


#### **Reservoir & Snowpack Tracking**

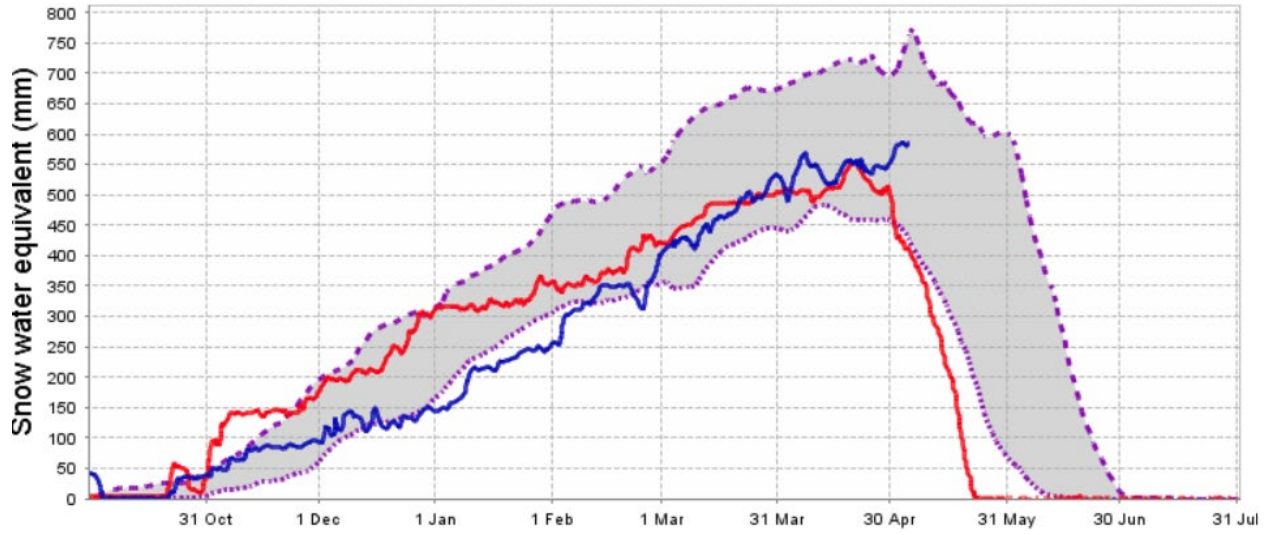
- Existing intakes will be underwater when reservoir level reaches 1103.5m (46% full)
- Reservoir levels bottomed out Dec. 4<sup>th</sup> at 1093.6m, slowly rising since.
  - Reservoir volume **May 7<sup>th</sup>: 41.77%**, **Apr. 16<sup>th</sup>: 36.1%**
    - Level: **1101.85m** **1099.34m**
    - **20,000** **51,000** dam3 remaining until intakes underwater



- Alberta Environment Snow Accumulation April Update (May not released):
  - Oldman River basin: much below average to below average, ranging from 59% at Westcastle II to 94% at South Racehorse Creek; outlier of 145% at Lee Creek "Q" which is above average; (6 sites surveyed – Akamina 2 – still not enough data at this station to calculate statistical information).
    - Similar to January & February forecast
      - Snow water equivalent for the current year (blue), the previous year (red), and the normal range (grey) for station 05AA817



### Gardiner Creek - EPA

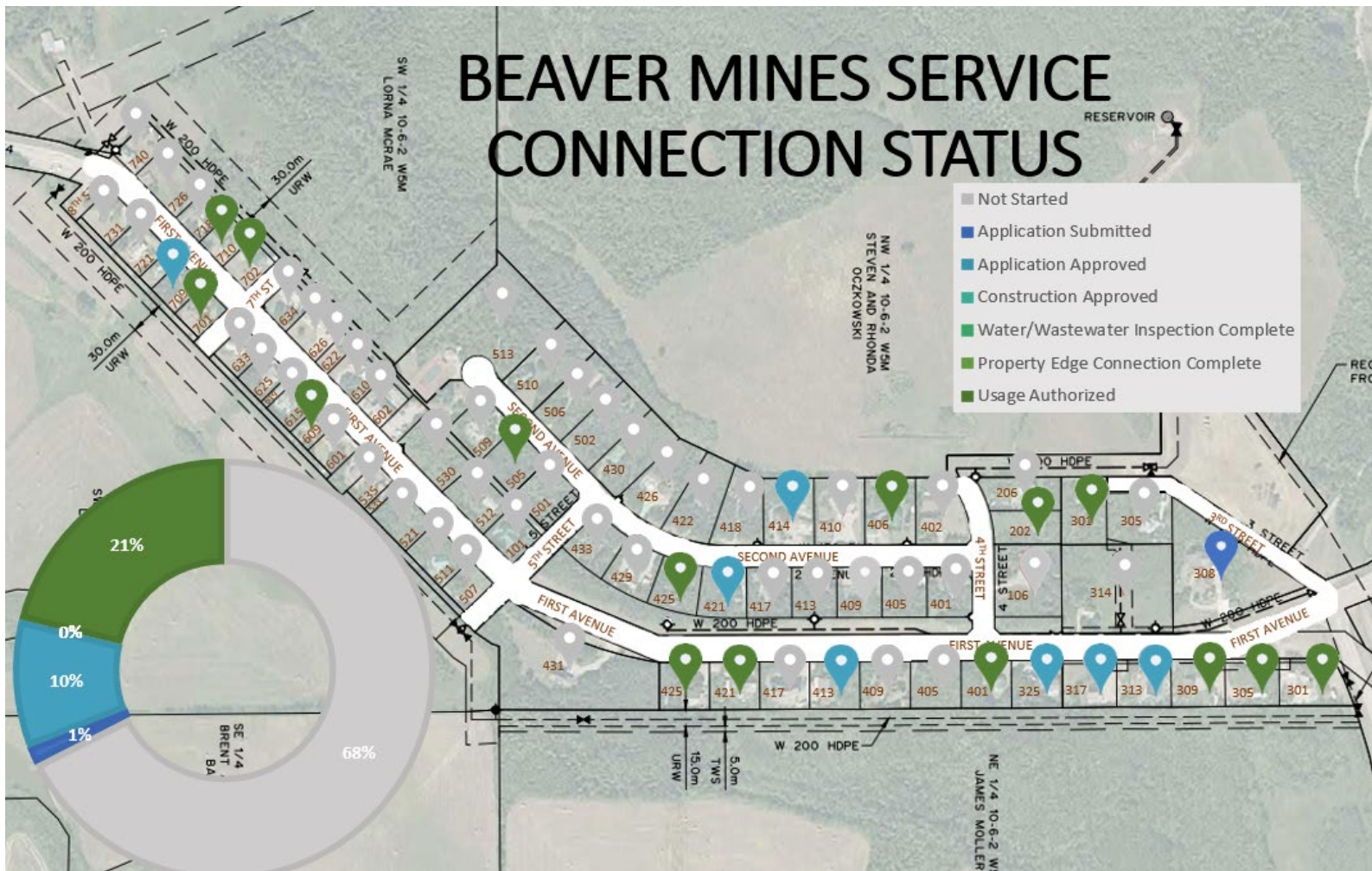




## Beaver Mines Lot Servicing

23 24/74 applications received, 22 17 approved, 15 14 connected (21 %)

- Hydrant flow testing in BM was completed by PCES and passed for fire flow. PCES is updating the Fire Underwriters Survey



## Standpipes

- Last known issue: Feb. 9<sup>th</sup>, 2024 (PC Standpipe attempted theft)
- Security and camera installation complete at PC standpipe. Remote connectivity callout install + testing complete
- Preparing Beaver Mines + Cowley Standpipe for potential return to service
- Spare coin and credit acceptor received, working to program

## General Updates May 6<sup>th</sup>, 2024:

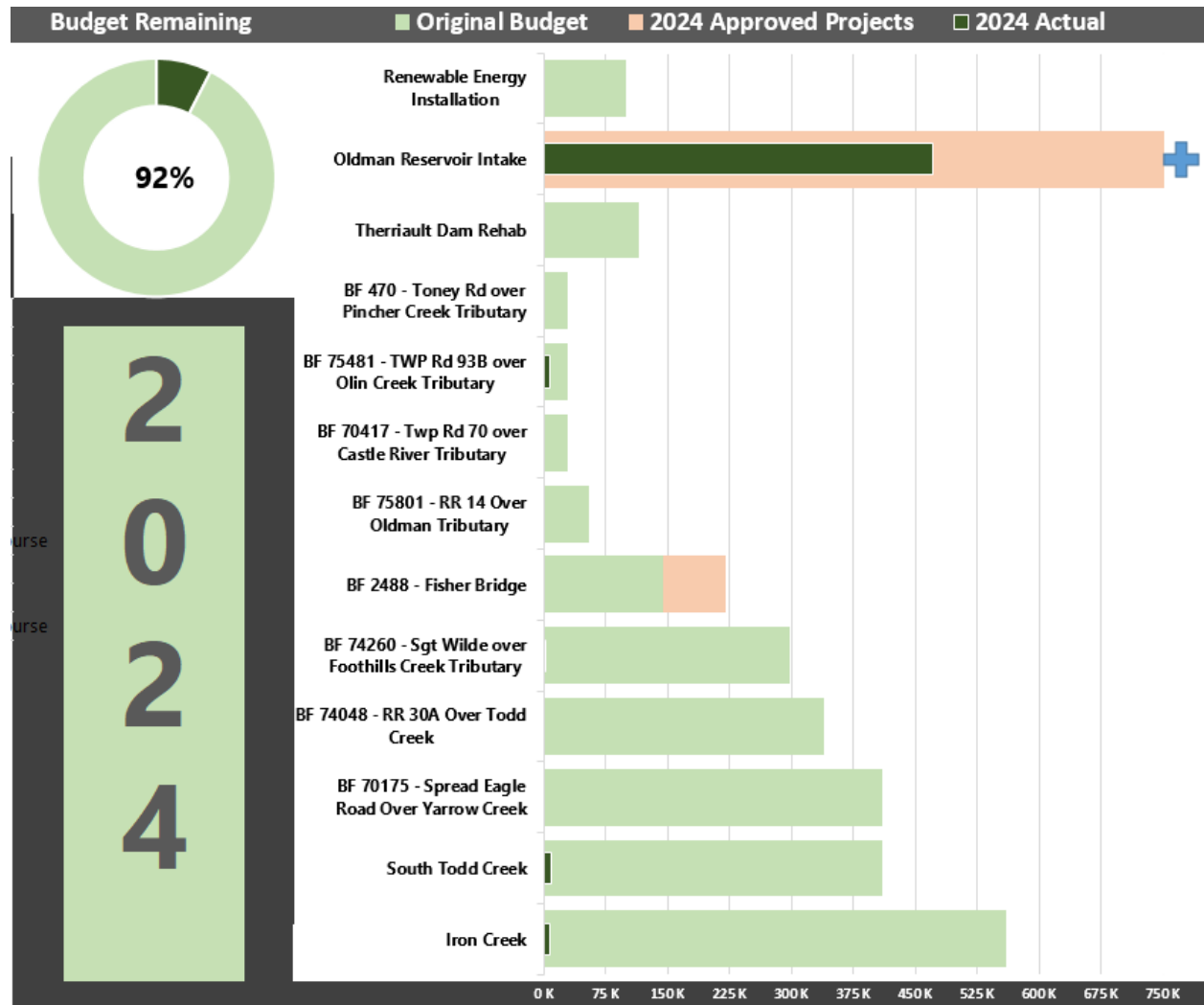
- Troubleshooting meter read issues for May billing cycle
- Working with brewery on releasing/testing
- Performing checks related to Beaver Mines prior to warranty walkthroughs
- Meter issue identified with large Lundbreck user. Addressing
- Lagoon aerator reinstallation complete, issue with 1 aerator. Smell issues and odd colouring improving in Cell 1 & 2
- Moving all licenses to new reporting system. Identifying compliance issues with historic licenses such as Bobby Burns



- Confirmed Lundbreck historic aquifer needs installation improvements to meet AEPA license requirements for irrigation. Investigating with contractor prior to moving forward with system reinstallation
- WTP approval expiry date is April, 2024. Granted a 1 year extension on approval renewal due to current circumstances
  - Checking/updating all procedures and forms required under approval
- Permanent licenses for new pipeline have been drafted and reviewed by the MD. Anticipate release shortly
- 2024 operational project work underway. Camera installations done at two (2) sites
- Working with commercial development in Lundbreck on new water and wastewater service installation. Awaiting pricing due back May 13<sup>th</sup>

## Large Capital and Other Projects

Total 2024 Approved Budget: \$4,248,000. Spend as of May 6<sup>th</sup>: \$499,349 April 17<sup>th</sup>: \$66,228



### Therriault Dam – Rehabilitation Work

*Geotechnical and Hydrogeology study complete in 2023. 2024 engineering required to determine most economically viable solution to address undersized spillway/overtop potential. Toe berm upgrades will address seepage*

- Kicked off wind/wave setup analysis and final preliminary engineering April 22<sup>nd</sup>/24
  - Anticipate reviewing modeling by end of May. Target is to have a preferred conceptual solution by mid July
- Completing training workshop for Dam Safety Inspections with AtkinsRealis (formerly SNC) prior to Council meeting

## Lundbreck Lagoon Resiliency Analysis & Regionalization – Engineering 2023/24

*Review Lagoons ability to take on more flow (both regular and high strength). Review Cowley Lagoons ability to do the same, and options for regionalization*

- Notice of successful grant received Mar. 21<sup>st</sup>, 2023
- Brewery discharge and sampling underway
- Lundbreck, Cowley, and regional report drafts received and reviewed. Once actual flow data is measured in 2024 the three (3) studies can be finalized

## Oldman Reservoir Water Intake Low Level Project

*Updates will be provided during Council meeting due to dynamic pace of project*

- \$1.68M grant application finalized Jan 30<sup>th</sup>, 2024 for up to two (2) structures in reservoir
- Installs completed on new VIS locations near old Cowley wells. Full testing complete
  - North VIS tested at 700 m<sup>3</sup>/d
  - South VIS tested at 250 m<sup>3</sup>/d
  - Analysis work underway to back up request for licensed rates
  - Water quality results indicate presence of Manganese over Maximum Acceptable Concentration (MAC) in the North structure. South structure is acceptable
    - Anticipate existing treatment will filter a portion. If unsuccessful, a (relatively) small dosing system may be required
- Rig mats pulled from reservoir
- Four (4) quotations received for balance of scope

<u>Tenders</u>	<u>Tender Amount</u>
1. Porter Tanner Associates Inc.	\$619,386.60
2. DMT Mechanical Ltd.	\$690,945.60
3. Nitro Construction Ltd.	\$706,965.00
4. Simpson Industrial Services Ltd.	\$965,692.35
- Awarded to low bidder (Porter Tanner) at \$619,386 (below Engineers estimate)
- Project completion date is May 31<sup>st</sup>, 2024 (including above water scope). Working to accelerate wherever reasonably possible
- Drill trench, and connection work to new structures complete
  - Working on tie-ins at raw water building, including electrical. Plan to use the existing VFD's temporarily and install new VFD's when available
- Anticipate pressure/leak test of system to occur prior to Council meeting, followed shortly after by tie in to our treatment plant
  - Targeting system operational through plant by Council meeting

## Raw Water Storage Project

- \$3.37M grant application for 3 month (25-year) forecasted volumes
- No capital work approved for this project. Pending grant decisions

## Energy Projects

MD Estimated Annual Energy Savings: **\$23,906**

MD Achieved Annual Savings\*: **\$36,000**

MD Funding Secured (Total): **\$516,676**

*\*Based on utility bill review adjusted cost savings and the ICF agreement framework.*

- **General Updates**

- Received confirmation of \$22,080 for Electrical Tracking System at the Multipurpose facility
  - Installation complete March 28, 2024
  - Baseline monitoring and trouble shooting underway
  - Staff training complete
- QUEST net zero accelerator
  - Received baseline report and scorecard. We received a 43%
  - Community energy and emissions inventory underway
- Submitted expression of interest for Energy Futures Lab roadshow in 2024. Received letters of support from Matthew Halton high school, Fortis Alberta, Riteline Electric, Southwest Alberta Sustainable Communities Initiative, and Enel North America
  - Expected dates Fall 2024
- Submitted NRED grant for wind/solar energy conversion study update Dec. 19, 2023
- Annual energy analysis and final position report complete April 29, 2024
- Developing closeout and handover materials for Town and MD
- Lightning 6 month report released
  - \$570 saved to date, 0.5 Tonnes CO<sub>2e</sub>
  - Develop testing methodology to track performance under different conditions
- Lebel Solar project approved March 25, 2024 at 100% funding up to \$19,000
  - Contractors engaged
  - RFQ expected Apr 10 – On hold pending engineering drawings
  - Adjusted to elevator shaft to reduce structural adjustments
  - Need an assessment of paint and potential repainting before installation
  - Developing RFQ for release once paint has been addressed
- Lebel Windows presented to Town Council March 25, 2024
  - Grant extended
  - Council requested information on historic implications and alternative options
  - Ft. Macleod Glass and Link builders have been engaged to provide pricing
- Castle Mountain has taken over control of their EV chargers as of March 26, 2024

- **Eco-centre Solar Installation**

- Complete July 20, 2023, producing power into grid
  - 2,166 kw-hr (\$210) produced to date

- **Climate Resiliency and Adaptation Plan**

- Met with MITACS to investigate funding avenues for wind study
- Draft sustainable procurement policy developed for review by internal Admin
  - Will be shared with other local organizations
  - Scheduled for Council presentation to Town and MD in May 2024 for direction on implementation
- Engaged companies and organizations about interest in participating in a wind study to analyze pattern projections into the future

- Goal is to engage 5 participants at \$5,000 fee to access PARC funding
    - Being presented to Southern Alberta Alternative Energy Partnership
    - Fortis committed funding
  - Began development of tree planting program plan
    - Grumpy's Greenhouse, Piikani, PCES services will present
    - Canyon, St. Michaels, Lundbreck, Piikani will attend
    - Received funding commitment to cover costs from Vitae and Fortis
    - **Planned education sessions adjusted due to weather to May 10, 16, and 30**
  - Final Homeowner risk assessment draft completed and released March 28, 2024
- **Clean Energy Improvement Program**
  - Full application submitted June 29, 2023
  - Amendments made based on FCM feedback and resubmitted August 11, 2023
  - Communications plan developed with Town and MD
  - Local contractors contacted March 26, 2024
  - Contractor onboarding beginning April 5, 2024
  - Staff Training April 25, 2024
  - **Master Agreement finalized and distributed for signature May 6, 2024**
  - Tentative official launch date May 14, 2024

## Bridge Files

- **Bridge File 2488 – Fisher Bridge, NW-26-07-02-W5M**
  - ISL awarded Supply-Build Engineering contract
  - Design, Supply, & Fabrication of Prefabricated Bridge awarded to Algonquin Bridge **(Cost: \$458,040. Eng. Est: \$638,000).**
  - RFPQ (Request for Contractor Pre-Qualification) for Installation awarded to low bidder **(Cost: \$330,954. Eng. Est: \$349,000)**
  - Existing abutments will have partial depth repairs complete, and cracks will be epoxy injected and sealed. Work falls under new DFO code of practice for clear span bridge
    - Scour identified under existing abutment. Costed plan included for 2024 budget
  - Signage and epoxy crack injection complete. Guardrail work complete, abutment repair work complete. Walkthrough required
  - Revised costing approved by Council. Permit work underway
    - **DFO, Historical Resources submitted**
    - **Public Lands to be submitted**
  - Reviewing potential to use MD's Class 2 Riprap
    - **Can likely use MD riprap for half of required riprap. Costing out credit**
- **Bridge File 74260 – SGT Wilde over Foothills Creek Trib, SW-13-005-29 W4M**
  - Design work was complete in 2022. STIP Application submitted last year
  - 2m x 25m L culvert replacement
  - Land ROW acquisition complete
  - Awaiting STIP response
- **Bridge File 74048 – Todd Creek Culvert, NW-36-009-03 W5M**
  - Preliminary engineering complete
  - 2024 budget is to replace if STIP successful. Install timber struts if not

- Will need to complete design, permitting, & obtain land after STIP funding decision is made to prevent unnecessary work
- STIP application submitted, awaiting decision
  - Potential that depth of permitting requirements could push work into 2025
- **Bridge File 70175 – Yarrow Creek Bridge Rehabilitation, NW-22-003-030 W4M**
  - Preliminary Engineering & Design complete
    - Perform a pile splice repair on two piles in the west abutment, replace the east pile cap, place fill and riprap at the west headslope, minor wheel guard repairs & repairs to timber span, channel realignment, and west abutment riprap work
  - Design drawings received November 27<sup>th</sup>
  - Permitting, tendering, and land kicked off
    - Tender draft ready pending land/permits
    - Anticipate land completion by 3<sup>rd</sup> week of May
  - Sensitive stream habitat, SARA permit required. Construction window of August. Cannot submit permits until Spring as stream work is required. May be difficult to achieve completion this year
  - QAES reporting being finalized for permit submissions
  - Water Survey of Canada notified regarding measurement which needs to be moved
- **Bridge File 75801 – Oldman River Tributary Culvert, SW-09-010-01 W5M**
  - Preliminary engineering complete. Struts recommended, drawing complete
  - Install of vertical steel struts to prevent further culvert deflection
  - Straight forward permitting requirements. Drawings finalized. Reviewing for discussion on installation plan
- **Watercourse Crossing Inspection & Remediation Project – 100% Grant funded**
  - Anticipating regulatory Directives making dealing with SAR crossings mandatory
  - Funding agreement signed Mar. 28<sup>th</sup>, 2023 for \$1.55M to cover more assessment and engineering along with replacement of 2 crossings, to be complete by March 2025
  - Status Report 2 due May 15, 2024, drafted and finalizing
    - Less than 10% spent on \$1.55M grant to date
- **WCR #1: Iron Creek under Tapay (Carbondale) Road, LSD SE-15-006-03 W5M**
  - Prelim. engineering complete. Design awarded to Roseke Engineering
  - 100% grant funded
  - Structure is a 4.7m x 2m x 15m L corrugated steel box culvert
  - Land and permit work kicked off (initial design drawings received, revised)
    - Permit submissions have begun. Awaiting DFO response
    - Land signoff complete
- **WCR #2: S. Todd Creek Trib. under Chapel Rock Road, LSD SE-23-009-03 W5M**
  - Prelim. engineering complete. Design awarded to Roseke Engineering
  - 100% grant funded
  - Anticipated structure is a 1.8m x 23m open bottom CSP culvert
  - Land and permit work kicked off (initial design drawings received, revised)
    - DFO submission complete, reviewed
    - Landowner ROW acquisition complete
  - Tender package drafted with Iron Creek. Anticipate 4-6 weeks from release (permits)



- **Bridge File 70417 – TWN RD 70 over Castle River Trib., SE-05-007-01 W5M**
  - 6.1m clear span bridge with extensive rot and voids in piles and pile caps
  - Prelim. engineering to be complete in 2024 with intended construction in 2025
  
- **Bridge File 75481 – TWN RD 93B over Olin Creek Trib., SW-23-009-01 W5M**
  - 1.5m x 24m L culvert with high deflection and corrosion
  - Prelim. engineering to be complete in 2024 with intent to address in 2025
  
- **Bridge File 00470 – Toney Rd over Pincher Creek Trib., SE-02-006-01 W5M**
  - 1.6m x 43m L culvert with significant perforations and minor deflections
  - Class B waterbody
  - Prelim. engineering to be complete in 2024 with intent to address in 2025

**Recommendation:**

That the Utilities & Infrastructure report for April 18<sup>th</sup> – May 7<sup>th</sup> is received as information.

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Prepared by: Roland/David

Date: May 7<sup>th</sup>, 2024

Submitted to: Council

Date: May 14<sup>th</sup>, 2024



2024-April 30

Sgt Ryan Hodge  
Detachment Commander  
Pincher Creek, AB

Dear Reeve Cox,

Please find the quarterly Community Policing Report attached that covers the January 1<sup>st</sup> to March 31<sup>st</sup>, 2024 reporting period. The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Pincher Creek.

I would also like to introduce you to Deputy Commissioner Rob Hill, the new Commanding Officer of the Alberta RCMP. Deputy Commissioner Hill has had a diverse and wide-ranging RCMP career, spanning from the Prairies to the Arctic, with positions along the way that have included Drugs Section in Winnipeg and as the former Detachment Commander of Stony Plain (now amalgamated in to Parkland). With public safety as the beacon guiding our operations, Deputy Commissioner Hill is focussed on community engagement; Reconciliation; employee wellness; and recruiting new police officers and retention. Deputy Commissioner Hill is proud to lead your Alberta RCMP and looks forward to meeting you in the future.

Your ongoing engagement and the feedback you provide guides our Detachment team, and supports the reinforcement of your policing priorities. I always remain available to discuss your community-identified policing priorities and/or any ideas you may have that will enhance our service delivery to address the priorities that are important to you. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns.

Sgt Ryan Hodge  
Detachment Commander  
Pincher Creek Detachment



## Pincher Creek Provincial Detachment Crime Statistics (Actual) January to March: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

April 8, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	1	0	0	N/A	N/A	0.0
Sexual Assaults		1	1	4	2	0	-100%	-100%	-0.1
Other Sexual Offences		0	0	11	1	0	N/A	-100%	0.1
Assault		16	18	10	19	13	-19%	-32%	-0.5
Kidnapping/Hostage/Abduction		0	0	1	2	0	N/A	-100%	0.2
Extortion		1	2	0	0	0	-100%	N/A	-0.4
Criminal Harassment		5	10	5	8	14	180%	75%	1.6
Uttering Threats		6	9	3	4	7	17%	75%	-0.3
<b>TOTAL PERSONS</b>		<b>29</b>	<b>40</b>	<b>35</b>	<b>36</b>	<b>34</b>	<b>17%</b>	<b>-6%</b>	<b>0.6</b>
Break & Enter		16	3	11	7	4	-75%	-43%	-2.0
Theft of Motor Vehicle		9	2	7	3	2	-78%	-33%	-1.3
Theft Over \$5,000		4	2	1	0	3	-25%	N/A	-0.4
Theft Under \$5,000		27	16	26	17	14	-48%	-18%	-2.5
Possn Stn Goods		12	7	3	2	0	-100%	-100%	-2.9
Fraud		18	8	13	10	7	-61%	-30%	-2.0
Arson		0	0	0	0	2	N/A	N/A	0.4
Mischief - Damage To Property		10	5	6	13	11	10%	-15%	1.0
Mischief - Other		9	12	13	13	2	-78%	-85%	-1.3
<b>TOTAL PROPERTY</b>		<b>105</b>	<b>55</b>	<b>80</b>	<b>65</b>	<b>45</b>	<b>-57%</b>	<b>-31%</b>	<b>-11.0</b>
Offensive Weapons		3	0	9	3	1	-67%	-67%	-0.1
Disturbing the peace		14	4	6	10	7	-50%	-30%	-0.8
Fail to Comply & Breaches		37	6	6	23	20	-46%	-13%	-1.7
<b>OTHER CRIMINAL CODE</b>		<b>15</b>	<b>6</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>-67%</b>	<b>0%</b>	<b>-2.1</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>69</b>	<b>16</b>	<b>26</b>	<b>41</b>	<b>33</b>	<b>-52%</b>	<b>-20%</b>	<b>-4.7</b>
<b>TOTAL CRIMINAL CODE</b>		<b>203</b>	<b>111</b>	<b>141</b>	<b>142</b>	<b>112</b>	<b>-45%</b>	<b>-21%</b>	<b>-15.1</b>



## Pincher Creek Provincial Detachment Crime Statistics (Actual) January to March: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

April 8, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		3	2	3	0	0	-100%	N/A	-0.8
Drug Enforcement - Trafficking		2	2	1	0	1	-50%	N/A	-0.4
Drug Enforcement - Other		1	0	0	0	0	-100%	N/A	-0.2
<b>Total Drugs</b>		<b>6</b>	<b>4</b>	<b>4</b>	<b>0</b>	<b>1</b>	<b>-83%</b>	<b>N/A</b>	<b>-1.4</b>
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		1	0	0	2	1	0%	-50%	0.2
<b>TOTAL FEDERAL</b>		<b>7</b>	<b>4</b>	<b>4</b>	<b>2</b>	<b>2</b>	<b>-71%</b>	<b>0%</b>	<b>-1.2</b>
Liquor Act		33	6	3	8	3	-91%	-63%	-5.8
Cannabis Act		0	1	0	1	0	N/A	-100%	0.0
Mental Health Act		7	16	15	14	12	71%	-14%	0.8
Other Provincial Stats		17	26	11	29	22	29%	-24%	1.3
<b>Total Provincial Stats</b>		<b>57</b>	<b>49</b>	<b>29</b>	<b>52</b>	<b>37</b>	<b>-35%</b>	<b>-29%</b>	<b>-3.7</b>
Municipal By-laws Traffic		0	0	0	0	0	N/A	N/A	0.0
Municipal By-laws		3	2	1	4	2	-33%	-50%	0.0
<b>Total Municipal</b>		<b>3</b>	<b>2</b>	<b>1</b>	<b>4</b>	<b>2</b>	<b>-33%</b>	<b>-50%</b>	<b>0.0</b>
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		1	2	1	5	5	400%	0%	1.1
Property Damage MVC (Reportable)		62	48	55	70	45	-27%	-36%	-1.2
Property Damage MVC (Non Reportable)		6	5	6	4	7	17%	75%	0.1
<b>TOTAL MVC</b>		<b>69</b>	<b>55</b>	<b>62</b>	<b>79</b>	<b>57</b>	<b>-17%</b>	<b>-28%</b>	<b>0.0</b>
Roadside Suspension - Alcohol (Prov)		0	3	1	5	5	N/A	0%	1.2
Roadside Suspension - Drugs (Prov)		0	1	0	0	0	N/A	N/A	-0.1
<b>Total Provincial Traffic</b>		<b>137</b>	<b>224</b>	<b>210</b>	<b>355</b>	<b>282</b>	<b>106%</b>	<b>-21%</b>	<b>42.1</b>
<b>Other Traffic</b>		<b>6</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>-83%</b>	<b>-50%</b>	<b>-0.8</b>
<b>Criminal Code Traffic</b>		<b>17</b>	<b>10</b>	<b>15</b>	<b>12</b>	<b>7</b>	<b>-59%</b>	<b>-42%</b>	<b>-1.8</b>
<b>Common Police Activities</b>									
False Alarms		7	12	8	6	11	57%	83%	0.2
False/Abandoned 911 Call and 911 Act		21	11	3	8	3	-86%	-63%	-3.9
Suspicious Person/Vehicle/Property		48	21	16	16	18	-63%	13%	-6.5
Persons Reported Missing		7	2	5	4	1	-86%	-75%	-1.0
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		11	12	7	18	14	27%	-22%	1.2
Form 10 (MHA) (Reported)		0	0	0	2	0	N/A	-100%	0.2



## Pincher Creek Provincial Detachment Crime Statistics (Actual) January to December: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

January 5, 2024

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	0	1	1	1	N/A	0%	0.3
Robbery		1	1	2	2	3	200%	50%	0.5
Sexual Assaults		11	4	7	5	8	-27%	60%	-0.5
Other Sexual Offences		5	1	1	12	2	-60%	-83%	0.5
Assault		71	68	82	55	70	-1%	27%	-1.5
Kidnapping/Hostage/Abduction		1	0	0	1	4	300%	300%	0.7
Extortion		0	2	4	2	1	N/A	-50%	0.2
Criminal Harassment		17	23	35	18	31	82%	72%	2.3
Uttering Threats		29	31	41	32	34	17%	6%	1.1
<b>TOTAL PERSONS</b>		<b>135</b>	<b>130</b>	<b>173</b>	<b>128</b>	<b>154</b>	<b>14%</b>	<b>20%</b>	<b>3.6</b>
Break & Enter		37	42	34	31	44	19%	42%	0.3
Theft of Motor Vehicle		27	20	29	22	18	-33%	-18%	-1.6
Theft Over \$5,000		7	5	7	3	11	57%	267%	0.6
Theft Under \$5,000		98	103	99	81	112	14%	38%	0.6
Possn Stn Goods		13	16	21	15	11	-15%	-27%	-0.5
Fraud		46	41	39	43	38	-17%	-12%	-1.4
Arson		1	0	0	0	0	-100%	N/A	-0.2
Mischief - Damage To Property		23	51	48	47	88	283%	87%	12.6
Mischief - Other		68	43	53	48	58	-15%	21%	-1.5
<b>TOTAL PROPERTY</b>		<b>320</b>	<b>321</b>	<b>330</b>	<b>290</b>	<b>380</b>	<b>19%</b>	<b>31%</b>	<b>8.9</b>
Offensive Weapons		7	9	14	27	15	114%	-44%	3.4
Disturbing the peace		71	84	63	68	76	7%	12%	-0.6
Fail to Comply & Breaches		165	69	37	58	71	-57%	22%	-19.9
<b>OTHER CRIMINAL CODE</b>		<b>20</b>	<b>34</b>	<b>25</b>	<b>19</b>	<b>23</b>	<b>15%</b>	<b>21%</b>	<b>-0.9</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>263</b>	<b>196</b>	<b>139</b>	<b>172</b>	<b>185</b>	<b>-30%</b>	<b>8%</b>	<b>-18.0</b>
<b>TOTAL CRIMINAL CODE</b>		<b>718</b>	<b>647</b>	<b>642</b>	<b>590</b>	<b>719</b>	<b>0%</b>	<b>22%</b>	<b>-5.5</b>



## Pincher Creek Provincial Detachment Crime Statistics (Actual) January to December: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

January 5, 2024

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	1	N/A	N/A	0.2
Drug Enforcement - Possession		11	17	11	13	8	-27%	-38%	-1.0
Drug Enforcement - Trafficking		3	4	9	4	9	200%	125%	1.2
Drug Enforcement - Other		0	3	0	3	1	N/A	-67%	0.2
<b>Total Drugs</b>		<b>14</b>	<b>24</b>	<b>20</b>	<b>20</b>	<b>19</b>	<b>36%</b>	<b>-5%</b>	<b>0.6</b>
Cannabis Enforcement		2	1	2	2	1	-50%	-50%	-0.1
Federal - General		13	15	9	14	8	-38%	-43%	-1.1
<b>TOTAL FEDERAL</b>		<b>29</b>	<b>40</b>	<b>31</b>	<b>36</b>	<b>28</b>	<b>-3%</b>	<b>-22%</b>	<b>-0.6</b>
Liquor Act		211	95	79	57	46	-78%	-19%	-36.8
Cannabis Act		2	2	4	5	1	-50%	-80%	0.1
Mental Health Act		38	63	65	68	75	97%	10%	7.9
Other Provincial Stats		106	101	74	87	99	-7%	14%	-2.8
<b>Total Provincial Stats</b>		<b>357</b>	<b>261</b>	<b>222</b>	<b>217</b>	<b>221</b>	<b>-38%</b>	<b>2%</b>	<b>-31.6</b>
Municipal By-laws Traffic		2	1	0	0	1	-50%	N/A	-0.3
Municipal By-laws		22	14	21	12	16	-27%	33%	-1.4
<b>Total Municipal</b>		<b>24</b>	<b>15</b>	<b>21</b>	<b>12</b>	<b>17</b>	<b>-29%</b>	<b>42%</b>	<b>-1.7</b>
Fatals		1	1	2	1	0	-100%	-100%	-0.2
Injury MVC		13	16	15	13	23	77%	77%	1.7
Property Damage MVC (Reportable)		234	258	236	225	218	-7%	-3%	-6.5
Property Damage MVC (Non Reportable)		33	34	28	33	25	-24%	-24%	-1.7
<b>TOTAL MVC</b>		<b>281</b>	<b>309</b>	<b>281</b>	<b>272</b>	<b>266</b>	<b>-5%</b>	<b>-2%</b>	<b>-6.7</b>
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	11	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
<b>Total Provincial Traffic</b>		<b>1,469</b>	<b>930</b>	<b>1,034</b>	<b>1,150</b>	<b>1,189</b>	<b>-19%</b>	<b>3%</b>	<b>-34.0</b>
<b>Other Traffic</b>		<b>10</b>	<b>14</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>-80%</b>	<b>0%</b>	<b>-2.8</b>
<b>Criminal Code Traffic</b>		<b>90</b>	<b>99</b>	<b>61</b>	<b>51</b>	<b>60</b>	<b>-33%</b>	<b>18%</b>	<b>-10.8</b>
<b>Common Police Activities</b>									
False Alarms		31	34	58	32	30	-3%	-6%	-0.4
False/Abandoned 911 Call and 911 Act		65	68	60	40	32	-51%	-20%	-9.4
Suspicious Person/Vehicle/Property		106	121	99	89	94	-11%	6%	-5.6
Persons Reported Missing		24	31	24	21	21	-13%	0%	-1.6
Search Warrants		0	0	2	1	0	N/A	-100%	0.1
Spousal Abuse - Survey Code (Reported)		37	48	41	55	76	105%	38%	8.5
Form 10 (MHA) (Reported)		0	1	2	6	5	N/A	-17%	1.5





## RCMP Provincial Policing Report

### Detachment Information

Name of Detachment

Pincher Creek

Name of Detachment Commander

Sgt. Ryan HODGE

Quarter

Q4

Date of Report (yyyy-mm-dd)

2024-04-24

FTE Utilization Plan

2023/24

Select Type of Policing Report

Municipal Policing Report Under

Municipal Policing Report Over

PPSA

Coaldale

### Community Consultations

#### Consultation No. 1

Date (yyyy-mm-dd)

2024-01-17

Meeting Type

Meeting with Stakeholder(s)

Topics Discussed (this field expands)

Regular reporting information sharing

Notes /Comments (this field expands)

Police Advisory Committee meeting

#### Consultation No. 2

Date (yyyy-mm-dd)

2024-03-12

Meeting Type

Meeting with Elected Officials

Topics Discussed (this field expands)

Regular reporting information sharing, Crime Reduction Initiatives, Property Crime

Notes /Comments (this field expands)

Regular reporting of 2023 stats. Discussion around crime reduction concerns, drug use concerns and property crime.

#### Consultation No. 3

Date (yyyy-mm-dd)

2024-03-22

Meeting Type

Town Hall

Topics Discussed (this field expands)

Annual Planning

Notes /Comments (this field expands)

Annual planning meeting with general public, elected officials and Police Advisory Committee.



## Community Priorities

### Priority No. 1

Priority (this field expands)

Police / Community Relations - Police Visibility

Current Status and Results (this field expands)

Members were actively in schools through out the quarter including school talks, coaching, patrols and stopping in for visits.

There weren't many community events during the quarter but there was a town hall meeting hosted and foot patrols completed downtown.

### Priority No. 2

Priority (this field expands)

Traffic

Current Status and Results (this field expands)

Good enforcement quarter with traffic initiatives including checkstops with other units/agencies. Traffic safety continues to remain a priority for the Pincher Creek area.

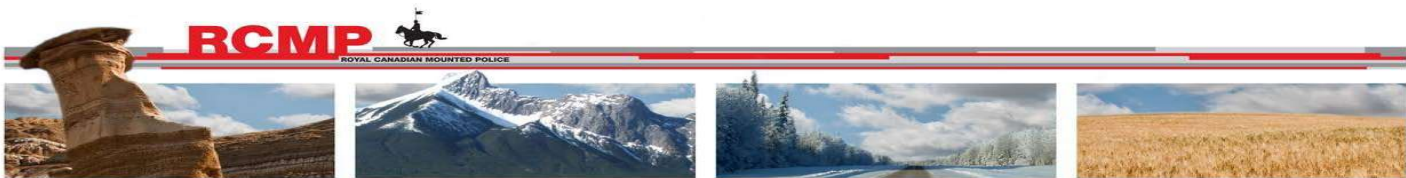
### Priority No. 3

Priority (this field expands)

Crime Reduction

Current Status and Results (this field expands)

Property crime reduction remains a priority for the Pincher Creek Detachment. This quarter saw a drop in reported offences due to several prolific offenders being out of the community. There has been great support and a new relationship developed with IOM program and should see positive results moving forward.



## Crime Statistics<sup>1</sup>

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	January - March			January - December		
	2023	2024	% Change Year-over-Year	2022	2023	% Change Year-over-Year
Persons Crime	36	34	-6.00%	128	154	20.00%
Property Crime	65	45	-31.00%	290	380	31.00%
Other Criminal Code	41	33	-20.00%	172	185	8.00%
<b>Total Criminal Code</b>	<b>142</b>	<b>112</b>	<b>-21.00%</b>	<b>590</b>	<b>719</b>	<b>22.00%</b>
<b>Drugs Offences</b>	<b>0</b>	<b>1</b>		<b>20</b>	<b>19</b>	<b>-5.00%</b>
<b>Other Federal Acts</b>	<b>2</b>	<b>2</b>	<b>0.00%</b>	<b>36</b>	<b>28</b>	<b>-22.00%</b>
<b>Other Provincial Acts</b>	<b>52</b>	<b>37</b>	<b>-29.00%</b>	<b>217</b>	<b>221</b>	<b>2.00%</b>
<b>Municipal By-Laws</b>	<b>4</b>	<b>2</b>	<b>-50.00%</b>	<b>12</b>	<b>17</b>	<b>42.00%</b>
<b>Motor Vehicle Collisions</b>	<b>79</b>	<b>57</b>	<b>-28.00%</b>	<b>272</b>	<b>266</b>	<b>-2.00%</b>
Provincial Code Traffic	355	282	-21.00%	1,150	1,189	3.00%
Other Traffic	2	1	-50.00%	2	2	0.00%
Criminal Code Traffic	12	7	-42.00%	51	60	18.00%
<b>Total Traffic Offences</b>	<b>369</b>	<b>290</b>	<b>-21.00%</b>	<b>1,203</b>	<b>1,251</b>	<b>4.00%</b>

<sup>1</sup>Data extracted from a live database (PROS) and is subject to change over time.

Trend / Points of Interest (this field expands)



## Provincial Service Composition<sup>2</sup>

Staffing Category	Established Positions	Working	Soft Vacancies <sup>3</sup>	Hard Vacancies <sup>4</sup>
Police Officers	11	9	2	0
Detachment Support	3	3	1	0

2. Data extracted on March 31, 2024 and is subject to change.

3. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

4. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments (this field expands)

Police Officers: Of the 11 established positions, 9 officers are currently working. Two officers are not working for various reasons. There is no hard vacancy at this time.

Detachment Support: Of the three established positions, three resources are currently working. One resource is on special leave (Leave without Pay) and the position has been backfilled to ensure coverage. There is no hard vacancy at this time.



May 3rd, 2024

Corporal Mark Amatto  
Acting Detachment Commander  
Crowsnest Pass, Alberta

Dear CAO Roland Miligan,

Please find the quarterly Community Policing Report attached that covers the January 1<sup>st</sup> to March 31<sup>st</sup>, 2024 reporting period. The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Crowsnest Pass Detachment.

I would also like to introduce you to Deputy Commissioner Rob Hill, the new Commanding Officer of the Alberta RCMP. Deputy Commissioner Hill has had a diverse and wide-ranging RCMP career, spanning from the Prairies to the Arctic, with positions along the way that have included Drugs Section in Winnipeg and as the former Detachment Commander of Stony Plain (now amalgamated in to Parkland). With public safety as the beacon guiding our operations, Deputy Commissioner Hill is focussed on community engagement; Reconciliation; employee wellness; and recruiting new police officers and retention. Deputy Commissioner Hill is proud to lead your Alberta RCMP and looks forward to meeting you in the future.

Your ongoing engagement and the feedback you provide guides our Detachment team, and supports the reinforcement of your policing priorities. I always remain available to discuss your community-identified policing priorities and/or any ideas you may have that will enhance our service delivery to address the priorities that are important to you. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns.

Corporal Mark Amatto  
Crowsnest Pass Detachment



## Crowsnest Pass Provincial Detachment Crime Statistics (Actual) January to March: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

April 8, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		0	2	0	0	0	N/A	N/A	-0.2
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		1	2	1	3	1	0%	-67%	0.1
Other Sexual Offences		0	0	1	0	1	N/A	N/A	0.2
Assault		18	24	10	29	15	-17%	-48%	-0.1
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		4	13	13	8	13	225%	63%	1.3
Uttering Threats		10	8	4	9	10	0%	11%	0.1
<b>TOTAL PERSONS</b>		<b>33</b>	<b>49</b>	<b>29</b>	<b>49</b>	<b>40</b>	<b>21%</b>	<b>-18%</b>	<b>1.4</b>
Break & Enter		8	3	8	7	11	38%	57%	1.0
Theft of Motor Vehicle		5	4	4	0	3	-40%	N/A	-0.8
Theft Over \$5,000		1	1	1	1	0	-100%	-100%	-0.2
Theft Under \$5,000		17	12	20	10	11	-35%	10%	-1.4
Possn Stn Goods		4	5	0	1	2	-50%	100%	-0.8
Fraud		16	13	8	8	8	-50%	0%	-2.1
Arson		0	0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		10	13	15	9	9	-10%	0%	-0.6
Mischief - Other		11	3	14	12	9	-18%	-25%	0.5
<b>TOTAL PROPERTY</b>		<b>72</b>	<b>54</b>	<b>70</b>	<b>48</b>	<b>53</b>	<b>-26%</b>	<b>10%</b>	<b>-4.4</b>
Offensive Weapons		1	3	2	2	0	-100%	-100%	-0.3
Disturbing the peace		6	7	8	8	10	67%	25%	0.9
Fail to Comply & Breaches		10	13	0	4	5	-50%	25%	-1.9
<b>OTHER CRIMINAL CODE</b>		<b>10</b>	<b>10</b>	<b>2</b>	<b>3</b>	<b>3</b>	<b>-70%</b>	<b>0%</b>	<b>-2.1</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>27</b>	<b>33</b>	<b>12</b>	<b>17</b>	<b>18</b>	<b>-33%</b>	<b>6%</b>	<b>-3.4</b>
<b>TOTAL CRIMINAL CODE</b>		<b>132</b>	<b>136</b>	<b>111</b>	<b>114</b>	<b>111</b>	<b>-16%</b>	<b>-3%</b>	<b>-6.4</b>





## Crowsnest Pass Provincial Detachment Crime Statistics (Actual) January to March: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

April 8, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		1	4	1	1	1	0%	0%	-0.3
Drug Enforcement - Trafficking		0	0	0	2	0	N/A	-100%	0.2
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		<b>1</b>	<b>4</b>	<b>1</b>	<b>3</b>	<b>1</b>	<b>0%</b>	<b>-67%</b>	<b>-0.1</b>
Cannabis Enforcement		2	0	0	1	0	-100%	-100%	-0.3
Federal - General		1	3	0	0	0	-100%	N/A	-0.5
<b>TOTAL FEDERAL</b>		<b>4</b>	<b>7</b>	<b>1</b>	<b>4</b>	<b>1</b>	<b>-75%</b>	<b>-75%</b>	<b>-0.9</b>
Liquor Act		5	0	7	4	1	-80%	-75%	-0.4
Cannabis Act		2	0	1	0	0	-100%	N/A	-0.4
Mental Health Act		21	11	22	21	20	-5%	-5%	0.8
Other Provincial Stats		12	26	15	16	9	-25%	-44%	-1.6
<b>Total Provincial Stats</b>		<b>40</b>	<b>37</b>	<b>45</b>	<b>41</b>	<b>30</b>	<b>-25%</b>	<b>-27%</b>	<b>-1.6</b>
Municipal By-laws Traffic		2	1	1	0	0	-100%	N/A	-0.5
Municipal By-laws		2	8	6	2	2	0%	0%	-0.6
<b>Total Municipal</b>		<b>4</b>	<b>9</b>	<b>7</b>	<b>2</b>	<b>2</b>	<b>-50%</b>	<b>0%</b>	<b>-1.1</b>
Fatals		1	0	0	0	0	-100%	N/A	-0.2
Injury MVC		3	2	7	6	5	67%	-17%	0.8
Property Damage MVC (Reportable)		59	33	48	67	36	-39%	-46%	-1.2
Property Damage MVC (Non Reportable)		18	14	13	9	13	-28%	44%	-1.5
<b>TOTAL MVC</b>		<b>81</b>	<b>49</b>	<b>68</b>	<b>82</b>	<b>54</b>	<b>-33%</b>	<b>-34%</b>	<b>-2.1</b>
Roadside Suspension - Alcohol (Prov)		0	0	1	1	1	N/A	0%	0.3
Roadside Suspension - Drugs (Prov)		0	0	0	0	1	N/A	N/A	0.2
<b>Total Provincial Traffic</b>		<b>209</b>	<b>449</b>	<b>146</b>	<b>242</b>	<b>120</b>	<b>-43%</b>	<b>-50%</b>	<b>-38.5</b>
<b>Other Traffic</b>		<b>2</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>-100%</b>	<b>N/A</b>	<b>-0.4</b>
<b>Criminal Code Traffic</b>		<b>12</b>	<b>3</b>	<b>6</b>	<b>6</b>	<b>3</b>	<b>-75%</b>	<b>-50%</b>	<b>-1.5</b>
<b>Common Police Activities</b>									
False Alarms		9	9	8	5	9	0%	80%	-0.4
False/Abandoned 911 Call and 911 Act		6	1	16	8	5	-17%	-38%	0.5
Suspicious Person/Vehicle/Property		39	15	40	21	21	-46%	0%	-3.0
Persons Reported Missing		1	5	0	3	3	200%	0%	0.2
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		10	28	27	27	18	80%	-33%	1.5
Form 10 (MHA) (Reported)		0	3	0	4	0	N/A	-100%	0.1



## Crownsnest Pass Provincial Detachment Crime Statistics (Actual) January to December: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

January 5, 2024

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	0	3	1	1	N/A	0%	0.3
Robbery		0	1	1	0	2	N/A	N/A	0.3
Sexual Assaults		5	8	8	6	5	0%	-17%	-0.2
Other Sexual Offences		1	5	1	3	2	100%	-33%	0.0
Assault		78	96	80	54	92	18%	70%	-1.4
Kidnapping/Hostage/Abduction		1	2	1	0	0	-100%	N/A	-0.4
Extortion		0	0	0	1	1	N/A	0%	0.3
Criminal Harassment		23	32	36	46	33	43%	-28%	3.4
Uttering Threats		31	56	37	40	26	-16%	-35%	-2.6
<b>TOTAL PERSONS</b>		<b>139</b>	<b>200</b>	<b>167</b>	<b>151</b>	<b>162</b>	<b>17%</b>	<b>7%</b>	<b>-0.3</b>
Break & Enter		40	35	24	34	42	5%	24%	0.3
Theft of Motor Vehicle		34	21	16	13	11	-68%	-15%	-5.4
Theft Over \$5,000		5	3	2	4	14	180%	250%	1.9
Theft Under \$5,000		86	109	69	82	55	-36%	-33%	-8.9
Possn Stn Goods		23	24	12	5	4	-83%	-20%	-5.7
Fraud		48	41	40	38	34	-29%	-11%	-3.1
Arson		1	1	3	4	2	100%	-50%	0.5
Mischief - Damage To Property		35	82	65	67	52	49%	-22%	1.9
Mischief - Other		74	46	23	49	55	-26%	12%	-3.5
<b>TOTAL PROPERTY</b>		<b>346</b>	<b>362</b>	<b>254</b>	<b>296</b>	<b>269</b>	<b>-22%</b>	<b>-9%</b>	<b>-22.0</b>
Offensive Weapons		13	4	7	9	10	-23%	11%	-0.1
Disturbing the peace		32	50	39	50	36	13%	-28%	0.8
Fail to Comply & Breaches		56	47	30	29	11	-80%	-62%	-10.8
<b>OTHER CRIMINAL CODE</b>		<b>30</b>	<b>34</b>	<b>29</b>	<b>23</b>	<b>20</b>	<b>-33%</b>	<b>-13%</b>	<b>-3.1</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>131</b>	<b>135</b>	<b>105</b>	<b>111</b>	<b>77</b>	<b>-41%</b>	<b>-31%</b>	<b>-13.2</b>
<b>TOTAL CRIMINAL CODE</b>		<b>616</b>	<b>697</b>	<b>526</b>	<b>558</b>	<b>508</b>	<b>-18%</b>	<b>-9%</b>	<b>-35.5</b>



## Crowsnest Pass Provincial Detachment Crime Statistics (Actual) January to December: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

January 5, 2024

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		8	17	7	2	4	-50%	100%	-2.3
Drug Enforcement - Trafficking		3	1	1	1	7	133%	600%	0.8
Drug Enforcement - Other		0	0	0	0	1	N/A	N/A	0.2
<b>Total Drugs</b>		<b>11</b>	<b>18</b>	<b>8</b>	<b>3</b>	<b>12</b>	<b>9%</b>	<b>300%</b>	<b>-1.3</b>
Cannabis Enforcement		1	3	0	0	3	200%	N/A	0.1
Federal - General		6	14	12	11	8	33%	-27%	0.1
<b>TOTAL FEDERAL</b>		<b>18</b>	<b>35</b>	<b>20</b>	<b>14</b>	<b>23</b>	<b>28%</b>	<b>64%</b>	<b>-1.1</b>
Liquor Act		9	17	19	14	12	33%	-14%	0.3
Cannabis Act		4	2	3	2	4	0%	100%	0.0
Mental Health Act		84	111	72	98	81	-4%	-17%	-1.9
Other Provincial Stats		125	124	106	87	88	-30%	1%	-11.1
<b>Total Provincial Stats</b>		<b>222</b>	<b>254</b>	<b>200</b>	<b>201</b>	<b>185</b>	<b>-17%</b>	<b>-8%</b>	<b>-12.7</b>
Municipal By-laws Traffic		6	7	5	3	3	-50%	0%	-1.0
Municipal By-laws		48	67	28	29	23	-52%	-21%	-8.8
<b>Total Municipal</b>		<b>54</b>	<b>74</b>	<b>33</b>	<b>32</b>	<b>26</b>	<b>-52%</b>	<b>-19%</b>	<b>-9.8</b>
Fatals		1	2	1	0	1	0%	N/A	-0.2
Injury MVC		20	20	27	26	35	75%	35%	3.6
Property Damage MVC (Reportable)		268	186	202	252	247	-8%	-2%	2.4
Property Damage MVC (Non Reportable)		41	52	52	41	33	-20%	-20%	-2.7
<b>TOTAL MVC</b>		<b>330</b>	<b>260</b>	<b>282</b>	<b>319</b>	<b>316</b>	<b>-4%</b>	<b>-1%</b>	<b>3.1</b>
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	9	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
<b>Total Provincial Traffic</b>		<b>1,377</b>	<b>852</b>	<b>1,364</b>	<b>533</b>	<b>1,049</b>	<b>-24%</b>	<b>97%</b>	<b>-97.5</b>
<b>Other Traffic</b>		<b>19</b>	<b>11</b>	<b>4</b>	<b>3</b>	<b>4</b>	<b>-79%</b>	<b>33%</b>	<b>-3.8</b>
<b>Criminal Code Traffic</b>		<b>46</b>	<b>42</b>	<b>30</b>	<b>30</b>	<b>40</b>	<b>-13%</b>	<b>33%</b>	<b>-2.4</b>
<b>Common Police Activities</b>									
False Alarms		42	41	35	30	40	-5%	33%	-1.5
False/Abandoned 911 Call and 911 Act		14	37	23	34	31	121%	-9%	3.1
Suspicious Person/Vehicle/Property		187	178	108	116	90	-52%	-22%	-25.6
Persons Reported Missing		17	23	20	10	23	35%	130%	-0.1
Search Warrants		1	0	0	0	0	-100%	N/A	-0.2
Spousal Abuse - Survey Code (Reported)		71	79	84	111	100	41%	-10%	9.0
Form 10 (MHA) (Reported)		1	3	7	0	8	700%	N/A	1.1



## RCMP Provincial Policing Report

### Detachment Information

Name of Detachment

Crowsnest Pass

Name of Detachment Commander

Cpl. Mark AMATTO\*

Quarter

Q4

Date of Report (yyyy-mm-dd)

2024-04-24

FTE Utilization Plan

2023/24

Select Type of Policing Report

Municipal Policing Report Under

Municipal Policing Report Over

PPSA

Coaldale

### Community Consultations

#### Consultation No. 1

Date (yyyy-mm-dd)

2024-02-01

Meeting Type

Meeting with Stakeholder(s)

Topics Discussed (this field expands)

Review of recent incidents, forecasting potential hazards and a review or exercise of a particular plan element

Notes /Comments (this field expands)

Pincher Creek - PCREMO

#### Consultation No. 2

Date (yyyy-mm-dd)

2024-02-06

Meeting Type

Meeting with Stakeholder(s)

Topics Discussed (this field expands)

Search and Recoveries  
Investigative consultation

Notes /Comments (this field expands)

Fish and Wildlife

#### Consultation No. 3

Date (yyyy-mm-dd)

2024-03-05

Meeting Type

Meeting with Elected Officials

Topics Discussed (this field expands)

3rd Quarter Reporting and Updates

Notes /Comments (this field expands)

Mayor and Council - Municipality of the Crowsnest Pass

#### Consultation No. 4

Date (yyyy-mm-dd)

2024-03-12

Meeting Type

Meeting with Elected Officials



Topics Discussed (this field expands)

3rd Quarter Reporting and Updates

Notes /Comments (this field expands)

Mayor and Council - MD of Ranchland No. 66

Mayor and Council - MD of Pincher Creek

### Consultation No. 5

Date (yyyy-mm-dd)

Meeting Type

2024-03-20

Meeting with Stakeholder(s)

Topics Discussed (this field expands)

Resource Pre-planning discussion in regard to Anti Carbon Tax Protests on the Hwy 3 Corridor

Notes /Comments (this field expands)

Crowsnest Pass Fire Rescue and Community Peace Officer Program



## Community Priorities

### Priority No. 1

Priority (this field expands)

Intelligence led policing

Current Status and Results (this field expands)

The Crowsnest Pass Detachment has remained diligent within the realm of intelligence-gathering and addressing/suppressing Outlaw Motorcycle Gang activity within the jurisdiction. When needed, RCMP specialized units were readily available to support and bolster criminal investigations, providing guidance and expertise to local Detachment Members; intelligence that has been gathered on a local level is then disseminated to surrounding Detachments as well as to secure databases that specialized sections may access in order to maintain a working level of knowledge on the particular criminal group and their actions. The Crowsnest Pass Detachment has an established relationship with the Elk Valley Detachment in "E" Division and intelligence has confirmed there is a network of travelling criminals that impact communities on either side of the AB/BC Provincial border; with the continued assistance of RTU, ITU and ALERT, Crowsnest Pass Members are in a good position to address those criminals.

### Priority No. 2

Priority (this field expands)

Traffic - Safety (motor vehicles, roads)

Current Status and Results (this field expands)

The Crowsnest Pass Detachment reported 58 motor vehicle collisions within the jurisdiction in the 4th Quarter reporting period; 7 of which were noted to be Non-Fatal Injury MVC's. Aggressive driving was addressed by means of traffic enforcement patrols, focusing on vehicles exceeding the posted speed limit, distracted driving, and intersection-related offences. The Crowsnest Pass Community Peace Officer Program (CPO) is a valued asset for many different reasons; in particular, traffic enforcement is area where they are an effective measure of deterrence and enforcement to curb aggressive driving in and through the Municipality of the Crowsnest Pass and Highway 3 corridor. The Crowsnest Pass Detachment have an established working relationship with the CPO Program, headed by Fire Chief Jessie Fox, while Sgt Brad Larson remains a consistent point of contact for joint traffic initiatives. Police visibility / enforcement along the Highway 3 and Highway 22 corridors will remain a priority.

### Priority No. 3

Priority (this field expands)

Police / Community Relations - Police Visibility

Current Status and Results (this field expands)

Crowsnest Pass Detachment Members made a concerted effort to be out and visible within the community. Foot patrols had been requested by Mayor and Council, they establish positive relationships with members of the community and provide enhanced accessibility to police officers in a meaningful and positive interaction. Detachment Members have successfully integrated within the community by means of coaching sports, conducting school walkthroughs, and participating in the various recreational avenues afforded within the areas in which they police. Two examples of some of the good work that was completed by Detachment Members was participation at a Career Fair wherein recruiting information was handed out and students were able to ask questions of their police officers, the second example was a Fraud Awareness presentation to retired teachers and nurses in the community.



#### Priority No. 4

Priority (this field expands)

Gang-related - Drug

Current Status and Results (this field expands)

The Crowsnest Pass Detachment Members remained diligent in their focus on the sales and trafficking of illicit drugs; intelligence was gained within this realm, documented and shared with enhanced RCMP sections. Highway 3 remains a pipeline for illicit drugs, contraband tobacco, stolen property, and possible human trafficking, as such, it requires continual monitoring and enforcement; with the assistance of RCMP RTU, ITU, and CFSEU (ALERT), police will ensure there is constant pressure being applied to those criminals that are partaking in these illegal activities. Illicit drugs within the towns of the jurisdiction are always a concern, and Crowsnest Detachment Members take full advantage of Crime Stoppers Tips, information from the public, and targeted investigations in order to address this issue.

#### Priority No. 5

Priority (this field expands)

Substance Abuse

Current Status and Results (this field expands)

The Crowsnest Pass Detachment Members have been diligent in their efforts to have positive and meaningful relationships with the youth within the communities they police. Regular vehicle and foot patrols had been conducted within the 4th Quarter, and schools are comfortable to reach out to their local Detachment to ask for presentations or class discussions with their students. Detachment Members are always welcomed by school Principals and staff, students are never shy to walk up and engage in a conversation with their police officers.





## Crime Statistics<sup>1</sup>

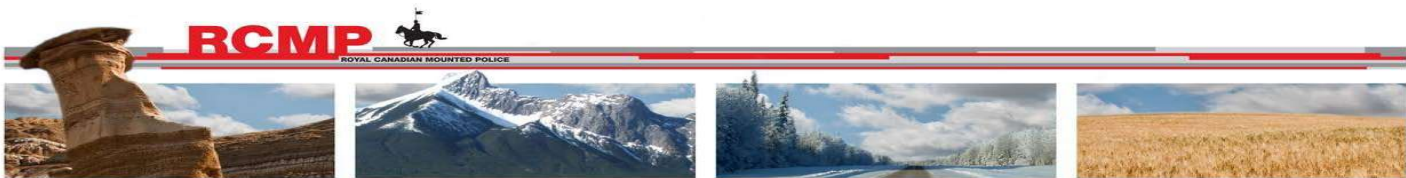
The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	January - March			January - December		
	2023	2024	% Change Year-over-Year	2022	2023	% Change Year-over-Year
Persons Crime	49	40	-18.00%	151	162	7.00%
Property Crime	48	53	10.00%	296	269	-9.00%
Other Criminal Code	17	18	6.00%	111	77	-31.00%
<b>Total Criminal Code</b>	<b>114</b>	<b>111</b>	<b>-3.00%</b>	<b>558</b>	<b>508</b>	<b>-9.00%</b>
<b>Drugs Offences</b>	<b>3</b>	<b>1</b>	<b>-67.00%</b>	<b>3</b>	<b>12</b>	<b>300.00%</b>
<b>Other Federal Acts</b>	<b>4</b>	<b>1</b>	<b>-75.00%</b>	<b>14</b>	<b>23</b>	<b>64.00%</b>
<b>Other Provincial Acts</b>	<b>41</b>	<b>30</b>	<b>-27.00%</b>	<b>201</b>	<b>185</b>	<b>-8.00%</b>
<b>Municipal By-Laws</b>	<b>2</b>	<b>2</b>	<b>0.00%</b>	<b>32</b>	<b>26</b>	<b>-19.00%</b>
<b>Motor Vehicle Collisions</b>	<b>82</b>	<b>54</b>	<b>-34.00%</b>	<b>319</b>	<b>316</b>	<b>-1.00%</b>
Provincial Code Traffic	242	120	-50.00%	533	1,049	97.00%
Other Traffic	0	0		3	4	33.00%
Criminal Code Traffic	6	3	-50.00%	30	40	33.00%
<b>Total Traffic Offences</b>	<b>248</b>	<b>123</b>	<b>-50.00%</b>	<b>566</b>	<b>1,093</b>	<b>93.00%</b>

<sup>1</sup>Data extracted from a live database (PROS) and is subject to change over time.

### Trend / Points of Interest (this field expands)

The CNP Detachment has made a concerted effort to remain an effective frontline asset for the Municipality of the Crowsnest Pass, the MD of Pincher Creek, and the MD of Ranchland No. 66. Within this year the Detachment has largely suppressed the Rebels Outlaw Motorcycle Gang's criminal activities, cultivated and compiled intelligence on criminal activity both local and abroad, and built on the positive relationships with the members of those communities, as well as local governments. This year Detachment Members have dealt with tragic sudden death files, urgent Search and Rescue deployments, Anti-Carbon Tax Protests, and assisted Western Alberta District with deployments to address the Alberta Wildfires. Detachment morale remains high and Members take pride in how they represent the Alberta RCMP; putting forth a committed effort toward their investigations and a willingness to adapt to a readily changing policing front, stakeholders can be assured their concerns are being addressed.



## Provincial Service Composition<sup>2</sup>

Staffing Category	Established Positions	Working	Soft Vacancies <sup>3</sup>	Hard Vacancies <sup>4</sup>
Police Officers	9	8	1	0
Detachment Support	3	2	0	1

2. Data extracted on March 31, 2024 and is subject to change.

3. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

4. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments (this field expands)

Police Officers: Of the the nine established positions, eight officers are currently working. One officer is on special leave (Medical). One position has two officers assigned to that position. There is no hard vacancy at this time.

Detachment Support: Of the three established positions, two resources are currently working with none on special leave. There is one hard vacancy at this time.

**CHIEF ADMINISTRATIVE OFFICER'S REPORT**

April 22, 2024 to May 9, 2024

**Discussion:**

April 22	Senior Management Mtg.
April 23	Council Committee and Council Mtg.
April 25	Admin Staff and Safety Mtg.
April 26	Vacant Crown Land Weed Control Mtg.
May 1	ASB Meeting (Airport)
May 2	JHSC Water Plant Inspection
May 3	Weekly Water Situation Mtg.
May 6	Senior Management Mtg.
May 6	Public Works Senior Administrative Staff Mtg.
May 7	Special Council Mtg.
May 7	Meeting with Council and AltaLink and Fortis (Wildfire Mitigation Strategy)
May 7	Subdivision Authority Mtg.
May 7	Municipal Planning Commission Mtg.
May 8	Joint Health and Safety Committee Mtg. (Airport)

**Upcoming**

May 13	Mtg. to Discuss Library Expansion Plan Cost Estimates with Library
May 14	Council Committee and Council Mtgs.

**RECOMMENDATION:**

That Council receive for information, the Chief Administrative Officer's report for the period April 22, 2024 to May 9, 2024.

Prepared by: CAO, Roland Milligan

Date: May 9, 2024

Respectfully presented to: Council

Date: May 14, 2024

## **ADMINISTRATIVE SUPPORT ACTIVITY**

April 19, 2023 to May 8, 2024

### **Correspondence from last Council:**

- Castle Mountain Community Association – Castle Community Legacy Fund
- Town of Pincher Creek – Arena Sound System Funding Request
- Beaver Mines Community Association – Backfill Request
- 4-H Donation
- Municipal Energy Project Lead - Brownfield Redevelopment for Community Energy
- Lundbreck Citizens Council/Paton Park Society – Paton Park Pathway

### **Advertising/Social:**

- Hay Permits
- Update Beaver Mines Community on the construction
- Eco Centre Survey
- Special Council Meeting
- Nomination Day/Announcement of Councillor Welsch
- Lundbreck Car Show
- Spring Cleanup for Beaver Mines and Lundbreck
- Emergency Alert Practice

### **Other Activities:**

- Council Packages/Meetings
- Special Council Meeting
- ASB Package/Meeting
- Set up/Take down Trade Show
- Flags for National Day of Mourning
- Co-Hosted Volunteer Event (with Town)
- Division 4 By-Election (Nomination Day was May 2)
- Begin Organizing with Town for Annual Reuse Fair
- FOIP Reporting

### **Invites to Council:**

- Pincher Creek Curling Club Building Committee – May 28, 2024

### **Upcoming Dates of Importance:**

- Regular Committee, Council – May 14, 2024
- Regular Committee, Council – May 28, 2024
- Annual Reuse Fair – June 8, 2024

Brent Barbero  
Box

April 22, 2024

Council Members of the Municipality of Pincher Creek  
Box 279  
Pincher Creek, AB  
TOK 1W0

Dear Council Members of the Municipality of Pincher Creek,

I've become aware that the grader of division three is now being parked at a private residence near Beaver Mines. The choice of this location still raises concerns within the local community due to conflicts with past dealings.

Parking the grader within meters of a municipal property (the Coalfields Community Centre location) does not appear to be reasonable. I suspect compensation is being provided for the private location. Why wasn't the Coalfield Community Center considered before incurring the expense of installing a dedicated electrical transformer at an isolated location near Mill Creek.

The Coalfield Community Center appears to be a more suitable location to station the machine. There is a gate that can be closed and even locked, with residences nearby, which would deter any vandalism. I understand there were issues with breakers popping off previously when the grader was parked in this location. The school has a relatively new breaker box and installing a 20-amp breaker with a dedicated outdoor plug could be done easily and reasonably. Could the Coalfields Community Center appeal to you to consider making the small investment in the electrical upgrade and renumerate the monthly electrical utility charges?

The community association is rapidly depleting its savings on the monthly electrical service charges. As our funds diminish, we may have no other option but to remove the transformer and rely on temporary electrical generation when the school is in use. Your assistance would greatly help our community in preserving this historical site and maintaining electrical services.

Sincerely,

Brent Barbero

April 22, 2024

Hi Brian and Dave,

I am working with the group planning the Highschool Skills day at the Pincher Creek Health Center on May 24th. There are a couple of small pieces of support (I think they are small) from the Town of Pincher Creek and the MD of Pincher Creek for this event.

1. **Welcome Message from the Town and MD** (could also attend the break panel or closing remarks if it works better in the schedule below?)
2. **Town and MD swag for students** (pens, pins, any small items?)

Would either of you be able to attend to speak? Or the Mayor/ Reeve or one of your council peers?

I marked this urgent as the event is one month away, which I know can already be last minute for some.

If someone else in your organization should be tending to this, please pass it on and let me know.

8:00-8:30 AM	<b>Instructors, Committee, and RhPAP Staff Arrive and Finalize Set up</b>			
8:45-9:00 AM	<b>Student Arrive and Check-in</b>			
9:00-9:15 AM	<b>Welcome Messages</b>			
9:15-9:55 AM	<b>Station # 1</b>	<b>Station # 2</b>	<b>Station # 3</b>	<b>Station # 4</b>
9:55-10:35 AM	<b>Station # 2</b>	<b>Station # 3</b>	<b>Station # 4</b>	<b>Station # 1</b>
10:35-11:05 AM	<b>Breakfast/ Lunch Break - Panelist 2 x 5 minutes each</b>			
11:05-11:45 AM	<b>Station # 3</b>	<b>Station # 4</b>	<b>Station # 1</b>	<b>Station # 2</b>
11:45-12:25 PM	<b>Station # 4</b>	<b>Station # 1</b>	<b>Station # 2</b>	<b>Station # 3</b>
12:25-12:45- PM	<b>Hospital Tour</b>			
12:45-1:00 PM	<b>Closing Remarks/ Evaluations/Swag Bags</b>			

1:00-2:00 PM

**Debrief/ Clean-Up- Committee,  
Instructors, & Group Leaders**

*Jeff Brockmann*

Executive Director  
The Associate Clinic  
Pincher Creek  
403-632-2100 office  
403-632-5355 cell



**Fw: Awards from the Alberta Recreation & Parks Association and the Government of Alberta honour outstanding work in your community**

Roland Milligan <AdminCAO@mdpincercreek.ab.ca>

Wed 2024-05-01 10:03 AM

To: Jessica McClelland <AdminExecAsst@mdpincercreek.ab.ca>

[Next Council.](#)

**Roland Milligan**

Chief Administrative Officer

M.D. of Pincher Creek No. 9

Box 279

1037 Herron Avenue

Pincher Creek, AB T0K1W0

Phone: 403-627-3130

Email: [AdminCAO@mdpincercreek.ab.ca](mailto:AdminCAO@mdpincercreek.ab.ca)

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**From:** Dave Cox <CouncilDiv3@mdpincercreek.ab.ca>

**Sent:** April 30, 2024 1:00 PM

**To:** Roland Milligan <AdminCAO@mdpincercreek.ab.ca>

**Subject:** FW: Awards from the Alberta Recreation & Parks Association and the Government of Alberta honour outstanding work in your community

Hi Roland,

FYI

**From:** Deb Comfort <cboorse@arpaonline.ca>

**Sent:** April 30, 2024 11:35 AM

**To:** Dave Cox <CouncilDiv3@mdpincercreek.ab.ca>

**Subject:** Awards from the Alberta Recreation & Parks Association and the Government of Alberta honour outstanding work in your community

**Subject: Awards from the Alberta Recreation & Parks Association and the Government of Alberta honour outstanding work in your community**

Dear Reeve Cox and all Members of Council;

We are delighted to announce that the Alberta Recreation & Parks Association (ARPA) will be presenting a number of awards to recognize leadership and excellence in the recreation and parks sector. We invite the Municipal District of Pincher Creek No. 9 to nominate deserving members and organizations in your community for these prestigious awards.

The awards ceremony will take place during the President's Awards Banquet on Saturday, October 26, 2024, at the Fairmont Jasper Park Lodge, where over 400 delegates will be in attendance as part of our annual Conference and Energize Workshop. We believe that recognizing outstanding work inspires Albertans to continue their efforts in making their communities better.

The awards include the Lieutenant Governor's (L.G.) Leadership for Active Communities Awards, which recognize the achievements of individuals and groups who are leading their communities to increase citizen participation in active living, recreation, and sport, resulting in healthier people and communities. This year, we have three L.G. Award categories: Outstanding Community Leader, Corporate Community Leader and Community Leader of Tomorrow. We are planning to have the Lieutenant Governor with us at the President's Awards Banquet to present all three awards.

In addition to the Lieutenant Governor's Awards, ARPA will also be presenting multiple awards including the A.V. Pettigrew Award, which recognizes a community or organization that has made a significant impact on improving the quality of life of their citizens through recreation and parks.

To view more details on each award and to complete our online nomination form, please visit the ARPA website at <https://arpaonline.ca/awards-scholarships/>. The deadline for award nominations is May 31st.

We look forward to recognizing and celebrating the hard work and dedication of individuals and groups who are making a difference in their communities and improving the lives of Albertans.

Yours sincerely,



**Deb Comfort**

President

(780) 415 - 1745

Alberta Recreation & Parks Association

[arpaonline.ca](https://arpaonline.ca)



*ARPA would like to acknowledge the First Nations, the Métis, and all of the people across Alberta who share a history and a deep connection with this land. We dedicate ourselves to moving forward in partnership with Indigenous communities in the spirit of reconciliation and collaboration.*



Subject: Request for Ground Mulching/Rototilling

May 5, 2024

Dear Mr. Milligan,

I am writing to request that you kindly forward this letter to the council.

Since 2020, Heritage Acres has maintained a Victory Garden, yielding over 2500 lbs of produce donated to the local food banks and women's shelter. However, we have encountered difficulty due to the hard-packed clay loam soil at the garden site.

The Victory Garden committee respectfully asks the council to consider donating the use of a mulcher/tiller and an operator to facilitate deep breaking of the garden location. Following this process, we intend to incorporate a sheep manure/straw mulch mixture to prevent soil compaction. We assure you that the area will be properly line located/one call prior to any work being done.

Our future plans for the garden area include establishing a homestead rhubarb patch, preserving rhubarb from orphaned and lost homesteads, as well as planting fruit trees and berry bushes. These initiatives align with our mission of preserving history and nourishing our community.

Thank you for your time and attention on this matter.

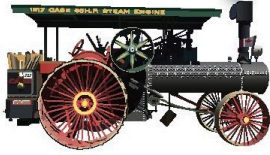
Sincerely,

Anna Welsch

A handwritten signature in black ink that reads 'A. Welsch' in a cursive style.

President Heritage Acres Farm Museum

P.S. I will include an aerial photograph highlighting the area we are requesting mulched.



# HERITAGE

Acres

---

*Farm Museum*



Box 2496 Pincher Creek T0K 1W0



2024 Stars of Alberta Volunteer Awards

—  
**Take  
“thank you”  
to another  
level.**

**Volunteers change lives.**

If you know someone who selflessly gives to a non-profit or charity, nominate them for a Stars of Alberta Volunteer Award.

**Categories:** Youth, Adult, Senior, Breaking Barriers

**Deadline for nominations:** June 30, 2024

[Alberta.ca/stars-awards](https://alberta.ca/stars-awards)

Alberta



2024 Stars of Alberta Volunteer Awards

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# Your chance to give back to those who give back.

**Nominate an amazing volunteer in  
your community for a Stars of Alberta  
Volunteer Award.**

Categories: Youth, Adult, Senior, Breaking Barriers  
Deadline for nominations: June 30, 2024

[Alberta.ca/stars-awards](https://alberta.ca/stars-awards)

Alberta 



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# Stars of Alberta Volunteer Awards

## Guidelines

### Overview

The Stars of Alberta Volunteer Awards Program is governed by program guidelines managed by Alberta Arts, Culture and Status of Women. Nominators and nominees can refer to guidelines to support submissions. These guidelines are subject to amendment by Alberta Arts, Culture and Status of Women.

### Guidelines

The Stars of Alberta Volunteer Awards program follows these guidelines:

#### Nominations

- The nominee must meet the outlined criteria for nominations and awards.
- The nominee must be a resident of Alberta at the time of the nomination.
- References must include their personal contact information in their reference letters.
- Nominations made by immediate family members will not be accepted.
- Multiple nominations for a single nominee are not permitted. Only the first nomination received will be accepted per nominee.
- Volunteer activities of a political nature will not be considered during adjudication.
- Nominations cannot be submitted without permission of the nominee.
- Nominations become the property of the Government of Alberta and will not be returned.
- Nominations that are incomplete or do not comply with these guidelines may be disqualified.
- Alberta Arts, Culture and Status of Women will not accept responsibility for incomplete, inaccurate, lost, or late nominations.

#### Consent

- By signing the consent form, each nominator and nominee agrees to abide by the guidelines that govern the Stars of Alberta Volunteer Awards.

#### Participation

- In the event the nominee is chosen to receive an award, the nominee agrees to participate in all awards-related activities and functions, including the awards ceremony in December.

#### Awards decisions

- Awards decisions are at the discretion of the Minister of Arts, Culture and Status of Women.
- The decisions regarding selected award recipients are final.

David P. Wheaton,

May 2, 2024.

Attn: John MacGarva:

Subject: 'New' Peace Officer.

I refer to the article on page 8 of the M.D. Report dated Spring 2024 which pertained to the process of hiring a 'New' peace officer. I have some questions on this topic for which I would like answers from you.

Question 1. Costs.

What is the expected cost for this position?

By cost I mean total cost, not just pay scale. This would include administration , benefits, uniform, vests, equipment, new transport and OPEX costs.

Question 2. Qualifications/Selection process.

What qualifications are described for applicants for this pseudo-cop position?

Will the M.D apply generally accepted D.E.I. principles to the selection?

It would be democratic if the M.D. Rate payers were to vote to accept the short list of candidates .

Will the performance of the successful applicant be subject to six monthly performance reviews with input from the rate payers.?

Question 3. Duties. Specific not general categories.

We currently have a number of groups who's raison d'etre is to hand out tickets.

The CRA, RCMP and Alberta Sheriffs. So what will this additional layer of petty bureaucratic ticketeering achieve?

Question 4. Revenue.

What is the expected revenue to be from this new hire?

I have canvassed a number of M.D. Ratepayers on this topic and the conclusion is that before this planned expense goes ahead, a vote on the desirability of this activity should be mandatory by the aforementioned rate payers.

I await your prompt reply.

Yours truly,

Signed

David Wheaton.

# Notice of hearing

## Sunrise Solar Project and Colony 685S Substation

### Sunrise Solar Project GP Limited has filed applications for a solar power plant and a substation in the Municipal District of Pincher Creek

#### Proceeding 28843

#### Applications 28843-A001 and 28843-A002

The Alberta Utilities Commission (AUC), the independent utilities regulator, will be holding a hearing to review the applications and submissions received to consider the electric transmission and power plant development applications in Proceeding 28843.

#### Written evidence is due July 5, 2024.

Sunrise Solar Project GP Limited has applied to construct and operate a 75-megawatt solar power plant, and an associated substation, designated as the Sunrise Solar Project. The applications have been filed under the *Hydro and Electric Energy Act*.

The project would be located on approximately 500 acres in the Municipal District of Pincher Creek approximately one kilometre northwest of the town of Pincher Creek. The substation would be located in Legal Subdivision 5, Section 34, Township 6, Range 30, west of the Fourth Meridian. The power plant would be sited on the specific lands listed in the following table.

Quarter	Section	Township	Range	Meridian
NW	27	6	30	W4M
SE	28	6	30	W4M
NE	28	6	30	W4M
SE	33	6	30	W4M
SW	34	6	30	W4M

#### Additional information about the applications

The applications and any associated documents are publicly available and can be accessed from the eFiling System on the AUC website [www.auc.ab.ca](http://www.auc.ab.ca). Alternatively, for more information about what is being applied for, or for a copy of the applications, please contact:

Sunrise Solar Project GP Limited  
 c/o ASCENT Energy Partners Ltd.  
 Jennifer Traichel  
 Phone: 587-216-0696  
 Email: [jennifer@ascentpartners.ca](mailto:jennifer@ascentpartners.ca)

### **Participant information session**

The AUC will be holding an information session to provide information about how you may become involved in this proceeding and the funding which may be available to you to support your position, which includes costs for legal representation and expert witnesses. The project and its merits will not be discussed at this session. To register for the virtual information session, [please sign up here](#) or email [victor.choy@auc.ab.ca](mailto:victor.choy@auc.ab.ca) by **May 17, 2024**.

If you cannot attend the virtual information session, but want to learn more about the review process, or for more information about how you may become involved in this proceeding, please contact us or visit our website and review the information under “[Have your say about a utility project](#)” or under “[Review process for facility applications](#).” The lead application officer, Victor Choy, can also be contacted at 403-592-4439 or by email at [victor.choy@auc.ab.ca](mailto:victor.choy@auc.ab.ca).

### **New participant submissions**

If you wish to participate in this proceeding and have not yet filed a statement of intent to participate, please visit our website and log in to the eFiling System, go to Proceeding 28843, and register to participate under the “registered parties” tab. For guidance on how to use the eFiling System, please visit [www.auc.ab.ca/how-to-use-efiling](http://www.auc.ab.ca/how-to-use-efiling). Alternatively, please contact us at 310-4AUC (310-4282) in Alberta or [info@auc.ab.ca](mailto:info@auc.ab.ca) for more information or assistance with filing your submission.

Submissions must include your name, address, phone number, legal land location, description of your land in relation to the proposed development and a description of your interest in the land, your business, or your activities which may be affected by the proposed project. Please also briefly describe the issues you would like the AUC to consider when making its decision.

### **Privacy**

To support an open and transparent process, information you send to the AUC will be publicly available to anyone registered in this proceeding. If there is confidential information you would like to file, a request must be made in advance of filing your submission.

### **Hearing**

The Commission will host a virtual oral hearing, commencing on **August 26, 2024, at 9 a.m.**

The virtual oral hearing will be held remotely using a video conferencing platform. Participants are responsible for ensuring that they have access to all documentary evidence filed on the record of the proceeding, either through the eFiling System or in their preferred format. Further information about the virtual hearing process will be issued separately. Commission staff will contact the hearing participants and will send email invitations that include the links to access a mandatory test session and the hearing.

### **Participating in the hearing**

If you intend to present evidence at the hearing, you must submit your written evidence by **July 5, 2024**, and be present at the commencement of the hearing. Your written evidence should include your statement about your intended level of participation, including whether you or your representative will:

- Attend the hearing.
- Cross-examine any of the applicant’s witness panels.

Written evidence can be reports prepared by experts or written information (including maps, charts, photographs and narrative statements) prepared by an intervener personally, and clearly identified as such. Any report that was prepared by an expert, and which is being filed in support of an intervener's position, must clearly state the qualifications of the expert and the name of the intervener who directed that the report was to be prepared. Please be aware that the author of any report or other written evidence that an intervener expects the Commission to rely upon must be available to be cross-examined at the hearing.

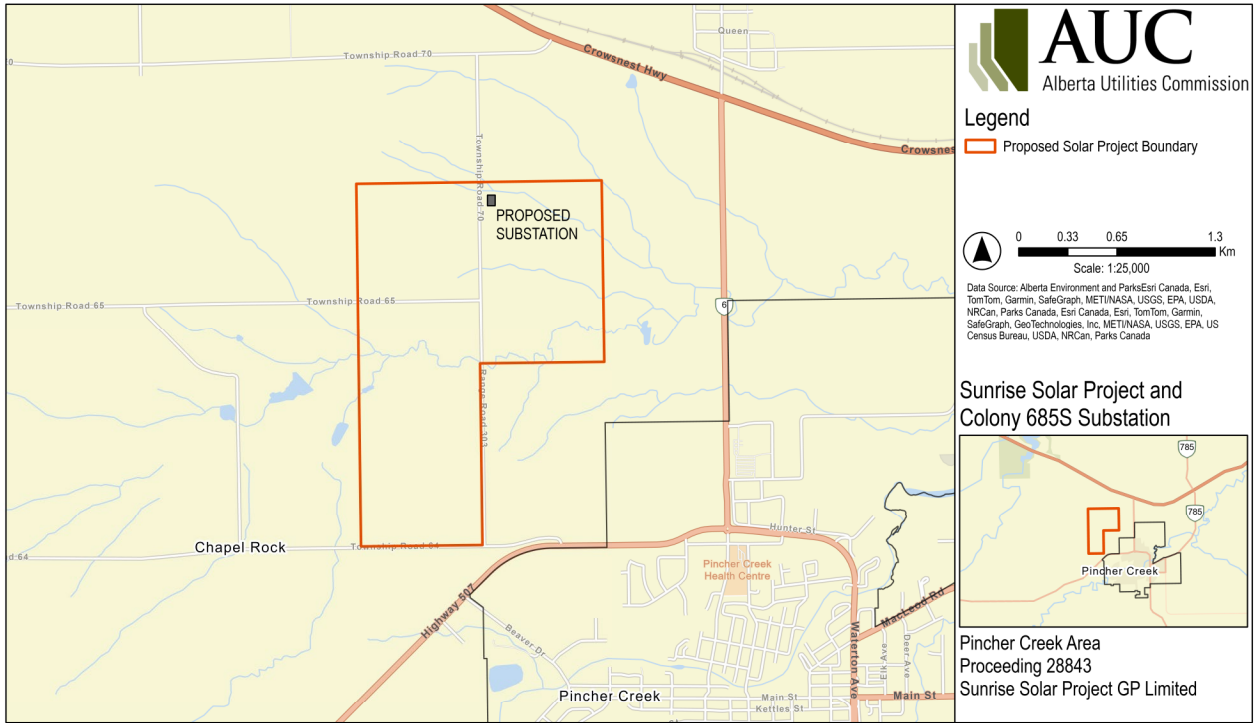
**Summarized process schedule**

The Commission has established the following process to consider the applications:

<b>Process step</b>	<b>Date</b>
Information session	May 22, 2024, 7 p.m.
Interveners' information requests (questions) to applicant deadline	May 31, 2024
Applicant's deadline to respond to information requests	June 14, 2024
Interveners' written evidence deadline	July 5, 2024
Information requests to interveners about intervener evidence	July 19, 2024
Interveners' deadline to respond to information requests	August 6, 2024
Applicant's reply evidence deadline	August 19, 2024
Commencement of hearing	August 26, 2024, 9 a.m.

Issued on May 7, 2024.

Alberta Utilities Commission

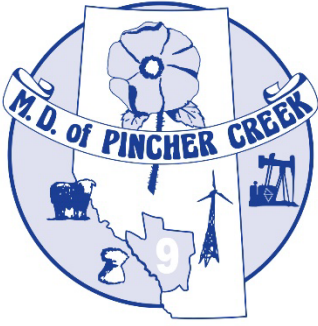


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[www.mdpincercreek.ab.ca](http://www.mdpincercreek.ab.ca)

## DECLARATION

---

I, Dave Cox, Reeve of the Municipal District of Pincher Creek No. 9 do solemnly declare:

- That my fellow citizens trust and rely on their family doctors to provide health care that is both timely and of the highest quality,
- And that we recognize and appreciate that 80% of health care in Alberta is delivered in communities by family doctors and primary health care providers,
- And that the foundation of an effective health care system for Alberta starts with strong primary health care,
- And that Family Doctor Day provides an opportunity to celebrate and acknowledge the central role family doctors have in the delivery of personal, comprehensive, and continuing health care for people throughout their lives.
- And that Family Doctor Day also presents the opportunity for governments, health care organizations, other professionals, and patients to recognize the vital role family doctors have,
- And therefore, it is my honour to name May 19, 2023, in the Municipal District of Pincher Creek No. 9 Family Doctor Day.

Reeve Dave Cox

# Pursuing a vision for sustainable energy development on industrial land south of Pincher Creek.

Captus Generation is pursuing a special opportunity to develop a unique clean power hub on lands around the Drywood Generating Power Plant. It will add value to natural gas and produce needed carbon-neutral electricity for Alberta's energy future. It would also be an economic boost for the Pincher Creek area.



## Community Information Session

May 23, 2024

6-8 p.m. \*Presentation at 6:15 p.m.

Twin Butte Community Hall

For more information, visit [captusgeneration.com](https://www.captusgeneration.com)





ALBERTA

ENVIRONMENT AND PROTECTED AREAS

*Office of the Minister*

Dear Water Licence Holder,

Alberta is currently experiencing drought conditions. This is especially true in the South Saskatchewan River Basin (SSRB) and, based on current forecasts, it is expected to continue throughout this year. These conditions mean there is potential for the drought to worsen, and we must be prepared.

Over the past two months, the largest water licence holders in the SSRB have worked to develop water sharing agreements to mitigate the risks posed by drought.

These discussions have been the largest and most comprehensive in Alberta’s history. Four memorandums of understanding (MOUs) have been drafted covering the: Bow River Basin, Red Deer River Basin, Oldman River Basin, and the Upper Tributaries of the Oldman River Basin.

The MOUs require all major water licence holders to reduce their water use. It is expected the MOUs will be completed by April 18, 2024. These MOUs will be released publicly shortly thereafter.

**I am writing to ask that all remaining two thousand plus small licence holders implement the same water conservation measure as outlined in the MOUs.**

You have been identified as a small licence holder falling into the following categories, with the following commitment expectations:

Sector	Expectation
All municipalities in the SSRB	Implement a 5-10% reduction in water use.
Private Irrigation (including those with irrigation type activities, like golf courses).	Implement the same restriction of water use as the current on-farm water limit set by your closest irrigation district.
Industrial and Commercial	Withdrawal of the minimum volume of water needed to maintain operations.
Feedlots and Stock	
Growers	
Oil and Gas	
All others	

The Drought Command Team will continue to provide regular updates on the drought conditions, including actions related to water reduction and conservation measures that may be required.

Please assist the Drought Command Team by updating your contact information by visiting: [https://your.alberta.ca/drought/survey\\_tools/licence-holder-contact-information](https://your.alberta.ca/drought/survey_tools/licence-holder-contact-information). You can also email: [epa.drought-response@gov.ab.ca](mailto:epa.drought-response@gov.ab.ca) or call 403-381-5546.

For general enquiries, email [epa.drought@gov.ab.ca](mailto:epa.drought@gov.ab.ca) or call EPA Outreach Services at 310-3773.

For the latest updates on drought in Alberta, please visit [alberta.ca/drought](http://alberta.ca/drought).

Sincerely,

A handwritten signature in black ink that reads "Rebecca Schulz". The signature is written in a cursive, flowing style.

Rebecca Schulz  
Minister of Environment and Protected Areas

PINCHER CREEK CURLING CLUB (PCCC) Project update - MARCH/APRIL 2024March 12,

Met with MD. (Hayley, Kyle, and Carrie)

- Gave a brief update that we have been granted the CFEP grant.
- Presented a letter asking for a representative to attend the Building Committee meetings.

March 12,

Meeting with Left Hand Architecture and Design(LHA). Contract signed and retainer Cheque given for Phase 1 of the Project.

March 18,

Hayley, Kyle, Carrie, and Left Hand representatives. Met with town CAO Doug and Town department representatives. (Adam, Lisa, Steve, and Wendy)

- Questions asked – Easement, parking lot, bldg. permits, lease agreement, trust account, Sewer/water lines in roadway and on property, if they have and are willing to help with town equipment.

Proposed Preliminary Timeline received from LHA

March 21

- PCCC opened a separate account to deposit CFEP million dollar grant. Grant money received.

March 22- 25

- Line Locates (water, sewer, gas) completed and reports received

April 12

- site survey- waiting for final report

April 22

- Presented to Town of Pincher Creek
- Motions were made to direct Administration to meet with PCCC, Pincher Creek Foundation and for The Town to appoint two seats on the PCCC building committee.

April 26 & 27

- Trade Show Booth showcasing 100yrs of curling in PC, and Proposed site plans

April 27

- Building committee met to discuss awarding geotechnical surveys, and more information was needed. Hope to be awarded this week.

April 29

- Private line locate report completed and received (Dexter Oilfield)



# Town of Pincher Creek

962 St John Ave (Box 159) Pincher Creek, AB T0K 1W0

403 627 3156

[reception@pinchercreek.ca](mailto:reception@pinchercreek.ca) [www.PincherCreek.ca](http://www.PincherCreek.ca)



April 29, 2024

To Staff:

We would like to extend a heartfelt appreciation to the entire staff for the successful Volunteer Appreciation Event that was organized in April. I must commend the entire team for their remarkable efforts in putting together such a memorable and enjoyable event. Through your collective efforts that we were able to create an atmosphere of appreciation and gratitude for our invaluable volunteers. I would like to express my gratitude for the countless hours of hard work and dedication that each staff member contributed towards making this event a resounding success.

On behalf of the entire organization and Council, I extend my deepest thanks and appreciation to each, and every staff member involved. Your dedication, passion, and tireless efforts continue to reinforce our commitment to serving our community with the highest level of excellence. Once again, thank you for your outstanding work in organizing the Volunteer Appreciation Event.

Yours sincerely,

A handwritten signature in blue ink, appearing to read "Anderberg".

Mayor Anderberg  
Town of Pincher Creek



# Frequently Asked Questions (FAQs)

## CASTLE PROVINCIAL PARK

### Site Upgrades

---

Where is the work occurring?

Work is occurring at various locations throughout Castle Provincial Park (CPP). Please refer to the enclosed map for where you may encounter closures.

What is the project?

Through this project, Alberta Forestry and Parks plans to:

- Establish a densified campground with 25 campsites including amenities
- Establish five multi-use staging areas to support various outdoor recreation opportunities. This also includes connector trails to the designated trail network, as required
- Formalize parking near recreational areas
- Improve designated trail network connectivity
- Naturalize non-designated trailheads and trails to create improved wildlife habitat
- Create habitat by naturalizing relocated campsites

Why is Alberta Forestry and Parks completing this site upgrade project?

The Alberta Government is committed to creating more campsites and improving high-traffic recreational areas across the province. This project will ensure the infrastructure at CPP meets current standards and supports positive visitor experiences.

To mitigate on-going site challenges and address evolving patterns of use, the scheduled work occurring at CPP will aim to improve the visitor experience, public and wildlife safety, and address maintenance and operational efficiencies.

What are the operator and maintenance efficiencies being created?

The densified campground layout will provide the following operational and maintenance efficiencies:

- Reduced recreational use within key habitat areas (less monitoring / management)
- Increased visibility to support public safety (ease of monitoring by staff)
- New vault toilet facilities (ease of maintenance)
- Improved level of service (improved accessibility to campsites for management / regular servicing, proximity to visitor information / supplies)
- Campsites that align with Alberta Parks standards (ease of managing / maintaining campsites)



- New site furnishings including picnic tables, firepits, signage, etc. (less refurbishment / repair in future)

What does the area closure include and how long will construction take?

**Area Closure to Accommodate Arborist Work (May 1 – 15, 2024)**

- Designated Camping Area No. 6

**Area Closure to Accommodate Naturalization of Temporary Designated Camping Areas (May 1 – June 27, 2024)**

- Designated Camping Area No. 4
- Designated Camping Area No. 5
- Designated Camping Area No. 6

**Area Closure to Accommodate Formalization (September 9 – December 1, 2024)**

- Castle Falls Campground
- Designated Camping Area No. 1
- Designated Camping Area No. 4
- Designated Camping Area No. 5

Will the trail network be closed?

No, the designated trail networks will not be impacted and will remain open during construction. However, anticipate minor delays to safely accommodate tree pruning and construction activities. Interruptions will vary from a few hours to a full day but reroutes will be provided to ensure trail connectivity. Please abide by all signage and do not cross construction barriers.

What measures are in place to minimize impacts to the environment?

A qualified biologist has reviewed the planned work. Rare plant surveys and wildlife sweeps were completed as part of the planning phase, and will also occur prior to work beginning, to ensure wildlife and critical habitats are not impacted.

What are alternative camping options in Castle Provincial Park?

Facilities and services at Beaver Mines, Castle Bridge, and Lynx Creek campgrounds will remain open. Syncline Group Use will also remain open to accommodate group camping.

Castle Falls will also be open for most of the construction period, but will close September 9, 2024, for the remainder of the camping season.

What happens if I get caught in the closure?

Conservation Officers will enforce the area closure under the *Provincial Parks Act*. To support the project's completion, keep safe and stay out of the closure to let the contractor finish the project.

Why can't this work be done in the fall?



In Castle Provincial Park, fall is characterized by cold overnight temperatures and an increase in inclement weather. The ground freezes until the following spring and sleet storms are common. This region often receives a large volume of snow and below freezing temperatures in early September and October, due to the high elevation. These factors adversely impact construction work and often result in delays, unsafe working conditions and a reduction in the quality of work. Ultimately, working in the mountains means a short window for construction.



# Castle Provincial Park

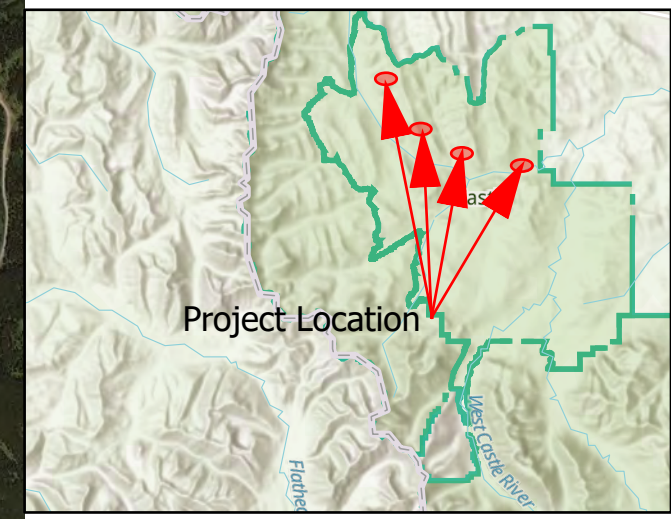
## Closure Map Winter Construction

May 1 - November 2024

- Legend**
-  POI
  -  Winter Closure



Project Location Key Map







# Castle Provincial Park

Closure - Spring DCA Construction

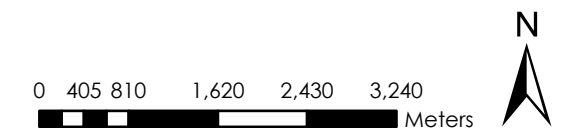
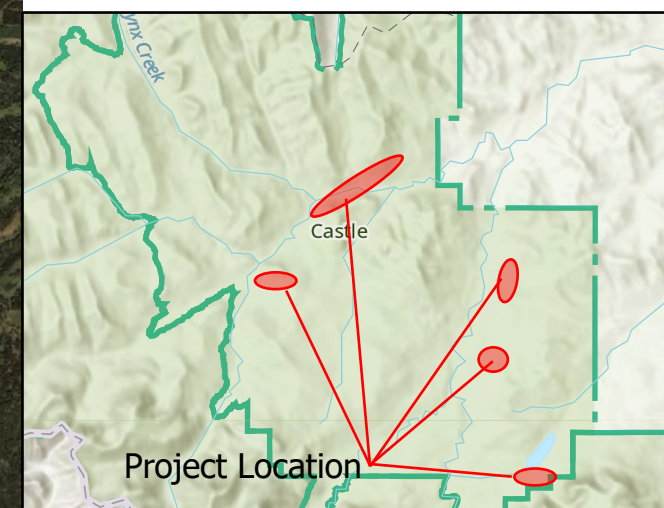
May 1 - 15, 2024

## Legend

-  POI
-  Spring DCA Construction





## Project Location Key Map





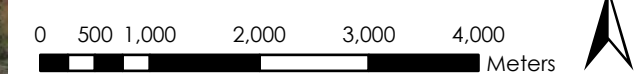
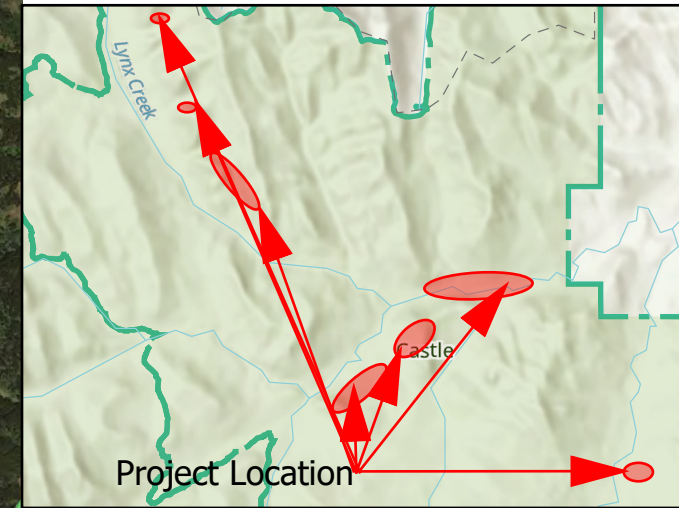
# Castle Provincial Park Closure Map - Spring Construction (May 1 - June 27, 2024)

## Legend

-  POI
-  Spring Construction



Project Location Key Map







# Castle Provincial Park

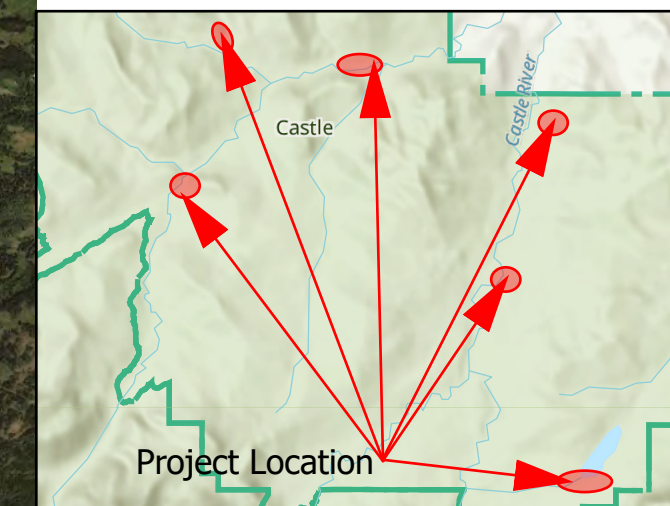
Closure Map - Fall Closure  
September 9 - December 1, 2024

## Legend

-  POI
-  Fall Closures



## Project Location Key Map



Alberta Forestry and Parks

0 400 800 1,600 2,400 3,200 Meters







# Castle Provincial Park

Notice of Construction  
May 1 - December 1, 2024

## Legend

-  POI
-  Notice of Construction

Sartoris Rd Trail 2

Sartoris Rd Site F

Sartoris Rd Trail 1

DESIGNATED CAMPING AREA #7

DCA #5 - Stream Crossing

DESIGNATED CAMPING AREA #4

LYNX CREEK CAMPGROUND

CASTLE FALL CAMPGROUND

DESIGNATED CAMPING AREA #5

O'Hagen Road

DESIGNATED CAMPING AREA #3

Carbondale River Site

Castle Falls Road

DESIGNATED CAMPING AREA #2

Designated Camping Area #2

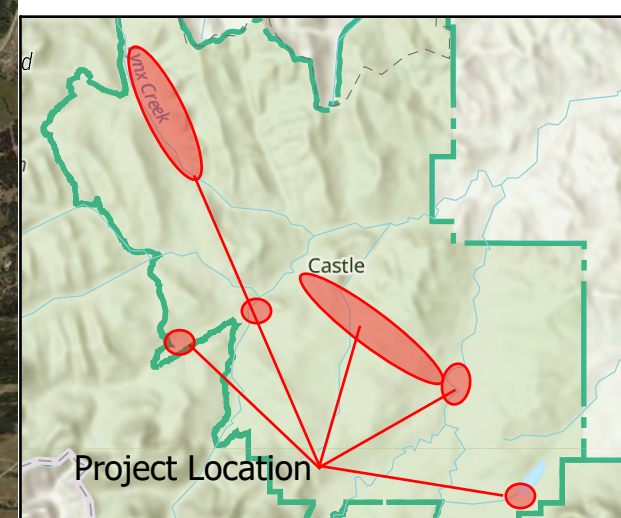
CASTLE BRIDGE CAMPGROUND

Designated Camping Area #1

DESIGNATED CAMPING AREA #1

BEAVER MINES LAKE CAMPGROUND

## Project Location Key Map



Alberta Forestry and Parks



0 500,000 2,000 3,000 4,000 Meters







# Bill 20 – Municipal Affairs Statutes Amendment Act, 2024

The proposed *Municipal Affairs Statutes Amendment Act, 2024*, makes changes to two key pieces of municipal-related legislation: the *Local Authorities Election Act* (LAEA) and the *Municipal Government Act* (MGA).

- The **LAEA** establishes the framework for the conduct of elections in Alberta municipalities, school divisions, irrigation districts and Metis Settlements.
- The **MGA** establishes the rules governing the conduct of local elected officials once on council, as well as the overall administration and operation of municipal authorities in Alberta.

## Changes to local election rules under the LAEA

Proposed changes to the LAEA aim to add greater transparency to and trust in local election processes.

Description of Proposed Changes	Current Status
<ul style="list-style-type: none"> <li>• Align candidate eligibility criteria with councillor disqualification criteria in the MGA.</li> </ul>	Candidates elected to council may face immediate disqualification due to misalignment with the MGA’s criteria.
<ul style="list-style-type: none"> <li>• Allow municipalities to require criminal record checks for candidates.</li> </ul>	No provisions in place.
<ul style="list-style-type: none"> <li>• Allow union and corporate donations to local candidates, with the same donation limits as individual donors (\$5,000 per municipality per year).</li> <li>• Allow donations outside the local election year and require annual reporting of donations.</li> </ul>	Unions and corporations were prohibited from donating to municipal campaigns in the 2021 campaign.  Donations outside of the campaign period (January 1 to December 31 in the year of a general election) were restricted to a maximum of \$5,000 per year.
<ul style="list-style-type: none"> <li>• Require third-party advertisers interested in plebiscites to register and report finances. Only Albertans, Alberta companies and Alberta unions can contribute to issues-based third-party advertisers, up to a maximum of \$5,000.</li> </ul>	The LAEA only regulates third-party advertising for the promotion or opposition of a candidate during an election. There is no reference to issue-based advertising.
<ul style="list-style-type: none"> <li>• Limit donations to third party advertisers to \$5,000 per election period, which begins May 1 of the election year.</li> </ul>	The current donation limit is \$30,000 for all individuals, unions, and corporations.
<ul style="list-style-type: none"> <li>• Enable regulation-making authority to define local political parties. This approach will be piloted in Calgary and Edmonton.</li> </ul>	No provisions in place to regulate political parties at the local level.
<ul style="list-style-type: none"> <li>• Repeal the municipal authority to develop a voters list.</li> </ul>	Municipalities can prepare a voters list, which must be shared with all candidates.
<ul style="list-style-type: none"> <li>• Require municipalities to prepare a permanent electors register and align that information with Elections Alberta.</li> </ul>	A permanent electors register is an internal document that assists with the conduct of an election. Municipalities can choose to develop one or not.



<ul style="list-style-type: none"> <li>Expand the use of special ballots while strengthening special ballot processes.</li> </ul>	Special ballots can only be requested for very specific reasons, including physical disability, absence from the municipality, or for municipal election workers.
<ul style="list-style-type: none"> <li>Limit vouching to the ability to vouch for someone's address.</li> </ul>	An elector can vouch for an individual's age, residence, and identity.
<ul style="list-style-type: none"> <li>Repeal the ability for a candidate's official agent or scrutineer to object to an elector.</li> </ul>	Candidate's official agents or scrutineers can object to an elector; however, the elector can still vote.
<ul style="list-style-type: none"> <li>Enable regulation-making authority to postpone elections in emergencies.</li> </ul>	No provisions in place to enable the Minister to postpone an election in the event of a natural disaster.
<ul style="list-style-type: none"> <li>Prohibit automated voting equipment, such as electronic tabulators.</li> </ul>	The LAEA permits municipalities, by bylaw, to process ballots by automated voting equipment.
<ul style="list-style-type: none"> <li>Require recounts if requested by a candidate when the margin is within 0.5 percent of total votes.</li> </ul>	Returning officers have discretion regarding recounts.
<ul style="list-style-type: none"> <li>Clarifying rules and streamlining processes for scrutineers.</li> </ul>	Concerns have been raised that the rules for scrutineers are not clear.

## Strengthening the accountability of local councils under the MGA

Proposed changes to the MGA will help ensure local councils and elected officials are mindful of the common interests of Albertans and held to greater account by the citizens who elected them.

Description of Proposed Changes	Current Status
<ul style="list-style-type: none"> <li>Require a councillor's seat to become vacant upon disqualification.</li> </ul>	Municipal councils or electors can only remove a disqualified councillor through the courts if they refuse to vacate their seat.
<ul style="list-style-type: none"> <li>Require mandatory orientation training for councillors.</li> </ul>	Training for councillors must be offered, but there is no requirement for the councillor to attend the training.
<ul style="list-style-type: none"> <li>Allow Cabinet to remove a councillor if in the public interest, or to order a referendum to determine whether the councillor should be removed.</li> </ul>	Minister can only remove a sitting councillor through the municipal inspection process and only under very specific circumstances.
<ul style="list-style-type: none"> <li>Allow elected officials to recuse themselves for real or perceived conflicts of interest.</li> </ul>	Elected officials can only recuse themselves for matters in which they have a financial interest.
<ul style="list-style-type: none"> <li>Make the Minister responsible for validating municipal recall petitions.</li> </ul>	A municipality's chief administrative officer is responsible for validating recall petitions.
<ul style="list-style-type: none"> <li>Enable Cabinet to require a municipality to amend or repeal a bylaw.</li> <li>Give Cabinet authority to direct a municipality to take specific action to protect public health and/or safety.</li> </ul>	Cabinet may only intervene with respect to a land use bylaw or statutory plan.  No provisions exist.

<ul style="list-style-type: none"> <li>• Allow the Minister to outline joint use planning agreement criteria and requirements.</li> </ul>	All criteria for these agreements are currently in the <i>MGA</i> .
<ul style="list-style-type: none"> <li>• Specify that the assessed person for an electric generation system is the operator.</li> </ul>	There is a lack of clarity regarding who should be assessed for electrical generation systems.

## Accelerating housing development under the MGA

Affordable and attainable housing has become one of the most urgent concerns across the country, and Alberta’s government is constantly searching for innovative ways to meet this challenge, including new tools for municipalities to leverage under the MGA.

Description of Proposed Changes	Current Status
<ul style="list-style-type: none"> <li>• Require municipalities to offer digital options for public hearings on planning and development and restrict them from holding extra hearings when not required by legislation.</li> </ul>	No requirements in place for digital options. Municipalities can hold extra hearings beyond what’s legislated.
<ul style="list-style-type: none"> <li>• Fully exempt non-profit subsidized affordable housing from property taxation.</li> </ul>	No provisions in place.
<ul style="list-style-type: none"> <li>• Enable multi-year residential property tax incentives.</li> </ul>	Municipalities may offer multi-year incentives for non-residential development, but not residential development.
<ul style="list-style-type: none"> <li>• Limit the ability of municipalities to require non-statutory studies as requirements for building and development permits.</li> </ul>	No provisions in place.

## Next steps

Should the legislation pass, supporting regulations would be developed through stakeholder engagement with municipalities and other partners, which is expected to take place in late spring and summer of 2024. If passed, it is anticipated the legislation would come into force upon Royal Assent.